

## RESOLUTION NO. 2018-05

### A RESOLUTION OF THE CITY OF LA PINE ADOPTING A MASTER FEE SCHEDULE AND ESTABLISHING AND/OR ADJUSTING CERTAIN CITY FEES, RATES, AND CHARGES.

WHEREAS, the City of La Pine ("City") has previously established and adjusted its fees, rates, and charges by separate resolutions of the La Pine City Council (the "Council") for the different types of services and/or materials provided by City; and

WHEREAS, City staff has identified the need to consolidate City's fees, rates, and charges into a master fee schedule; and

WHEREAS, City staff has determined that City can more transparently and efficiently review its fees, rates, and charges if contained in a consolidated master fee schedule; and

WHEREAS, by adoption of this Resolution 2018-05 (this "Resolution"), the Council desires to (a) adopt a master fee schedule, and (b) establish and/or adjust the City fees, rates, and charges included in this Resolution; and

WHEREAS, the fees, rates, and charges established and/or adjusted by this Resolution are intended to recover those costs and expenses incurred by City for providing the respective services and/or materials.

NOW, THEREFORE, BE IT RESOLVED, by and through the Council meeting in regular session, the following:

1. Findings. The above-stated findings are hereby adopted.
2. Fee Schedule Adopted. The Council hereby establishes and adopts the master fee schedule attached hereto as Exhibit A (the "Master Fee Schedule"). The fees, rates, and charges contained in the Master Fee Schedule are hereby adopted and/or adjusted effective July 1, 2018. Effective July 1, 2018, the fees, rates, and charges provided in the Master Fee Schedule amend, replace, and supersede in all respects those fees, rates, and charges established by prior resolutions.
3. Adjustments. Except as expressly provided otherwise by City ordinance, the Council may, from time to time, establish and/or adjust its fees, rates, and charges by resolution. New fees established by City will be incorporated into the Master Fee Schedule.
4. Miscellaneous. This Resolution (and the provisions contained herein) amend, replace, and supersede any resolution (or portion thereof) in conflict with this Resolution. The fees, rates, and charges in this Resolution may, from time to time, be modified by resolution of the Council. The provisions of this Resolution are severable. If any section, subsection, sentence, clause and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity enforceability, and/or constitutionality of the remaining portion of this Resolution. The Council determines that the fees imposed by this Resolution are not taxes subject to

the property tax limitations of Article XI, section 11 of the Constitution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors. This Resolution will be in full force and effect from and after its passage and adoption.

APPROVED, ADOPTED, AND MADE EFFECTIVE by the La Pine City Council this 27<sup>th</sup> day of June, 2018.

A handwritten signature in black ink, appearing to read "Dennis Scott", written over a horizontal line.

Dennis Scott, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Cory Misley", written over a horizontal line.

Cory Misley, City Manager

Exhibit A  
Master Fee Schedule  
(attached)

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
<b>Administration</b>		
<b>Public Records Request</b>		
Cost per Standard Copy	\$ 0.25	Per sheet
Copy of Sound Recording	\$ 10.00	Per copy
Copies of Maps and non-standard documents	\$ 1.00	Per copy
Records on CD	\$ 10.00	
Records transmitted via Fax or Email (first page)	\$ 2.75	
Records transmitted via Fax or Email (Concurrent pages)	\$ 0.25	Limit 25 pages
Labor Costs	Staff Rate	If greater than 10 minutes
Delivery and Postage	Actual Cost	
Attorney Fees	Actual Cost	
<b>Business Licensing</b>		
Annual	\$ 45.00	July 1st to June 30th annually
Temporary	\$ 25.00	Less than 30 days
Change Fee	\$ 15.00	
Non-Profit	\$ -	
<b>Liquor Licensing</b>		
New Application	\$ 150.00	
Annual Renewal	\$ 25.00	
Temporary Liquor Permit	\$ 25.00	
<b>Recreational Marijuana Permitting</b>		
Initial Permit Application	\$ 200.00	
Permit Renewal Fee (Annual)	\$ 70.00	July 1st to June 30th annually
Application Change Fee	\$ 25.00	
<b>Social Gaming License</b>		
Annual	\$ 100.00	July 1st to June 30th annually
<b>Miscellaneous Fees</b>		
Recording Fee	\$ 100.00	
Event Plan Application Processing	\$ 25.00	
Faxes (First Page)	\$ 5.00	
Faxes (concurrent pages)	\$ 0.25	Per page
Notary fee	\$ 5.00	
Returned Check Charge	\$ 25.00	
Copies	\$ 0.25	Per page
Transient Room Tax	7%	Of rent
Franchise Fees		Set by agreement
Recreational Marijuana Tax	3%	Of retail sales
<b>Community Development</b>		
<b>Code Enforcement</b>		
Nuisance Abatement Procedures	\$ 175.00	
<b>Land Use Review Fees</b>		
Accessory Dwelling	\$ 500.00	
Annexation	\$ 3,500.00	
Appeal		50% of the application fee
Cell Tower	\$ 10,000.00	
Conditional Use	\$ 1,500.00	
Conditional Use - Vacation Rental	\$ 500.00	
Exceptions Request	\$ 750.00	
Extension Fee (First)	\$ 150.00	
Extension (Second)	\$ 250.00	
Fence (over 3 ft) permit on street frontages	\$ 500.00	
Final Plat Review/Condominium Plat Review	\$ 500.00	
Home Occupation	\$ 100.00	
Lot Line Adjustment (Up to 3)	\$ 500.00	
Partition/Replat	\$ 1,600.00	
Pre-Application/Design Review	\$ 110.00	Per hour (1st hour free)
Site Suitability Check/LUCS	\$ 150.00	

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
Subdivision/Replat	\$ 4,000.00	Plus \$50 per lot
Temporary Use Permit for Seasonal Sales	\$ 75.00	Per year
Temporary Use Permit for Medical Hardships	\$ 250.00	
Text Amendment	\$ 500.00	
Vacation of Right-of-Way	\$ 1,000.00	
Variance	\$ 1,000.00	
Zone Change/Comp Plan Amendment	\$ 6,000.00	
Zoning Permit Application	\$ 250.00	
<b>Master Planned Development</b>		
0-4.99 Acres	\$ 3,000.00	
5-10 Acres	\$ 4,000.00	
More than 10 Acres	\$ 6,000.00	
<b>Maps</b>		
Small (8 1/2 x 11)	\$ 5.00	
Medium (11 x 17)	\$ 15.00	
Large (24 x 36 or larger)	\$ 45.00	
<b>Sign Permits</b>		
Primary Signs	\$ 50.00	
Temporary Sign Permit	\$ 30.00	
Portable Sign	\$ 30.00	
<b>Site Plan Review</b>		
Less than 1,000 sq. feet	\$ 2,000.00	
1,001 - 5,000 sq. feet	\$ 2,500.00	
5,001- 10,000 sq. feet	\$ 3,500.00	
More than 10,000 sq. feet	\$ 4,000.00	
<b>Miscellaneous Planning Fees</b>		
Hearing Fee for Council or Commission	\$ 500.00	
Hearings Officer	\$ 1,200.00	
Advanced Planning Fee	0.25%	Of building valuation, collected by County
Lot of Record Verification	\$ 800.00	
Modification of Approved Decision	\$ 500.00	
Research	\$ 45.00	Per hour
Printed - Comprehensive Plan Copy	\$ 50.00	
Printed - Development Code Copy	\$ 25.00	
Derelict Structure Fee	\$ 600.00	
<b>Public Works</b>		
<b>Cemetery</b>		
Cemetery Plot	\$ 225.00	
Headstone Deposit	\$ 100.00	
<b>Sewer Utility Service</b>		
<b>Commercial Rates</b>		
5/8" Base Rate	\$ 25.33	
3/4" Base Rate	\$ 25.33	
1" Base Rate	\$ 42.82	
1 1/2" Base Rate	\$ 71.98	
2" Base Rate	\$ 106.96	
3" Base Rate	\$ 200.25	
4" Base Rate	\$ 305.21	
6" Base Rate	\$ 596.74	
Volume Charge	\$ 7.39	Per 1000 gallons of water usage
<b>Residential Rates</b>		
5/8" Base Rate	\$ 25.33	
3/4" Base Rate	\$ 25.33	
1" Base Rate	\$ 42.82	
1 1/2" Base Rate	\$ 71.98	
2" Base Rate	\$ 106.96	
3" Base Rate	\$ 200.25	

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
4" Base Rate	\$ 305.21	
6" Base Rate	\$ 596.74	
Volume Charge	\$ 3.99	Per 1000 gallons of winter usage average
Outside Septage Dumping		
Within 97739 and 97737 Zip Codes	\$ 0.06	Per gallon
All other Zip Codes	\$ 0.09	Per gallon
System Development Charges		
5/8" Water Meter (July 1 - December 31)	\$ 6,061.00	Increases by MCE factor (contact City Hall)
5/8" Water Meter (January 1 - June 30)	\$ 6,182.00	Increases by MCE factor (contact City Hall)
Water Utility Service		
Commercial Rates		
5/8" Base Rate	\$ 31.58	
3/4" Base Rate	\$ 31.58	
1" Base Rate	\$ 78.94	
1 1/2" Base Rate	\$ 157.88	
2" Base Rate	\$ 252.59	
3" Base Rate	\$ 505.20	
4" Base Rate	\$ 789.38	
6" Base Rate	\$ 1,578.74	
Volume Charge	\$ 2.73	Per 1000 gallons of water usage
Residential Rates		
5/8" Base Rate	\$ 31.58	
3/4" Base Rate	\$ 31.58	
1" Base Rate	\$ 78.94	
1 1/2" Base Rate	\$ 157.88	
2" Base Rate	\$ 252.59	
3" Base Rate	\$ 505.20	
4" Base Rate	\$ 789.38	
6" Base Rate	\$ 1,578.74	
Volume Charge - Tier 1 (0-3600 gallons)	\$ 1.31	Per 1000 gallons of water usage
Volume Charge - Tier 2 (3601-7200 gallons)	\$ 1.97	Per 1000 gallons of water usage
Volume Charge - Tier 3 (>7200 gallons)	\$ 3.28	Per 1000 gallons of water usage
Inactive Services Fees		
5/8" or 3/4" service	\$ 175.00	
1" service	\$ 450.00	
1 1/2" Service	\$ 875.00	
> 1 1/2" Service	\$ 1,000.00	
Meter Fees - Testing or Changing		
Testing or Changing - 3/4" meter or smaller	\$ 50.00	
Testing or Changing - 1" meter	\$ 60.00	
Testing or Changing - 1 1/2" meter	\$ 75.00	
Testing or Changing - 2" meter	\$ 100.00	
Testing or Changing - 3" meter	\$ 125.00	
Testing or Changing - larger than 3"	Cost + 15%	
Meter Fees - Hot tapping		
3/4" service	\$ 300.00	
1" service	\$ 400.00	
Meter Fees - Installation		
Installation - 3/4" meter or smaller	\$ 255.00	
Installation - 1" meter	\$ 355.00	
Installation - 1 1/2" meter	\$ 525.00	
Installation - 2" meter	\$ 1,625.00	
Installation - 3" meter	\$ 2,000.00	
Installation - larger than 3"	Cost + 15%	
Miscellaneous Public Works Fees		
Temporary Disconnection Charge	\$ 15.00	Less than 48 hours
Delinquent Account Trip Fee	\$ 50.00	
Inactive Status Charge	\$ 175.00	For customers requesting inactive billing status

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
Reconnection Fee	\$ 25.00	
New Account Set up Fee	\$ 35.00	
Cut lock, lock replacement	\$ 50.00	
Meter Stop Replacement	\$ 200.00	
Landowner notification fee	\$ 15.00	
Cross Connection Fee	\$ 2.50	Added monthly to utility bill
Door Hangar Notice	\$ 25.00	
Deposits for new accounts	\$ 150.00	
After Hours Service (Non-emergency)	\$ 60.00	Per hour/per person
Fire Flow Testing Fee	\$ 125.00	
Sand or Grease Trap Pumping	\$ 250.00	Per occurrence
Sewer Tank Lid Replacement	\$ 100.00	
Septic Tank Filter	\$ 100.00	
Labor by the hour	\$ 125.00	Per hour/per person
Equipment Rental	\$ 250.00	Per hour
Meter Tampering Fee	\$ 500.00	
<b>System Development Charges</b>		
5/8" Water Meter (July 1 - December 31)	\$ 2,330.00	Increases by MCE factor (contact City Hall)
5/8" Water Meter (January 1 - June 30)	\$ 2,638.00	Increases by MCE factor (contact City Hall)