

LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, January 8, 2013
Regular Meeting – 10:00 am
16345 6th Street La Pine, OR 97739

A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Discussion about Snow Removal Impediments of Public Right-of-Way as a Precursor to establishing a Snow and Ice Control Plan
6. Discussion of On Street Parking
7. Discussion about Water System Constraints with the La Pine Industrial Park and Possible Strategies for Resolution
8. Discussion concerning the Wickiup Junction Pump Station
9. Discussion and possible action on the reappointment of Public Works Committee Members in keeping with the provisions of City Resolution 2011-13, Section 2 “creation and membership” and section 3 “terms of office”
10. Confirmation of an extended Public Works Committee meeting timeframe
11. Other issues/Concerns
12. Public Comments
13. Staff General Comments
14. Committee Member General Comments
15. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the Public Works Committee to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, January 8, 2013
Regular Meeting – 10:00 am
16345 6th Street La Pine, OR 97739

A. Regular Session

1. Call to Order

Chairman Tom Weller called the meeting to order at 10:03 am.

2. Establish Quorum

A quorum was established, the following members of the committee were present: Tom Weller, Linda Johnston, Bill Sawders, Jim Fleming, and Commissioner Doug Ward. Ed Carpenter was absent.

The following staff was present: City Manager Steven Hasson, Public Works Manager Scott Perkins, and Utility Billing Specialist Ashley Williams.

3. Pledge of Allegiance

Commissioner Doug Ward led the Pledge of Allegiance.

4. Approval of Meeting Minutes

The committee asked that the meeting minutes be sent out with the agenda the Friday prior to the meeting.

Bill Sawders made a motion to accept the minutes as presented, Commissioner Doug Ward seconded. Motion carried unanimously.

5. Discussion about Snow Removal Impediments on Public Right-of-Way as a Precursor to establishing a Snow and Ice Control Plan

City Manager Hasson stated that he has been monitoring the conditions of the roads and has taken some pictures for the committee to look at. He said that this monitoring of the conditions was prompted by numerous complaints about the snow removal. Mr. Hasson said that the accumulated snow problem is not caused by the contractors that are plowing, but because of the impediments in the drainage swales and roadways. Many residents are using the swales for vehicle storage. Mr. Hasson informed the committee that the swales are not only used for drainage, but also for snow storage.

Mayor Ken Mullenex suggested having a Public Hearing to let the public know that the City would soon be implementing regulations about such activities as homeowners plowing their sidewalks and not parking vehicles in the drainage swales in front of their homes. There was a question from Kevin Urbanc, resident, about who was in charge of maintaining the sidewalks. Commissioner Ward informed him that in the City of La Pine requires the property owner to maintain the sidewalks.

There was discussion about snow removal on sidewalks and some of the issues were: safety and legal liabilities, and how much accumulated snow needs to be on the sidewalk before removal of such snow is required (question from resident, Scott Carr).

Code Enforcement was discussed. Kevin Urbanc, resident, would like to know if the City of La Pine had adopted the codes. In response, City Manager Hasson stated that there are codes that have been adopted but there is nothing adopted allowing enforcement of these codes. Mr. Hasson stated that he is leery of enforcing codes without first informing the public that the process of enforcement is beginning. As well as educating members of the public as to codes that will be enforced.

It was recommended to put signs up after the Public Hearing stating something to the effect of no parking, or at the least no parking during the winter. Bill Sawders recommended beginning this public education process by publishing it in the "Mayor's Corner". Bill Sawders also recommended putting up a booth at the Mid State Annual Meeting.

6. Discussion about On Street Parking

This was included with the Public Right-of Way Discussion.

In response to a question from Bill Sawders, City Manager Hasson stated that the City is interviewing code enforcement officers this week.

7. Discussion about Water System Constraints with the La Pine Industrial Park and Possible Strategies for Resolution

City Manager Hasson stated that since the control of LIGI (La Pine Industrial Group) is changing he has taken some of his time to look at the area and get an idea of what is needed. He stated that Scott Perkins, Public Works Manager, has informed him that there is not as much water there as may be needed.

Public Works Manager Scott Perkins stated that there is a flow of about 1400 gallons per minute into the Industrial Park. He said that there are some ways to fix this and one of the ways is to loop in some of the dead end lines. This would be helpful for two reasons, one is to provide more water to the industrial park and the other is to eliminate the dead ends in the system.

Tom Weller asked how many lots could be serviced with the existing lots. Scott Perkins stated that he would need to talk to Rick Allen about what kind of industry he is expecting to know the answer to this question. It was discussed that we could put a booster pump in to increase the flow, but Scott Perkins likes the idea of looping the system. By looping the system we could allow gravity to replace the cost of the electricity to use the booster pump.

Jim Fleming made a motion to have the committee make the recommendation to the City Council to solicit for civil engineering services to provide guidance to the City for a new line installation for La Pine Industrial Park area, as well as guidance for installation of a new pump station and installation of sewer line from Wickiup Junction neighborhood to the La Pine Wastewater Treatment Plant with planning for the future priorities. Commissioner Ward seconded. Motion carried unanimously.

8. Discussion concerning the Wickiup Junction Pump Station

There was discussion about the City's newest pump station located in Wickiup Junction area. The station was installed in 1997 and is so small that it only takes a few hours to back up. There were two reasons for installing the smaller pump. One is that in 1997 there was a lot less going on in the Wickiup Junction neighborhood than there is now. The other is that this pump station is equipped with the same pump and booster as the rest of the system to assure simple maintenance. However the rest of the pumps do not move the sewage for such a significant distance. The Wickiup Junction station pumps sewage for about 3-4 miles, while the other pump stations move the sewage about 2 miles maximum.

Recommendation from the committee was placed into previous motion.

Linda Johnston would like a copy of the rate study presentation provided by Chris Marko at the December meeting.

9. Discussion and possible action on the reappointment of Public Works Committee Members in keeping with the provisions of City Resolution 2011-13, Section 2 "creation and membership" and section 3 "terms of office"

The following positions have expired: Tom Weller, Linda Johnston, Ed Carpenter, and Jim Fleming. Two (2) of these positions are within the City Limits, and two (2) positions are out of the City Limits. Tom Weller, Linda Johnston, and Jim Fleming all agreed to extend their terms for 2 more years. Staff will contact Ed Carpenter and see if he is interested in extending his position.

Jim Fleming made a motion to recommend to the City Council that they extend the terms of service for Tom Weller, Linda Johnston, and Jim Fleming until 2014. As well as recommending Jayne Benner, if she is still interested, for the next out of the City position that opens on the committee. Linda Johnston seconded. Motion carried unanimously.

10. Confirmation of an extended Public Works Committee meeting timeframe

It was discussed that sometimes the Public Works Committee meeting's run late. Currently the committee meets from 10 am to 12 pm. Linda Johnston recommended limiting the lengths of presentations. It was discussed that the group that meets directly after the Public Works Committee has changed their meeting so as not to interfere with the Public Works Committee Meeting.

Jim Fleming made a motion to change the meeting time from 9 am to 12 pm, with the intent to keep the meeting as short as possible. Commissioner Ward seconded. Motion carried, Tom Weller was opposed.

Mayor Mulenex recommended not limiting the presentation because the committee is responsible for hearing so many important things. Tom Weller recommended tabling items that can be moved to the next meeting, as well as, getting the length of time needed for presentation in advance.

11. Other Issues/Concerns

None.

12. Public Comments

Scott Carr, resident, stated that he would like to see more focus from the committee be put into drainage and sidewalk maintenance than into industry.

13. Staff General Comments

The storm water accumulation at the Post Office was discussed. There are approximately 7,000 trips on Huntington Road per day.

14. Committee Member General Comments

Mayor Mulenex said that this is a great opportunity for each of the committee members to go out and look at the neighborhoods within La Pine. He also stated that he enjoyed Scott Perkin's presentation about the lift station.

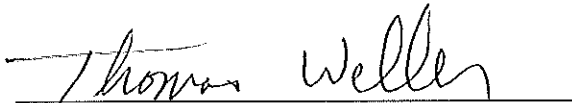
It was discussed that the committee should see the budget to know what is feasible to recommend to the council.

There is a class on SDC (System Development Charge)'s in Bend put on by the League of Oregon Cities and that the city would pay for it if any members wanted to attend. Ken Mulenex will email the details about this class to the committee.

Commissioner Ward stated that we need to be prepared for additional business by keeping La Pine clean and well maintained. Often the City of La Pine is bi-passed as a place for development.


15. Adjourn

Jim Fleming made a motion to adjourn seconded by Commissioner Ward. Motion carried unanimously.



Tom Weller, Chairman

Attest



Lori Martin, City Recorder/Finance Officer