



CITY OF LA PINE PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, January 9, 2018

10:00 a.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Called to order at 10:00 a.m.

2. Establish Quorum

Present: Jim Fleming, Russ Smith, Linda Johnston, Jayne Benner, Tom Weller, Wayne Barth

Staff Present: Jake Obrist, Ashley Williams, Holly Smith, Johnny Bales, Reed Campbell and Melissa Bethel

3. Pledge of Allegiance

Led by Wayne Barth

4. Approval of November 14, 2017 Meeting Minutes

Russ stated that he wants the old format back of how meeting minutes used to be done with regard to voting and staff attendance. The rest of the committee felt that the current format was fine "as is" or did not share an opinion. ***Tom Weller made a motion to approve the November 14, 2017 meeting minutes as written. Jayne Benner seconded. No objections. Unanimously approved.***

5. Telemetry Staff Report and Proposal

Jake Obrist provided a staff report explaining telemetry. This will allow the City to monitor our systems at all times. There was discussion on how much the City has spent thus far responding to emergencies. The estimate for the system is \$18,000. Wayne asked if we'd be able to upgrade as time went on and Jake said yes. ***Tom Weller made a motion to recommend the system to the Council for purchase. Wayne Barth seconded. No objections. Unanimously approved.***

6. Low Income Utility Assistance Staff Report

Jake Obrist and Ashley Williams presented a staff report on low income billing and delinquent accounts. There were different options with regard to the rate of discount. Wayne said that he would like 50% and 25%. Tom said that the scales could slide both ways. Russ said 60% and 25%. Jayne said that she favored 50%. There will be additional information and discussion to follow.

7. Public Works Advisory Committee Meeting Schedule for 2018

Jake Obrist explained that some committee members had approached him regarding meeting on a monthly basis and wondered if it was actually necessary. He also pointed out that the committee is only required to meet quarterly. Wayne said he would rather meet every other month than quarterly. Russ feels the committee should be meeting monthly. Linda thinks it is asking too much for the staff to meet monthly. Tom doesn't think it's necessary to meet every month. Jim said that every other month is ideal for him. **Tom Weller made a motion to meet every other month. Wayne Barth seconded. No objection. Unanimously approved.**

8. Other Issues/Concerns

Jayne and Wayne would like to be re-appointed to the committee. **Russ Smith nominated Wayne Barth to be Chair and Jayne Benner to be Vice-Chair. Tom Weller seconded. No objections. Unanimously approved.**

9. Public Comments

Dave Culp asked Jake if the City could get some speed signs on Drafter Rd. Jake stated that we could put a speed trailer there and that the City was looking at budgeting for dust abatement there as well.

10. Staff Comments

None

11. Committee Member Comments

None

12. Adjourn

Tom Weller made a motion to adjourn the meeting. Wayne Barth seconded. No objections. Meeting adjourned.



Chair

Attest



Cory Misley, City Recorder

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Holly Smith at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.