

## LA PINE CITY COUNCIL – REGULAR MEETING AGENDA

Wednesday, November 14, 2007, 6:45 p.m.  
51340 Highway 97, La Pine, Oregon 97739  
South County Building – City Hall

1. Call to Order and Establish a Quorum

2. Pledge of Allegiance

3. Consent Agenda

Information concerning matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

a. Approval of Minutes

i. October 4, 2007 – Work Session

ii. October 10, 2007 – Regular Meeting

b. Bills and Invoices

c. Approval of Letter of Support for the City of Madras, Oregon

d. Change of Work Session and Regular Meeting Time from 6:45 pm to 6:00 pm

4. Financial Report

5. Second Reading - Ordinance No. 2007- 4 - Business License Ordinance

An ordinance requiring licenses for trades, shops, occupations, professions, and certain other businesses for the purpose of revenue and regulation; providing for the method of issuing licenses; providing penalties for violations.

6. Resolution No. 2007-015

A resolution pursuant to which the City of La Pine agrees to be liable for the payment of any compensation due to the Oregon Workers' Compensation Division under ORS Chapter 656 incurred by the City of La Pine.

7. Approval of City Manager Employment Agreement

8. Approval of Transient Room Tax Agreements

9. City Council Appointment of New City Councilor

10. Approval of Increase in City Recorder's Hours

11. Public Comments

12. General Council Comments

13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This meeting is a public meeting not a community forum; audience participation is at the discretion of the City Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

## **LA PINE CITY COUNCIL – REGULAR MEETING MINUTES**

Wednesday, November 14, 2007, 6:45 p.m.  
51340 Highway 97, La Pine, Oregon 97739  
South County Building – City Hall

### **1. Call to Order and Establish a Quorum**

The meeting was called to order by Mayor Stu Martinez at 6:52 pm. Present were:

Mayor Martinez  
Councilor Shields  
Councilor Jordt  
Councilor Maggard  
City Attorney Jeremy Green  
City Recorder Luana Damerval

All Present - quorum established.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was led by Councilor Shields.

### **3. Consent Agenda**

- a. Approval of Minutes
  - i. October 4, 2007 – Work Session
  - ii. October 10, 2007 – Regular Meeting
- b. Bills and Invoices
- c. Approval of Letter of Support for the City of Madras, Oregon
- d. Change of Work Session and Regular Meeting Time from 6:45 pm to 6:00 pm

A motion was made by Councilor Shields to approve the consent agenda. It was seconded by councilor Jordt. All Ayes - motion passed.

### **4. Financial Report**

Recorder Damerval gave the financial report for the city.

### **5. Second Reading - Ordinance No. 2007- 4 - Business License Ordinance**

**An ordinance requiring licenses for trades, shops, occupations, professions, and certain other businesses for the purpose of revenue and regulation; providing for the method of issuing licenses; providing penalties for violations.**

The Second reading was read by Recorder Damerval by title only. A motion to approve Business License Ordinance #2007-4 was made by Councilor Jordt. It was seconded by Councilor Maggard. Roll call vote as follows:

Councilor Maggard	aye
Councilor Jordt	aye
Mayor Martinez	aye
Councilor Shields	no

3 votes aye, and 1 vote no. Motion passed.

**6. Resolution No. 2007-015**

**A resolution pursuant to which the City of La Pine agrees to be liable for the payment of any compensation due to the Oregon Workers' Compensation Division under ORS Chapter 656 incurred by the City of La Pine.**

The resolution was read in full by Recorder Damerval. A motion to approve Resolution #2007-015 was made by Councilor Shields. It was seconded by Councilor Jordt. All ayes - motion passed.

**7. Approval of City Manager Employment Agreement**

City Attorney Jeremy Green went over the agreement. He asked for formal approval to have the Mayor sign the agreement subject to the changes from the council at this meeting. A motion to approve the employment contract subject to revisions and any incidental changes therewith was made by Councilor Jordt. It was seconded by Councilor Shields. All ayes - motion passed.

The motion was then amended by Councilor Jordt as giving Mayor Martinez the authority to sign this agreement for the city. It was seconded by Councilor Shields. All ayes - motion passed.

A motion was made by Councilor Shields to sign the letter of intent to join EBS eligibility for city health insurance. It was seconded by Councilor Jordt. All ayes - motion passed.

**8. Approval of Transient Room Tax Agreements**

Mayor Martinez opened the floor for further discussion of the councilors. There was no further discussion. Councilor Shields made a motion to approve the Transient Room agreement as presented. It was seconded by Councilor Jordt. All ayes - motion passed.

**9. City Council Appointment of New City Councilor**

Councilor Maggard requested that Pauly Edwards have a chance to speak for her time as a councilor applicant. She did speak about her qualifications and why she would like to be a city councilor. Mayor Martinez updated the council on the withdrawals of applicants Terry Makinson and Pat Rongey. The floor was then opened for nominations.

Councilor Jordt nominated Bob Dee. It was seconded by Councilor Maggard. Councilor Shields nominated Tom Harmon.

The mayor called for a vote of the council. Bob Dee- all ayes. Tom Harmon, no ayes. Pauly Edwards, no ayes. The councilors unanimously elected Bob Dee for City Councilor.

Councilor-elect Dee will be sworn in at our next work session on Thursday, Dec. 6, 2007.

It was brought up by Councilor Maggard that the Thursday night work sessions interfere with the janitor's schedule, and Mayor Martinez suggested that be discussion at our next work session on moving work sessions to another night.

**10. Approval of Increase in City Recorder's Hours**

A written request by Recorder Damerval to extend her 32 hour work week to a 40 hour work week was presented. A motion was made by Councilor Jordt to approve extending Recorder Damerval's weekly work hours to 40. It was seconded by Councilor Shields. Rex Lesueur, Bancorp Insurance, wanted to make it clear to the councilors that extending the hours to 40 hours a week will require the city of offer the recorder health insurance when it is available. The council understood this.

It was noted that a start date had not been decided. After brief discussion, Councilor Shields made a motion to amend the motion extending the City Recorders hours to 40 per week to be effective immediately. It was seconded by Councilor Maggard. All ayes - motion passed.

### **11. Water & Sewer Agreements**

City Attorney Jeremy Green stated that an agreement by the Water & Sewer Districts has been approved, and asked that the city accept it.

A motion was made by Councilor Maggard to accept the Intergovernmental Agreements (IGA) with the Water District & the Sewer District, as is. It was seconded by Councilor Shields. All ayes - motion passed.

### **12. Jordan Schrader Bill**

City Attorney Jeremy Green contacted them about a bill the city had received regarding legal fees accrued by LPAC. The Jordan Schrader office responded via voice mail that the City of La Pine should not have been billed, that it was an error on their part.

### **13. Public Comments**

Bernie Roberts - Citizen - Stated the the stoplights are not here because the city has not signed any IGA with ODOT or the County. Also, that the downtown beautification project and Wickiup Jct. project needs to have an IGA.

John Taylor - Citizen - Stated that the city has a letter from TAG and an SDC re-imbursement clause. Also, that the city has requested to wait for the new City Manager. ODOT has authorized money to come to the county with expectation that money would be lost from forestry funds. There will be about 3 million dollars available. A request will be sent to the cities for their requests.

Dan Varcoe - Pres. Chamber of Commerce - In regards to the Transient Room Tax, he wanted to know what the next procedure was. City Atty. Jeremy Green added that the chamber would sign first. If the Chamber has issues with the contract, they need to go back to the council with their concerns.

Rose Alsbury - Director/Chamber of Commerce - stated that she sent by email additional issues with the agreement.

Mayor Martinez stated that this is where we are, and if the Chamber has any requests, they need to get on the next work session agenda. Rose stated that there are now issues that they haven't had a chance to address. She requested time on the next work session agenda.

Bernie Roberts - Citizen - Stated that the ODOT/TAG meeting is at 1 pm, and they are asking for attendance from the council because they will be discussing the 20 year plan.

### **12. General Council Comments**

Councilor Maggard stated that the High Lakes Car Club was willing to help with the decorating for the City Sock Hop.

Mayor Martinez, Councilor Shields and Councilor Maggard attended the DAR sponsored event for Veteran's Day at the Prairie House. They reported it was a great event.

Mayor Martinez attended to the Crescent Creek Destination Resort meeting at Gilchrist and gave a brief update on their plans. He stated that the 9,000 acre Destination Resort will create an impact on La Pine.

### **13. Adjourn**

A Motion to adjourn was made by Councilor Jordt. It was seconded by Councilor Maggard. All Ayes - motion passed. Meeting adjourned at 8.03 pm.

Attest:

---

City Recorder Luana Damerval

---

Mayor Stu Martinez