



## PUBLIC WORKS COMMITTEE AGENDA

Tuesday, January 12, 2016

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

### A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Discussion on Snow Removal
6. Review Draft Sidewalk Ordinance
7. Update on 1<sup>st</sup> Street & Hwy 97 Landscaping Project
8. Expiration of Terms for Committee Members and Selection of Chair and Vice Chair
9. Other Issues/Concerns
10. Public Comments
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

**PUBLIC WORKS COMMITTEE MINUTES**

Tuesday, January 12, 2016

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

A, Regular Session

1. Call to Order

Chair Johnston called the meeting to order.

2. Establish Quorum

Tom Weller  
Chair Linda Johnston  
Arlo Fertig – absent by prior arrangement  
Jim Fleming  
Russ Smith  
Wayne Barth  
Vice Chair Doug Ward

In addition Interim City Manager Rick Allen and Assistant City Manager Cory Miskey were present.

3. Pledge of Allegiance

Jim Fleming led the Pledge of Allegiance.

4. Approval of Meeting Minutes

<b>A motion was made by Commissioner Ward and seconded by Jim Fleming to approve the Meeting Minutes.</b>		
<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Tom Weller</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	
<b>Motion passed unanimously.</b>		

5. Discussion on Snow Removal

Interim City Manager Rick Allen stated it was a tough couple of weeks for City staff. He said going down to just one contractor made it more difficult as the new snow plowers did not know the route. Mr. Allen said the heavy snow was also an issue. He said power lines came down because of the heavy snow. Mr. Allen said that vehicles parked where the snow is supposed to go was another problem, especially in Huntington Meadows. Cory Miskey stated that staff put notices on cars and doors on Shawpine and Huntington Meadows requesting residents to move their vehicles out of the bio-swells where the snow needed to go and out of the public right-of-way. Cars that had not moved were towed at

owner's expense. Mr. Misley said that the City needed a strategy for which roads get plowed first for traffic issues. He said there is now a snow removal page on the website that states what the City does and does not do. Mr. Misley said there are now priority 1 roads and priority 2 roads. All of these things will make the snow removal better for the City residents. He said staff is also working on an Ordinance for snow removal. There was a discussion on putting something in the local newspaper regarding the vehicles parked in bio-swells and also other snow related issues. Mr. Allen also discussed the help the City received from Deschutes County with snow plowing.

6. Review Draft Sidewalk Ordinance

Mr. Allen said that the businesses need to take care of the lawn or sidewalks in front of their businesses. He said that this request is normal. If the businesses do not mow their lawns, the City will do it and charge the business for the cost. Mr. Allen said the ordinance also addresses snow removal on the sidewalks. He said the sidewalk ordinance will apply to residential areas as well.

7. Update on 1<sup>st</sup> Street & Hwy 97 Landscaping Project

Mr. Misley passed out the landscaping plans for the project. Eric Huffman, Becon Engineering, discussed the plan. He said there would be irrigation included and electrical outlets at each tree for Christmas lights. There was a discussion on the amount of trees and shrubs that will be planted for the project. Completion of landscaping should be before Memorial Day. There is a limited guarantee on the life of the trees and shrubs.

44:00

8. Expiration of Terms for Committee Members and Selection of Chair and Vice Chair

Chair Johnston stated that Doug Ward, Arlo Fertig and Wayne Barth had terms that were expiring. Doug Ward and Wayne Barth stated that they would like to be on the Public Works Committee for another term. Ashley Williams, Accounting Clerk, stated that she would contact Arlo Fertig and see if he wanted to stay on the committee.

**A motion was made Jim Fleming and seconded by Tom Weller to Recommend for Re-Appointment Commissioner Ward and Wayne Barth to the Public Works Committee.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Tom Weller</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

**Motion passed unanimously.**

**A motion was made Tom Weller and seconded by Jim Fleming to keep the current Chair and Vice-Chair as it now stands.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Tom Weller</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

**Motion passed unanimously.**

#### 9. Other Issues/Concerns

Mr. Allen discussed the development plans for Huntington Meadows, especially addressing snow removal and off street parking. There was also a discussion on the problem with some wells going dry in the Cagle neighborhood. Chair Johnston said that they are having to drill new wells at some of the lots.

Mr. Misley stated that on February 23<sup>rd</sup> at Rosland Elementary School there will be an Open House from 5:30 to 7 pm. The topic will be on the water and waste water expansion into the Cagle Neighborhood. Mr. Allen said that the Cagle neighborhood will have to hook-up to sewer and water, it will not be voluntary. He also said that because the roads will be dug up for the project, it will be possible to make the roads wider. Mr. Allen said a new well will be put in place for the Cagle expansion project.

#### 10. Public Comments

Mayor Mulenex stated that Glenwood Acres went on City water because of wells that experienced caving-in. He said they did not have a way to re-drill the wells. Mayor Mulenex said that landscapers need to be careful about the type of trees they put in, many varieties will not make it in La Pine. He also discussed that there will be various ways customer's can receive help with the cost of hooking up in the Cagle neighborhood. There was also a discussion on the nitrate problem and the unfortunate perception that La Pine has bad water.

#### 11. Staff General Comments

Mr. Allen said there will not be a Public Works Committee meeting in February. Mr. Misley said there will be another Open House on March 3<sup>rd</sup> from 4:30 to 6:30 pm at City Hall. This Open House will address the US 97 & Wickiup Junction Project, US 97 Romaine Village to Lava Butte, the re-paving on Hwy 97, US 97 Sunriver to Forest Boundary Project and the sidewalk project in La Pine. He said ODOT will be sending a notice about the Open House to all the 97739 zipcode residents.

#### 12. Committee Member General Comments

Mr. Perkins said that tonight, January 12<sup>th</sup>, from 11 pm to 5 am the water will be turned off for residents by Wickiup Junction because of the moving of utilities for the project there. There was a discussion of Gordy's getting rid of their water tank. There was also a discussion about owners wanting to split lots (subdivide) in the Cagle neighborhood because of the water and sewer going in there.

13. Adjourn

**A motion was made by Tom Weller and seconded by Jim Fleming to adjourn the meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>Nay</i>
<i>Tom Weller</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

***Motion passed unanimously.***

Chair Johnston adjourned the meeting.

  
Chair Linda Johnston

Attest

  
Rick Allen, City Recorder