

LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, August 14, 2012
Regular Meeting – 10:00 am
16345 6th Street
La Pine, OR 97739

A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Presentation from Bend Broadband to Discuss Their Development Strategy
6. Determination of Term Lengths
7. Vacancies on the Committee
8. Public works items of interest
 - a. Update on Huntington Speed Study;
 - b. Installation of Crosswalk on Huntington Road;
 - c. Installation of a School Zone on Huntington Road;
 - d. Continued discussion on street light placement and associated construction costs;
 - e. Traffic System Plan Update [TSP];
 - f. Water management and conservation plan update;
 - g. City Hydrant rehabilitation process;
 - h. Back flow testing – request for contractual services, and;
 - i. Building Code violation issues.
9. Public Comments
10. Other Business
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

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A. Regular Session

1. Call to Order

The meeting was called to order at 10:02 am.

2. Establish Quorum

The following were present:

Tom Weller – Chairman

Linda Johnston – Vice-Chair

Commissioner Douglas Ward

Arlo Fertig

Bill Sawders

Steven Hasson – City Manager

Scott Perkins – Public Works Manager

Ashley Williams – Utility Billing Specialist

3. Pledge of Allegiance

Doug Ward led the Pledge of Allegiance.

4. Approval of Meeting Minutes

Mr. Sawders made a motion to accept the July 10, 2012 Public Works Committee Meeting Minutes. Seconded by Commissioner Ward. Motion carried unanimously.

5. Presentation from Bend Broadband to Discuss Their Development Strategy

This item was moved to a latter portion of the agenda.

6. Determination of Term Lengths

City Manager Hasson explained to the committee the memo that he had sent to them explaining the length of terms. He said that the terms were supposed to be staggered from the beginning of the formation of the committee, but that this did not happen. He said that the way that the committee can remedy this is that they could decide amongst themselves who would serve until December 31, 2012 and who would serve until December 31, 2013. The following was decided:

7. Vacancies on the Committee

Tom Weller, Linda Johnston, Edward Carpenter, and Roy Hester would all serve until December 31, 2012. Arlo Fertig, Bill Sawders, and Doug Ward would serve until December 31, 2013.

There was discussion about one of the committee members who had not attended meetings in a few months. Ms. Johnston would like the staff to try to contact this member before he is removed from the committee. Ms. Johnston asked if the City Council would decide who is on the committee or if the committee would decide who will serve. *This item was tabled until the next meeting, so staff could contact the absent member.*

8. Public works items of interest

a. Update on Huntington Speed Study;

City Manager Hasson stated that there was a speed study conducted on Huntington Road in the area's from 1st Street to Evergreen Lane. He said that ODOT has removed the signs that indicate that there is an end to the speed zone. He said that a study in 2009 determined that those signs should have been removed. He said that it will be 60-90 days before the home office in Salem will sign off on extending the restricted speeds in that area. He said that he has noticed an increase in police patrols since the signs have been removed. Mr. Weller suggested asking if we could get a radar cart for that area to show people their speeds in an effort to slow the traffic.

Presentation from Bend Broadband

Sandy Morris from Bend Broadband discussed the fiber optic cable that they are installing in the La Pine area directed toward businesses. She said that they would be building their own infrastructure and not adding to someone else's. She said that she would like us to let businesses know that the fiber optic internet would be available soon.

b. Installation of Crosswalk on Huntington Road;

The problem area on Huntington Road from the High School to Bi-Mart was discussed. The council had put the construction of a sidewalk in front of Bi-Mart out for bid, the lowest bid was \$6,000. The construction began today.

c. Installation of a School Zone on Huntington Road;

City Manager Hasson stated that the school zone would be extended to Victory Way.

d. Continued discussion on street light placement and associated construction costs;

City Manager Hasson said that there are about 15 lights that need to be installed. The Council only approved 8. He said that the intersections are priority. Kevin Rhode, Senior Estimator from Midstate Electric Cooperative, stated that he has made a list of the prices for each of the 15 areas that need lighting. The cost of each light ranged from \$2,500-\$5,500. Mr. Rhode said that to illuminate an entire intersection you would have to place two (2) light fixtures, one caddy corner from the other. The importance of illumination relating to safety was discussed. Mr. Weller recommended that part of our

planning codes state that lights must be installed at the time of new construction. Commissioner Ward stated that this was within the planning codes that were adopted by the Council. Mr. Weller stated that he would like to see coordination with the Public Works Department to avoid tearing the roads up twice. Mr. Weller also stated that this coordination will also help with costs. Mr. Rhode stated that he would like to see a light at the Finley Butte Park since there are so many gatherings there for sports. It was discussed that there should be two (2) standards for lights. One in the subdivisions for the purpose of safety, and one on the main streets with the dual purpose of safety and curb appeal. Mr. Weller stated that he would like a two (2) year commitment between the City of La Pine and Midstate Electric for lighting installation.

e. Traffic System Plan Update [TSP];

City Manager Hasson stated that he would be attending a meeting tomorrow about the TSP. He said that he expects the study to take about a year.

f. Water management and conservation plan update;

City Manager Hasson stated that the La Pine Water District was trying to acquire 2.23 cfs (cubic feet per second) of water rights. He said that for an unknown reason in 2009 this paperwork was not correctly filed and the processing fees were not paid. The deadline for this action is October 31, 2012. He stated that the City Council signed a contract with HGE Engineering for the work that needs to be performed on this. He said that the scope of work includes applying for a time extension, pulling the last application and re-applying under the City of La Pine. He stated that this contract will not exceed \$3,500. He stated that the City of La Pine would be putting out an RFP (Request for Proposal) for an Engineering Contract.

g. City Hydrant rehabilitation process;

City Manager Hasson stated that there are 170 hydrants. He said they have all been flow tested, inspected and painted. Mr. Sawders stated that there is a hydrant on Hinkle Way that is not painted and that there are no flags on them. Public Works Manager Perkins stated that the hydrants are required to be inspected twice per year. He said that the flags came off during the spring inspection and that they would be put back on during the fall inspection. There was also discussion about the effort between the Public Works Department and the La Pine Fire Protection District to get the fire hydrants on a numbered system.

h. Back flow testing – request for contractual services, and;

City Manager Hasson stated that the City of La Pine has put out an RFP (Request for Proposal) for backflow testing. He said that traditionally the testing was performed by an outside company but because there was no contract, he was placing it out for bid. Mr. Sawders inquired why the Public Works Department doesn't perform the tests. Public Works Manager Perkins stated that utility workers are usually busy in the summer months with other tasks when testing should occur. He stated also that there are some significant costs associated with the start-up of becoming certified to test backflows but that he would research these costs.

i. Building Code violation issues.

City Manager Hasson stated that there are some building violations within the City of La Pine. He inquired to Deschutes County why these things were not being looked into. He stated that the form that you fill out is designed to inform people that they will be held accountable for the information given, and he thinks that this may be a part of the reason that people are not willing to file them. He said that he urges everyone to file them and to let the City of La Pine know if there are violations.

9. Public Comments

Thomas Headley and Jim Lord were here from Century West Engineers. They stated that their firm does work in Redmond, Sisters, and all over Central Oregon. City Manager Hasson said that he had worked with Century West Engineering while he was in Spokane.

10. Other Business

None.

11. Staff General Comments

None.

12. Committee Member General Comments

None.

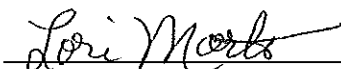
13. Adjourn

Mr. Sawders made a motion to adjourn, seconded by Commissioner Ward. The meeting adjourned at 11:51 am.



Tom Weller – Chairman

Attest



Lori Martin – City Recorder