



## CITY of LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, September 13, 2016

**10:00 am Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

### A. **Regular Session – 10:00 am**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Minutes
5. Booster Station – Background and Current Status
6. Update Status of Wickiup Lift Station Project
7. 1<sup>st</sup> Street Improvements – Benches and Garbage Cans
8. Wastewater Treatment Operator Certification Update
9. Safety Walk Through
10. Other Issues/Concerns
11. Public Comments
12. Staff General Comments
13. Committee Member General Comments
14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

**CITY of LA PINE PUBLIC WORKS COMMITTEE MINUTES**

Tuesday, September 13, 2016

**10:00 am Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

**A. Regular Session – 10:00 am**

1. Call to Order

Chair Linda Johnston called the meeting to order.

2. Establish Quorum

Chair Linda Johnston  
Vice Chair Doug Ward  
Jim Fleming – absent by prior arrangement  
Russ Smith  
Wayne Barth  
Tom Weller  
Public Works Manager, Jake Obrist  
Accounting Clerk, Ashley Williams

Also in attendance were utility workers Mike Ward and Johnny Bales. It was announced that Arlo Fertig had resigned from the public works committee.

3. Pledge of Allegiance

Russ Smith led the Pledge of Allegiance.

4. Approval of Minutes

**A motion was made by Doug Ward and seconded by Tom Weller to approve the meeting minutes.**

<i>Vote as follows:</i>	<i>Aye</i>	<i>Nay</i>
<i>Chair Linda Johnson</i>	<i>X</i>	
<i>Vice-Chair Doug Ward</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	

**Motion passed unanimously**

5. Booster Station – Background and Current Status

Public Works Manager, Jake Obrist, stated that there is a public works booster station that is set up on Hinkle and Williams Foss. He said it has a 250,000 gallon capacity. It performs back-up storage and extra pressure for the system.

Utility Worker Mike Ward said the City operates with two wells, two reservoirs and a booster pump station. One of the reservoirs on Finley Butte is really the only one that can be utilized. Mr. Obrist said the booster station that is not

working has not worked for several years. He said a month ago they started using that unused booster station, again. It consists of four booster pumps. He said they would like to have two of the booster pumps working all the time and keeping pressure up in the system as needed and recycle water, also. Emergency mode would be able to use all four pumps such as if there was a fire. However, it would not be good for the system if it is used in normal mode. There was also a discussion on a maintenance cycle done on a periodic basis.

6. Update Status of Wickiup Lift Station Project

Mr. Obrist said they hope to have the new lift station operational in the very near future. This should resolve the old system from backing up as it has done from time to time.

7. 1<sup>st</sup> Street Improvements – Benches and Garbage Cans

Mr. Obrist discussed that the public wanted some benches and garbage cans along 1<sup>st</sup> Street. He said the selection of materials will be uniform, in design, for the City. Mr. Obrist said the benches and garbage cans were expensive. He said some of them have a fifty year guarantee. He also suggested having covers on the garbage cans because of snow.

8. Wastewater Treatment Operator Certification Update

Mr. Obrist said he had three certifications but did not have his treatment license when he became Public Works Manager. He said he just passed his Treatment II certification last month. Mr. Obrist said Mike Ward, Utility Worker, will also be going for a treatment license.

9. Safety Walk Through

Mr. Obrist said they had a mock OSHA walkthrough done by the insurance company. He provided a check-off list so the City could work on it over the year. Mr. Obrist said they have a safety meeting every month.

10. Other Issues/Concerns

Mr. Obrist said he has a concern about the septage amount they take in each month. He said it almost exceeds the allowable limit each month. He said he would like to stop allowing some Bend septic companies to empty their septage. There was a discussion of having a new septic receiver station in about a year. It was also discussed that raising the rates, especially for out of area, may be a way to resolve the issue. The committee had consensus to raise the rates.

**A motion was made by Russ Smith and seconded by Tom Weller to approve increasing the rates to septage companies that are out of the area.**

<i>Vote as follows:</i>	<i>Aye</i>	<i>Nay</i>
<i>Chair Linda Johnson</i>	<i>X</i>	
<i>Vice-Chair Doug Ward</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	

**Motion passed unanimously**

11. Public Comments

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Eric Huffman, City Engineer, said he thought the septage rate increase sounded like a real clean way to do it. He also stated that in regard to the benches and trash containers they were priced about right from his experience. There was also a discussion on the type of benches that would lessen graffiti going on them.

12. Staff General Comments

Ashley Williams discussed the opening on the public works committee and that it can be filled by an out of area resident.

13. Committee Member General Comments

Doug Ward said he would like to see less money spent on the benches and trashcans than has been proposed.

14. Adjourn

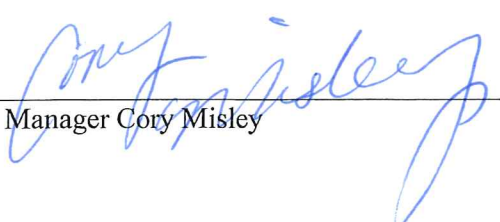
**A motion was made by Doug Ward and seconded by Tom Weller to adjourn the meeting**

<i>Vote as follows:</i>	<i>Aye</i>	<i>Nay</i>
<i>Chair Linda Johnson</i>	<i>X</i>	
<i>Vice-Chair Doug Ward</i>	<i>X</i>	
<i>Wayne Barth</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	

**Motion passes unanimously.**

  
Chair Linda Johnston

attest

  
City Manager Cory Misley