

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, June 12, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.
 - a. Approval of Minutes
 - i. April 16, 2013 Budget Cmte Minutes
 - ii. April 30, 2013 Budget Cmte Minutes
 - iii. May 8, 2013 Council Mtg Minutes
 - iv. May 22, 2013 Budget Cmte Minutes
 - b. Bills and Invoices
 - i. Approval of Bills
 - ii. Approval of Reimbursements
 - c. Funding Request by La Pine High School
6. Public Comments
7. Presentation from ODOT Regarding the First Street Signal Project
- Mr. Darling
8. Approval of Resolution No. 2013-09 a Resolution Authorizing the Creation of Various Accounting reserve funds for Accounting and Budgeting Purposes.
9. Approval of Resolution 2013- 10 a Resolution Adopting the 2013-2014 Budget for the City of La Pine.

10. Selection of Engineers
 - Century West – Sidewalk Projects
 - Anderson Perry - Utility Projects
11. La Pine Memorandum of Understanding (MOU) between the City of La Pine and EDCO.
12. Other Matters

This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
13. Public Comments
14. Staff Comments
15. Council Comments
16. Mayor's Comments
- 17 Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 ext. 116 for TTY.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, June 12, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

B. Regular Session – 6:00 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Establish Quorum

Interim City Manager Rick Allen

Mayor Ken Mulenex – absent by prior arrangement

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Conrad Parker

Public Works Manager Scott Perkins

Office Utility Specialist Ashley Williams

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

Don Greiner led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

None

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

i. April 16, 2013 Budget Cmte Minutes

ii. April 30, 2013 Budget Cmte Minutes

iii. May 8, 2013 Council Mtg Minutes

iv. May 22, 2013 Budget Cmte Minutes

- b. Bills and Invoices
 - i. Approval of Bills
 - ii. Approval of Reimbursements
- c. Funding Request by La Pine High School

Councilor Martinez stated a conflict of interest regarding the bill from his company, Wilderness Garbage.

A motion was made by Councilor Jones and seconded by Councilor Agan to approve the consent agenda.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

6. Public Comments

None

7. Presentation from ODOT Regarding the First Street Signal Project
- Mr. Darling

Mark Darling introduced himself as the Project Manager for the signal project on First and Reed. He said they are moving forward with the project. Mr. Darling said the project is fully funded because of House Bill 3130 which passed in the State Legislature. He said the project would start spring/summer of 2014. Mr. Darling said that they have started the right-of-way acquisitions. He said there will be cross walks at every corner of the intersection. Mr. Darling said that street lighting will also be installed. He said six foot sidewalks will also be installed. Mr. Darling said that they will work with the City regarding planting trees and irrigation. Interim City Manager Allen stated it would be important to coordinate the new sidewalks and landscaping in front of City Hall with the sidewalks and landscaping at 1st and Reed. He also asked that the sidewalk size be changed to eight feet to coordinate with existing sidewalks in the City. Mr. Darling said that there are plans to have an open house on the project for the community. He said about \$10,000 of utilities will need to be moved for the project.

8. Approval of Resolution No. 2013-09 a Resolution Authorizing the Creation of Various Accounting reserve funds for Accounting and Budgeting Purposes.

Interim City Manager stated that there are laws with reserve funds. He said monies have been put in the budget for water, sewer and cemetery and also for large capital construction projects. This is just a requirement to establish these funds.

A motion was made by Councilor Jones and seconded by Councilor Agan to approve Resolution No. 2013-09.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

9. Approval of Resolution 2013- 10 a Resolution Adopting the 2013-2014 Budget for the City of La Pine.

A motion was made by Councilor Agan and seconded by Councilor Jones to approve Resolution No. 2013-10 adopting the 2013-2014 budget.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

10. Selection of Engineers
- Century West – Sidewalk Projects
- Anderson Perry - Utility Projects

Interim City Manager Allen stated that the Council needed to authorize him to negotiate a contract with Anderson Perry. Scott Perkins, Public Works Manager, stated the project will be a review of the water system and system capacity in the industrial park, review and study of the lift station at Wickiup Junction and a small review of sewer in the Cagle Neighborhood.

A motion was made by Councilor Agan and seconded by Councilor Jones to authorize the City Manager to enter into a contract with Anderson Perry to work on the projects as outlined.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

Interim City Manager Allen stated that the project with Century West is for the sidewalks. He said they have provided a scope of work for the project. The cost of the project is \$29,330. Interim City Manager Allen stated that the job will be bid out in response to a question if they would use local contractors.

A motion was made by Councilor Agan and seconded by Councilor Jones to approve the engineering consultant services for City of La Pine Sidewalk Improvement with Century West for \$29,330 and authorize the City Manager to execute and sign the contract.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

11. La Pine Memorandum of Understanding (MOU) between the City of La Pine and EDCO.

Interim City Manager Allen stated that Sisters recently hired a part time economic development person and there were several good candidates that they could pass along to La Pine for their hiring process. He also said that La Pine has more available land and roads than any other place in Central Oregon. He also said that the County will put in \$20,000, the City will put in 20,000 and private sector will put in \$5,000 each year for a three year period to fund the economic development employee.

A motion was made by Councilor Jones and seconded by Councilor Agan to approve the MOU between the City of La Pine and EDCO and authorize the City Manager to negotiate the contract.

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| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

12. Other Matters

This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

None

13. Public Comments

Don Greiner, former Councilor, stated that they are ready to seal the cracks in the streets located in the Crescent Creek neighborhood and the City is a partner with the County in doing that and will need to reimburse the County for some of the work. He also said that the homeowners in Crescent Creek are excited about the housing prices going up in Bend and they will be doing more marketing of their neighborhood.

14. Staff Comments

Interim City Manager Allen stated that the City donated \$50.00 to the Car Club Show from the community fund. He also said that he asked the Chamber for financial statements so he could review the sponsorships. Interim City Manager Allen stated there have been some complaints, from residents, about the tree trimming going on in the Cagle neighborhood. He also said the public works staff will start trying to remove the pine trees and weeds that are growing in the cracks of sidewalks and streets in the City. There was also a discussion on small lot sizes that create problems with additional parking and snow clearance. It was also discussed that crack seal work will be done on other roads besides the Crescent Creek neighborhood.

15. Council Comments

In response to a question regarding the cemetery, Interim City Manager Allen said that the City is working with the Mortuary Board to get them required documents that they have requested. There was also a discussion on obtaining a map of the cemetery.

Councilor Agan asked about the City logo and the fact that the designer needs to be paid to complete the project. Councilor Martinez stated that there was money set aside for the logo design. It was decided that the designer needs to submit an invoice to the City for payment. Councilor Agan also asked about the street lights location and timeframe for installation. Interim City Manager Allen said that they will put a few lights on Finley Butte Road and by the park. Councilor Agan said that she has received complaints from members of the public because they are not allowed to ask questions during the council meetings, only allowed to make comments. She said that she feels the way the public is treated is not very cordial.

Interim City Manager Allen stated that it is the style of the Council as to how this type of thing is handled. Councilor Martinez discussed the form that people can fill out to get on the agenda to talk for ten minutes at a time on a particular topic. There was also a discussion on having Town Hall meetings to address some of these concerns. Councilor Ward said sometimes people are cut-off instead of being listened to and there needs to be a happy medium between the two. Councilor Jones also agreed that there needs to be an opportunity for the public to ask questions during a meeting. Kitty Shields, former Mayor, stated that she liked when a topic is addressed to give a little background on that topic for the public's knowledge. She said that could answer a lot of questions right there. Former Councilor Greiner stated that there used to be public comment on every item when he was on the Council in the past. Former Councilor Doug Ward stated that when he was on the Council they never told the public they could not ask a question. Student Councilor Parker stated that he felt there should be an opportunity for the public to ask questions and they should make time for it. Interim City Manager Allen suggested talking with the Mayor to put some of these ideas into action.

Student Councilor Conrad Parker also discussed the trash that is left on the roads from students eating at McDonalds, for example. He suggested that garbage cans need to be located on some of the roads to prevent the littering.

16. Mayor's Comments

Mayor was not present at the meeting.

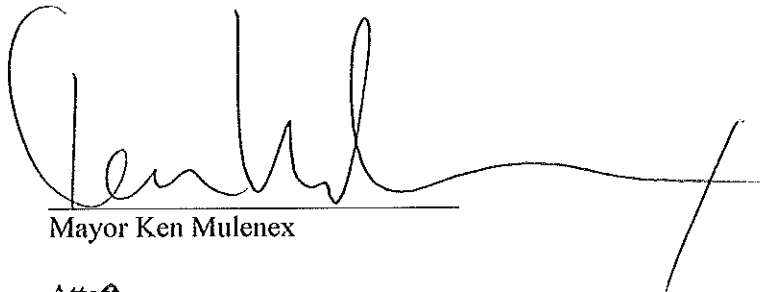
17. Adjourn

A motion was made by Councilor Jones and seconded by Councilor Agan to adjourn the meeting.

| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
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| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |

Motion passed unanimously.

Councilor Martinez adjourned the meeting.



Mayor Ken Mullenex

Attest



Rick Allen, City Recorder