

LA PINE CITY COUNCIL MEETING AGENDA

November 12, 2008 at 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

1. Call to Order
2. Establish a Quorum
3. Pledge of Allegiance
4. Added Agenda Items
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes
 - i. October 1, 2008 - Joint City Council/County Commissioners Meeting
 - ii. October 8, 2008 - City Council Regular Session
 - iii. October 22, 2008 - City Council Work Session and Regular Session
 - iv. November 5, 2008 - City Council Special Session
- b. Bills and Invoices
 - i. Monthly Bills
 - ii. Reimbursements
- c. Monthly Financial Report
- d. Liquor Licenses
 - i. New Liquor License for Homestead Tavern located at 16460 William Foss Road.
 - ii. Temporary Sales Liquor License for SCOOTR Casino Night Event to be held at the White School Building at 16405 1st Street, La Pine, Oregon.

6. Resolution 2008-012
A Resolution of Support for the Deschutes County Greenprint.
7. Resolution 2008-013
A Resolution Declaring Certain City Personal Property as Surplus Property and Providing the Manner and Method for Disposal of Such Surplus Property.
8. Resolution 2008-014
A Resolution Replacing the La Pine City Council's Current Rules and Procedures with the Adoption of New Rules and Procedures.
9. Resolution 2008-015
A Resolution Establishing the Procedures to Adopt an Ordinance of the City of La Pine.
10. Staff Pay Increases
11. Public Comments for Items not on the Agenda
12. Staff Comments
13. Council Comments
14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING MINUTES
November 12, 2008

1. Call to Order

The meeting was called to order by Mayor Ginny Woodruff at 6:09 pm.

2. Establish a Quorum

Present were:

Mayor Ginny Woodruff
Councilor Kitty Shields
City Attorney Jeremy Green
City Manager Christine Nelson
City Recorder Luana Damerval
Councilor Barber was excused by prior arrangement.

Quorum established.

3. Pledge of Allegiance

The Pledge of Allegiance was led by City Manager Christine Nelson.

4. Added Agenda Items

The following items were added to the agenda:

Add as #11-Declaration of an Emergency regarding the Comp. Plan contract.

5. Consent Agenda

a. Approval of Minutes

- i. October 1, 2008 - Joint City Council/County Commissioners Mtg.
- ii. October 8, 2008 - City Council Regular Session
- iii. October 22, 2008 - City Council Work Session and Regular Session
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b. Bills and Invoices

- i. Monthly Bills
- ii. Reimbursements

c. Monthly Financial Report

d. Liquor Licenses

- i. New Liquor License for Homestead Tavern located at 16460 William Foss Road.
- ii. Temporary Sales Liquor License for SCOOTR Casino Night Event to be held at the White School Building at 16405 1st Street, La Pine, Oregon.

***A motion was made by Councilor Shields to approve the Consent Agenda.
It was seconded by Mayor Woodruff.***

Vote as follows:

<i>Mayor Woodruff</i>	<i>aye</i>
<i>Councilor Shields</i>	<i>aye</i>

Motion passed.

6. **Resolution 2008-012**

A Resolution of Support for the Deschutes County Greenprint.

The resolution was read by title only by City Recorder Luana Damerval.

- Discussion by the Council: None.

A motion was made by Councilor Shields to approve Resolution #2008-012 as read by title.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

7. **Resolution 2008-013**

A Resolution Declaring Certain City Personal Property as Surplus Property and Providing the Manner and Method for Disposal of Such Surplus Property.

The resolution was read by title only by City Recorder Luana Damerval.

- Discussion by the Council: None.

A motion was made by Councilor Shields to approve Resolution #2008-013 as read by title.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

8. **Resolution 2008-014**

A Resolution Replacing the La Pine City Council's Current Rules and Procedures with the Adoption of New Rules and Procedures.

The resolution was read by title only by City Recorder Luana Damerval.

- Discussion by the Council: None

A motion was made by Councilor Shields to approve Resolution #2008-014 as read by title.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

9. **Resolution 2008-015**

A Resolution Establishing the Procedures to Adopt an Ordinance of the City of La Pine.

The resolution was read by title only by City Recorder Luana Damerval.

Discussion by the Council: None

A motion was made by Councilor Shields to approve Resolution #2008-015 as read by title.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

00:08:24

10. Staff Pay Increases

- Discussion by the Council: Based on the results of the performance evaluation for the City Recorder, a wage based increase to \$16.05 was suggested, effective Dec. 1, 2008.

A motion was made by Councilor Shields to give the City Recorder a wage increase to \$16.05/Hr., effective Dec. 1, 2008.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

00:09:50

11. Declaring an Emergency for the Comprehensive Plan.

The Mayor stated that an emergency exists concerning the Comprehensive Plan and the entering into negotiations with DMC Consulting.

A motion was made by Councilor Shields to agree with the declaration of the emergency for contracting for the Comprehensive Plan services.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

A motion was made by Councilor Shields that the City Manager and the City Attorney are directed to pursue the contract negotiations as outlined with Deborah McMahon of DMC Consulting.

It was seconded by Mayor Woodruff.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

00:13:42

12. Public Comments for Items not on the Agenda

Jim Fleming – 50662 Deer Forest Drive.

As Commander of the VFW and President of the Vietnam's Veteran's Association, thanked the Mayor for her wonderful speech yesterday.

John Taylor – 51375 Riverland.

He asked about the procedures on making comments on items on the agenda. He also asked how he can see the resolutions.

Jayne Benner – 53380 Riverview Drive.

She gave an update of the visitors at the Chamber Office and mail outs. Their brochure won the medium sized Chamber brochure in the State of Oregon at the Oregon State Chamber of Commerce in Salem.

John Taylor – 53380 Riverview Drive.

He stated that there was a statement in the Chamber Bulletin about activities in the City and needing to check with City Hall.

13. Staff Comments

City Manager Christine Nelson reported that the Historic Inventory crew is out and about in the area.

14. Council Comments

None.

15. Adjourn

A motion to adjourn was made by Councilor Shields.

It was seconded by Mayor Woodruff.

All ayes. Meeting was adjourned by Mayor Woodruff at 6:28 pm.

Mayor Ginny Woodruff

Date

Attest:

City Recorder Luana Damerval