



CITY of LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, July 12, 2016

10:00 am Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. **Regular Session – 10:00 am**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Minutes
5. Discussion on Septage Receiving Station
6. Update Status of Wickiup Lift Station Project
7. Upgrades to Utility Fleet & Beautification of Utility Facilities
8. Other Issues/Concerns
9. Public Comments
10. Staff General Comments
11. Committee Member General Comments
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY



CITY of LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, July 12, 2016

10:00 am Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 10:00 am

1. Call to Order

Chairman Linda Johnston called the meeting to order.

2. Establish Quorum

Chairman Linda Johnston

Vice-Chairman Doug Ward

Jim Fleming

Russ Smith

Tom Weller

Arlo Fertig – absent

Wayne Barth - absent

Cory Misley, City Manager

Jacob Obrist, Public Works Manager

Johnny Bales, Utility Worker

Mike Ward, Utility Worker

Ashley Williams, Accounting Clerk

3. Pledge of Allegiance

Dennis Scott led the Pledge of Allegiance

4. Approval of Minutes

Tom Weller pointed out on page 3 of the minutes that the Committee does not meet about 6 times per month and asked that be corrected to “6 times per year”.

A motion was made by Tom Weller and seconded by Doug Ward to approve the minutes as amended.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Linda Johnston</i>	<i>X</i>	
<i>Doug Ward</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	

Motion passed unanimously.

5. Discussion on Septage Receiving Station

Mr. Obrist showed a draft presentation, prepared by Becon Engineering Firm, showing the current conditions of the existing septage station, and a proposed location for the upgraded station. Mr. Obrist stated that the Septage Receiving Station is outdated and is a safety hazard. He said that this project has been on the City's radar for many years now. He said that the project is addressed in the City's Wastewater Master Plan, and he would like to see the project moved forward.

He said that he believes that the current receiving station had been installed in the late 1980's or early 1990's. He said that there are many hazards associated with both City employees and outside contractors using the driveway that leads to the station. The drive way is steep due to the need for gravity flow to take it into the receiving lagoon. He said that the trucks must go backward down the hill. Another issue is that the Septage received is dumped directly into the lagoon. He said that grease traps are particularly hard on the system and that, as of June 1st, the City is no longer taking outside grease into their system.

Mr. Obrist said the new station would be located farther from the treatment lagoons than the current station and that the contractors that use it would be on a Cardlock system. He said currently Septage is being received on an honor system with tickets that are calculated daily.

Tom Weller asked how the City gets the grease out of the Septage lagoons. Mr. Obrist said they are currently using the Vactor Truck and it seems to be working. He said in the worst case scenario they would need to have the lagoons dredged which could be very costly. Linda Johnston said that in Sunriver they sell what they dredge out of their lagoons. Mr. Obrist said that Sunriver has a different type of system which collects solids, providing them with the opportunity to sell them. What the City would need to dredge would not be of adequate quality to sell.

Erik Huffman, with Becon Engineering, stated with an incremental increase to rates over the next 5 years the new station would pay for itself in 10 years based on only the net income.

6. Update Status of Wickiup Lift Station Project

Mr. Obrist said that the lift station project started about a week ago. He said there were some issues trying to figure out who owned the property, but once those issues were resolved the project has been moving smoothly. He said that those lift stations have historically been a problem, even when he worked here in years prior. Jim

Fleming asked if this project upgrade would be enough of an increase in capacity to help accommodate the Cagle and Glenwood Expansion. Mr. Obrist said that this was part of the reason for the improvements. Cory Misley said that the engineers that put this project together are Anderson Perry and Associates. Brandon Mahon, Engineer with the firm, was not present but it was discussed that he is monitoring the project with Jake and other City staff.

7. Upgrades to Utility Fleet & Beautification of Utility Facilities

Mr. Obrist discussed the new City trucks. He said they put new tool boxes and emergency lights on the trucks for the Utility Department that were purchased last year. He said the crew is using the truck that John and Mike use as a trial run before they put together his truck. He said that this will make call outs and emergencies much more efficient for the staff to handle. Cory Misley, said there was somewhat of a management road block with the trucks in the past, but that everything was moving smoothly now.

Mr. Obrist discussed the number of small housekeeping projects that are being done. He said the crew is going through City facilities and determining which equipment is currently being used and discarding items that the City no longer uses. He said they are taking inventories, painting, weeding and other various clean up jobs to make the facilities look nicer.

Linda talked about an instance with the snow last winter where the Utility Workers were very helpful in locating a valve for a tenant issue she had. She said they had to melt the ice with a torch to get to the valve but they were very friendly the entire time.

Mike Ward said that it is nice to have the new trucks with the logo. He said that when they used to read meters in the older trucks that sometimes customers would call City Hall because they looked suspicious. He said it makes the job easier and he thinks that the customers are more comfortable with the look of the trucks while they are driving through the neighborhoods.

Mr. Misley said that the staff is already better preparing for the snowy season. He said they anticipate buying an older pick-up, probably mid to late 90's, to put the snow plow the City has on the vehicle.

8. Other Issues/Concerns

Linda brought up the Park and Ride and thought that a good piece of property would be the one between Washington Federal and the Park. Mr. Misley said that City, having a park and ride, is part of the TSP which is a long term report. He said that COIC put a funding application for a South County Transit Hub with ODOT and ODOT is currently working on a project for the streetscape. The combination of these three pieces initiated ODOT's idea for the parcel on Fourth Street. Mr. Misley said ODOT is driving the ship because the parcel is on the highway. Russ Smith asked if ODOT owned Huntington, and it was clarified that it is owned by Deschutes County.

The new parking lot at Paulina Lake junction was discussed. Mr. Obrist said that during his tour of the overpass project earlier this month some representatives from ODOT said it was a permanent structure designed for easier access to Paulina for winter snowmobiling. He said their concern stemmed from people using the State Recreation Road turn off and having to cross the highway to gain access to the Caldera.

Dennis Scott that the Shine on La Pine team mowed the park by the Best Western and painted the Pic Nick tables. He was wondering if Public Works could be responsible for putting some trash cans there and dumping

them. Stu Martinez said that at one point the staff at the Best Western had agreed to do that. Dennis said that the Shine on La Pine Group would continue keeping up the mowing at that location.

9. Public Comments

Dennis Scott said it is great to see such a good team of staff at City Hall.

Stu Martinez said that he really wanted to applaud the Committee for their desire to further the work done on the Septage receiving station.

10. Staff General Comments

Mr. Misley said that Becon Engineering and staff have been working on design standards for sewer, water, sidewalks, asphalt and all other phases of development. He said that he was hoping for the Council to adopt these at the meeting in July, but he thinks it may be postponed until August.

11. Committee Member General Comments

Linda Johnston said that she was very happy that the City replaced the trees on First Street. She said that they are completely beautiful and she really enjoys seeing them. Mr. Misley said that the City has contemplated starting a small nursery in the future where the trees could be acclimated locally so there would be no issues transplanting them.

Doug Ward asked when the Shine on La Pine was going to start working on the Cagle neighborhood. Dennis said that he intended to bring that up at their meeting tonight.

Linda Johnston asked about the responsibility of the property owner in maintaining the streetscape and sidewalks in front of their property. Mr. Misley said that the City adopted an Ordinance about this topic just recently, but that there would not be strict enforcement of the ordinance right away. He said that this year the City will be paying for the landscape maintenance of the First Street Project until the adjoining property owners can be informed of their duty to do so next year.

Jim Fleming said that in a City he once lived in, the street trees caused damage to the sidewalks because the roots would go under the sidewalks causing them to buckle. He asked that the City take this into consideration while selecting trees for projects in the future. He also said that he thinks someone should contact the owners of the rentals by Midstate and suggest that they do some maintenance on their property to make it look nicer and bring up the value of the lots.

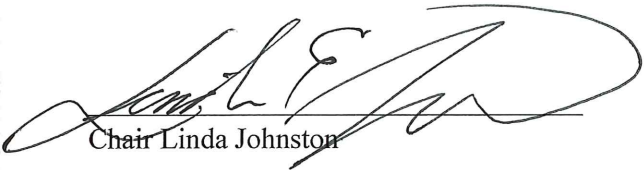
12. Adjourn

A motion was made by Jim Fleming and seconded by Doug Ward to adjourn the meeting.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Linda Johnston</i>	<i>X</i>	
<i>Doug Ward</i>	<i>X</i>	
<i>Jim Fleming</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	

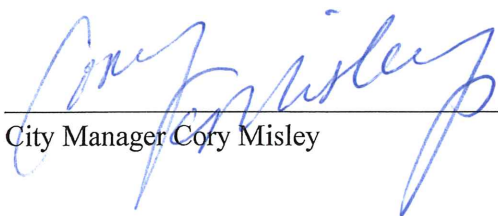
Motion passed unanimously.

Chair Linda Johnston adjourned the meeting.



Chair Linda Johnston

attest



City Manager Cory Misley