

PUBLIC WORKS COMMITTEE AGENDA

Tuesday, September 8, 2015

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Water Sewer Rate Change Update
6. First Street Project Update
7. Water Main Shut Down Thursday, September 3, 2015
8. SERA Architects Meeting
9. Other Issues/Concerns
10. Public Comments
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the Public Works Committee to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, September 8, 2015

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session

1. Call to Order

Vice Chair Ward called the meeting to order.

2. Establish Quorum

Tom Weller
Chair Linda Johnston - absent
Arlo Fertig
Jim Fleming
Russ Smith
Wayne Barth
Vice Chair Doug Ward

3. Pledge of Allegiance

Jim Fleming led the Pledge of Allegiance.

4. Approval of Meeting Minutes

A motion was made by Russ Smith and seconded by Jim Fleming to approve the June 9, 2015 Meeting Minutes.

<u>Vote as follows:</u>	AYE	NAY
Vice-Chair Doug Ward	X	
Arlo Fertig	X	
Jim Fleming	X	
Russ Smith	X	
Wayne Barth	X	
Tom Weller	X	

Motion passed unanimously.

5. Water Sewer Rate Change Update

Interim City Manager Rick Allen discussed the rate change that went into effect on July 1st. He said a few people have changed their meter size since the rate is affected by the meter size. Mr. Allen said that staff have worked with customers and reviewed their bill with them. He discussed the way the rate change affected La Pine Rural Fire District. Mr. Allen said that staff has worked with them to make their charges more equitable to them. He said they also changed out their meter at their administrative office. Mr. Allen said the restaurants and beauty salons actually had bills that went down because of the new system of charging. He said the next thing the City will be working on is changing the SDC (System Development Charges) rates. Ashley Williams, Accounting Clerk, discussed the sewer charge and how it is now being billed with the water charge. Mr. Allen said most cities have gone to flow base. He also said that regarding bringing sewer and water to the Cagle neighborhood, people could still use their wells for outside uses like watering lawns. Mr. Allen said this fall there will be a presentation regarding the project for City water and sewer in the Cagle neighborhood. He said a lot will depend on grants and funding available for the project.

6. First Street Project Update

Mr. Allen said the project is progressing. He said the project should be completed about the middle of October. Mr. Allen said the landscaping for the project will be done next year. He said he might have the project manager come to the October Public Works Meeting.

7. Water Main Shut Down Thursday, September 3, 2015

Mr. Allen discussed the water shut down that took place because someone hit a fire hydrant. He said a concrete barrier will be put up to keep something like that from happening again. Mr. Allen said the Public Works staff shut the valve off from the tank. The only water people had was in the pipes, but the pressure dropped. An alert was put out to the radio stations for people not to use their water. Mr. Allen said an incident command post was set-up at City Hall with the Deschutes County Sheriff, Councilor Martinez and Mayor Mullenex all present. He said he came down immediately from Madras. The Emergency Services person had important phone numbers. They also worked with Deschutes County. Mr. Misley said they also contacted the State regarding safe water info. Mr. Allen said staff and Mrs. Mullenex and Councilor Agan assisted with phone calling the different businesses and residences about the shutdown. He said they had to blow out all the air in the pipes to safely turn the water back on. Mr. Allen said that they had to put out a boil alert for the customers until the water could be tested. He said it is an 18 hour test and the test came back clean. Tom Weller asked about other vulnerable spots that could use a concrete barrier by the hydrant. Mr. Perkins said any new hydrants with new construction will have a large pad around them and concrete or steel bullards as a barrier.

Public Comment

Glen Costello stated that the City should go after the manufacturer for the breakaway.

Mr. Allen said that one pipe coming from one source has to be rectified. There was a discussion of putting a new well east of Wickiup Junction. Jim Fleming mentioned having a secondary well could be important. Chair Ward said it sounded like the City did a great job of handling the emergency.

8. SERA Architects Meeting

Mr. Misley said that SERA Architects is holding a presentation at City Hall on September 16th. He said there was a grant fund that paid for their services. Mr. Misley said they would be sharing some of their suggestions for improving the look of downtown La Pine on Huntington Road. The meeting is open to the public. Mr. Allen said they are also looking into getting some funding to put into City codes.

9. Other Issues/Concerns

Mr. Allen discussed the sidewalk on Mac Court. He said the City hired an engineering firm to look into the issue. Mr. Allen said their report told what needs to be done and that information has been sent to Vic Russell Construction for them to do the work. Mr. Perkins said, in regard to the equipment and vehicles up for bid, that they had bids on everything except for two pickups. Mr. Allen also announced that his staff time is reduced now that Assistant Manager Cory Misley has been hired, full time. There was also a discussion on how Huntington Road is becoming a main downtown area. Mr. Allen discussed the planned apartment complex for low income people in La Pine. He said one of the issues with it is transportation like parking areas, etc. Mr. Allen said they also need to do a traffic study for the project.

10. Public Comments

Glen Costello, area resident, stated that everybody he has talked to were very angry that their utility bills have gone up and also they are upset about the Fire Department rates that have gone up so much. He said the City cannot expect businesses to keep their landscaping up for appearance with the rate increase. Mr. Costello also discussed the shut down on the 1st street signalization project. He claimed he had been told that the City shut it down. Mr. Allen said that the City of La Pine did not have any involvement in the shutdown. He did discuss the grant for landscaping and lights for the project that was received. Mr. Costello also said it is too difficult to build anything in La Pine. Commissioner Ward discussed the apartment complex project. He said the City has done nothing to delay that apartment project that there were issues that needed to be resolved. Mr. Allen said the project would be coming back to the Planning Commission for a review in probably the next month. He said the zone change was done in February of 2015. Mr. Allen said the application could not be submitted prior to the zone change. He said there is no way this all has taken 1-1/2 years. Mr. Fleming stated that the Fire Department's billing issue has been resolved and that he did not know why Mr. Costello was seeming to represent the fire department in regard to their bill.

Dennis Scott, City resident, discussed the possibility of the City offering sewer and water service to the Cagle neighborhood. He said there are a lot of rumors about it. Mr. Allen said the City could put something out (like a flyer) to the public about the possibility of water and sewer services being expanded to the Cagle neighborhood. He said that people could still use their wells for watering outdoors. He also said that they will try to use septic tanks that are acceptable for the system. Mr. Allen said he has talked with the Fire Chief and resolved the previous billing issues. He said the most the Fire District can be billed for domestic water usage is 7,000 gallons. Water used above that amount would not be billed. Mr. Fleming said it would have been good if more of the customers had come to the rate study meetings that were held earlier in the year.

11. Staff General Comments

Cory Misley, Assistant City Manager, stated that he is open to talking with anyone about any issues they have with the City. He is working full time for the City.

12. Committee Member General Comments

Commissioner Ward stated that a lot of the customers were not charged as much as they should have been charged in the past for water and sewer.

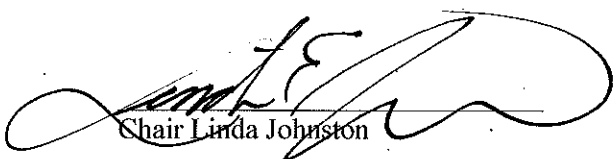
13. Adjourn

A motion was made by Arlo Fertig and seconded by Jim Fleming to adjourn the meeting.

Vote as follows:	AYE	NAY
Vice-Chair Doug Ward	X	
Arlo Fertig	X	
Jim Fleming	X	
Russ Smith	X	
Wayne Barth	X	
Tom Weller	X	

Motion passed unanimously.

Councilor Ward adjourned the meeting.


Chair Linda Johnston

Attest


Rick Allen, City Recorder