

# LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, April 8, 2009

Work Session - 5:00 p.m.

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

## A. Work Session – 5:00 p.m.

1. Call to Order
2. Roll Call
3. Interview Councilor Applicant
4. Publicity  
  
City Staff
5. Mass Gatherings  
  
City Council
6. Interview Planning Commission Applicants  
  
City Council
7. Adjourn Work Session

## B. Regular Session – 6:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items  
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Consent Agenda  
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes
    - i. February 25, 2009 - Council Work Session and Regular Session Meeting Minutes
    - ii March 4, 2009 - Council Work Session Meeting Minutes
    - iii March 11, 2009 - Council Regular Session Meeting Minutes
    - iv. March 18, 2009 - Budget Committee Meeting Minutes
    - v. March 23, 2009 - Council Work Session Meeting Minutes
    - vi March 25, 2009 - Council Work Session and Regular Session Meeting Minutes
  - b. Bills and Invoices
    - i. Approval of Bills
    - ii. Financial Report
    - iii Approval of Reimbursements
6. Senate Bill 30
- City Attorney, Jeremy M. Green
7. Appointment of Planning Commission Members
8. Resolution No. 2009-002  
A resolution authorizing the transfer of funds from the General Fund - Contingency appropriation to the General Fund - Materials and Services appropriation.
9. Resolution No. 2009-003  
A resolution authorizing the transfer of funds from the Comprehensive Plan and Land Use Regulations Fund - Contingency appropriation to the Comprehensive Plan and Land Use Regulations Fund - Materials and Services appropriation.
10. Other Matters  
Only those matters properly added to this Agenda under line item No. 4.
11. Public Comments for Items not on the Agenda
12. Staff Comments
13. Council Comments
14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

# LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, April 8, 2009

Work Session - 5:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

## B. Work Session – 5:00 p.m.

### 1. Call to Order

The meeting was called to order at 5:04 pm by Mayor Woodruff.

### 2. Roll Call

City Recorder Damerval

City Attorney Green

Admin Ass't Morgan

Councilor Ward

Councilor Shields

Councilor Hedges

Mayor Woodruff

**Quorum Established.**

00:00:51

### 3. Interview Councilor Applicant

Mayor Woodruff and the Council asked the Councilor Applicant, Adele Moilanen, questions regarding her ability to attend various meetings and participate in the Council. Ms. Moilanen stated that she would like to be involved with developing a Disaster Plan for the community. There was consensus from the Council to move the appointment of a Councilor to the following regular session.

00:14:30

### 4. Publicity

Mayor Woodruff stated that the Council had already decided at an earlier meeting that this topic needs to be discussed in the Goal Work Sessions.

00:16:19

### 5. Mass Gatherings

City Attorney Green asked the Council if the City wants to create a Mass Gatherings Ordinance to control what events take place within the City limits. He said an Ordinance would attempt to ensure that these events are being handled in such a fashion that no harm to citizens or City property will occur. He also suggested that a permit would need to be applied for and issued prior to any mass gathering. There was consensus from the Council for City Attorney Green to prepare a basic Mass Gathering ordinance to be reviewed at a future work session. Consensus was unanimous.

00:26:05

6. Interview Planning Commission Applicants

Mayor Woodruff stated that there are four applicants for the one position for outside the City limits and two applications for the three positions inside the City limits. The following applicants were in attendance and were also interviewed by the Council: Pamela Cosmo, Gloria Fleming, John Thomas, and Virginia Classen. Renee Clark was not able to attend the meeting. City Attorney Green summarized the Commission's powers and duties for the applicants.

00:59:25

Pamela Cosmo asked that her application be removed from consideration because of the number of applications that had come into the City for the outside the city limit's position. The Council accepted her withdrawal. The Planning Commission applicants will be continued at the regular session where it is also listed on the Agenda.

7. Adjourn Work Session

The Work Session was adjourned at 6:05 PM by Mayor Woodruff.

*Kelly Shields*  
\_\_\_\_\_  
for Mayor Ginny Woodruff  
attest:

*Luana Damerval*  
\_\_\_\_\_  
City Recorder Luana Damerval

# LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, April 8, 2009

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

## B. Regular Session – 6:00 p.m.

### 1. Call to Order

The Meeting was called to order at 06:18 pm by Mayor Woodruff.

### 2. Establish Quorum

City Recorder Damerval

City Attorney Green

Admin Ass't Morgan

Councilor Ward

Councilor Shields

Councilor Hedges

Mayor Woodruff

**Quorum Established.**

### 3. Pledge of Allegiance

The pledge of allegiance was led by Councilor Shields.

### 4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.

The Council agreed to add the appointment of a new Council member to added Agenda items under 10a.

### 5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

#### a. Approval of Minutes

i. February 25, 2009 - Council Work Session and Regular Session Meeting Minutes

ii. March 4, 2009 - Council Work Session Meeting Minutes

iii. March 11, 2009 - Council Regular Session Meeting Minutes

iv. March 18, 2009 - Budget Committee Meeting Minutes

v. March 23, 2009 - Council Work Session Meeting Minutes

vi. March 25, 2009 - Council Work Session and Regular Session Meeting Minutes

- b. Bills and Invoices
  - i. Approval of Bills
  - ii. Financial Report
  - iii Approval of Reimbursements

**A motion was made by Councilor Ward and seconded by Councilor Hedges to approve the Consent Agenda with noted corrections.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	

**Motion passed unanimously.**

00:01:20

6. Senate Bill 30

City Attorney Green stated that there is a new bill being considered by the Legislature that would make changes to the ethics law governing officials such as needing to list the names of all relatives and household members as well as the need to file quarterly expense reports.

00:06:01

7. Appointment of Planning Commission Members

Mayor Woodruff requested that they would like to move the appointment of the Planning Commission members to the Work Session on April 22, 2008 to discuss the composition of the Commission and also review some legal issues with the Planning Commission Ordinance. The Council gave unanimous consensus on this request.

0016:30

8. Resolution No. 2009-002

A resolution authorizing the transfer of funds from the General Fund - Contingency appropriation to the General Fund - Materials and Services appropriation.

Mayor Woodruff stated that this Resolution is to compensate for cost overage and only transfers monies without changing the budget total.

**A motion was made by Councilor Ward and seconded by Councilor Hedges to approve Resolution No. 2009-002 as presented.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	

**Motion passed unanimously.**

00:19:25

9. Resolution No. 2009-003

A resolution authorizing the transfer of funds from the Comprehensive Plan and Land Use Regulations Fund - Contingency appropriation to the Comprehensive Plan and Land Use Regulations Fund - Materials and Services appropriation.

**A motion was made by Councilor Shields and seconded by Councilor Ward to approve Resolution No. 2009-003 as presented.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	

**Motion passed unanimously.**

00:20:51

10. Other Matters

Only those matters properly added to this Agenda under line item No. 4.

10a) Appointment of new Councilor for the City of La Pine.

**A motion was made by Councilor Shields and seconded by Councilor Ward to appoint Adele Moilanen as Councilor to fill the unexpired term vacancy of January 1, 2009 through December 31, 2012.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	

**Motion passed unanimously.**

City Recorder Damerval administered the Oath of Office to Councilor Adele Moilanen.

00:25:05

11. Public Comments for Items not on the Agenda

Jim Fleming, 50662 Deer Forest Drive, stated that the Governor will be signing a Proclamation for Veteran's Remembrance Day on May 8<sup>th</sup> and he will also be in Salem and Bend on that day. Gloria Fleming, 50662 Deer Forest Drive, stated that they are going to the tea party in Bend on April 15th for "Taxed Enough Already."

00:27:42

12. Staff Comments

There were no staff comments.

00:28:05

13. Council Comments

Councilor Ward stated that the new stop light for Huntington and Burgess did not start when scheduled and will take about two months to complete.

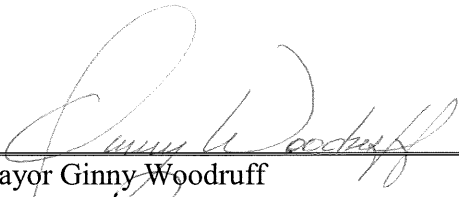
Mayor Woodruff updated the Council on various meetings:

- On April 9<sup>th</sup> there is an EDCO Board Meeting that she will be attending.
- On April 14<sup>th</sup> there is a COACT Rail Meeting and on that same day there is a Water & Sewer District Meeting, LIGI meeting and also a Tourism Committee Meeting that evening.
- She also said on April 21<sup>st</sup> there is a Wildfire Protection Meeting at the La Pine Fire Station that she will be attending for the City's Disaster Plan.
- She said that she and City Recorder Damerval met with Mr. Andrew Spreadborough of COIC regarding the stimulus monies and learned that there is nothing that the City of La Pine will qualify for but we are on the top of his list.
- She said that she and City Recorder Damerval have a meeting scheduled at 1:30 on April 13<sup>th</sup> with Tom Blust of the County Road Department.
- She said they are working on a meeting with Mark Radabaugh regarding the Comprehensive Plan. She said they also want to schedule a meeting with Gary Farnsworth of ODOT and LIGI to discuss the SDC issues.
- She said that Chris Marko from RCAC, who did the City's Strategic Plan, will be visiting City Hall on April 16<sup>th</sup>.

00:35:35

14. Adjourn

The meeting was adjourned at 7:04 pm by Mayor Woodruff.

  
\_\_\_\_\_  
Mayor Ginny Woodruff  
attest:

  
\_\_\_\_\_  
City Recorder Luana Damerval