



## CITY of LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, February 14, 2017

**10:00 am Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

### A. **Regular Session – 10:00 am**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Minutes
5. Public Works Overview Presentation
6. RFP for Mosquito Abatement Services
7. Budget Update and Budget Committee
8. Update on SDC rates and Funding for Water/Wastewater Expansion Improvement Projects
9. Other Issues/Concerns
10. Public Comments
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, February 14, 2017

10:00 am Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

**A. Regular Session – 10:00 am**

1. Call to Order

Chair Fleming called the meeting to order.

2. Establish Quorum

Chairman Jim Fleming  
Vice-Chairman Russ Smith  
Linda Johnston  
Jayne Benner  
Wayne Barth  
Tom Weller – absent by prior arrangement  
City Manager, Cory Misley  
Public Works Manager, Jake Obrist  
Accounting Clerk, Ashley Williams

3. Pledge of Allegiance

Chair Fleming led the Pledge of Allegiance.

4. Approval of Minutes

A motion was made by Russ Smith and seconded by Wayne Barth to approve the meeting minutes.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Fleming</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jayne Benner</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	

Motion was approved unanimously.

#### 5. Public Works Overview Presentation

Public Works Manager Jake Obrist gave the following overview of the Public Works Department and the work that had been done since he took over the responsibilities of it:

- Sewage Lagoons were at full capacity when Jake arrived at the City. Irrigation pumps were not working to remove sewage from the lagoons. Got irrigation pumps working and also got chlorine device operational and a chlorine gas leak detection monitor in the chlorine room. Aerator for the lagoon was not working and had to be repaired. Fresh water well at plant was not working and had to be repaired.
- Contractors were banned from dumping loads of grease septage into the treatment lagoons.
- Septage receiving station was in need of repair, and is out dated. Jake started working on getting a new septage receiving station developed.
- Increased septage rates to accommodate the new station.
- Wickiup Lift Station was put in operation.
- Problem with lift station in Industrial Park. The station was only operating with one pump and no back up pump.
- Booster station was made operational again.
- The well sites were inspected by divers. The divers gave the wells an excellent bill of health.

#### 6. RFP for Mosquito Abatement Services

Mr. Obrist said he only expects to get two bids for the abatement service. He also said that the Hwy 97 Streetscape Project for 1<sup>st</sup> street and the swale is out for bid.

#### 7. Budget Update and Budget Committee

Mr. Obrist stated that the City went over budget for snow removal but a contingency fund was used for it. He also announced that there were openings on the Budget Committee.

#### 8. Update on SDC rates and Funding for Water/Wastewater Expansion Improvement Projects

Mr. Obrist stated that the City will raise the cost of the System Development /Charges (SDC) in the City. He said they are looking at a three year phase in for the SDC program. Mr. Obrist said it will only effect new development in the City. He said meter equivalency is the best method for determining the SDC. The SDC's rates will be discussed at the next Council Meeting.

Mr. Obrist also discussed the timeline for the expansion into the Cagle and Glenwood Acres neighborhoods. He said they are also exploring all grants that would qualify for the project. The overall project cost will be \$24,000,000. He said current customers will not need to pay for any hook-up fees. The cost of SDCs for a residential home development will cost about \$10,000 but a well and septic system would run well over \$20,000.

Mr. Obrist said the City did not have to tow any vehicles out of the right-of-way this year for snow removal.

#### 9. Other Issues/Concerns

None .

10. Public Comments

None

11. Staff General Comments

There was a discussion on code enforcement, especially in regard to people living in RV's or travel trailers on a property within the City. Mr. Obrist said that the public works staff have a camera and will take photos of possible code violations as they work throughout the City. The committee expressed the safety factor that can occur with people living in the RV's and travel trailers.

12. Committee Member General Comments

Mr. Smith discussed the problems with people panhandling in the City. He said it has been suggested to put an ordinance together to address the problem. Jayne Benner said she was impressed by the work completed in regard to the problems that had been addressed in the Public Works department. Mr. Obrist said it would be a good idea to speak with real estate agents about why properties in the City have septic tanks even when they are connected to City water lines.

It was decided to have a tour of the Public Work's facility sometime this spring.

13. Adjourn

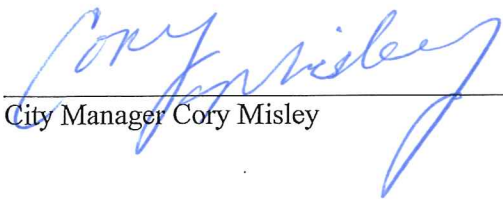
**A motion was made by Wayne Barth and seconded by Russ Smith to adjourn the meeting.**

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Fleming</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Linda Johnston</i>	<i>X</i>	
<i>Jayne Benner</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	

**Motion was approved unanimously.**

  
Chair Jim Fleming

Attest

  
City Manager Cory Misley