

# LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, September 9, 2014

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

## A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Maintenance of Centennial Park – Linda Stephenson
6. City Hall Sidewalk Project Completion Report – Vic Russell
7. Bi-Mart Huntington Road Landscaping – Rick Allen
8. Huntington Road Sidewalk and Lighting Project – Vic Russell
9. Morson Street and 4<sup>th</sup> Street (Prairie House) Project – Rick Allen
10. First Street Signalization Project Update – Rick Allen
11. Other Issues/Concerns
12. Public Comments
13. Staff General Comments
14. Committee Member General Comments
15. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the Public Works Committee to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

# LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, September 9, 2014

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

## A. Regular Session

### 1. Call to Order

Chair Weller called the meeting to order.

### 2. Establish Quorum

Chair Tom Weller  
Vice-Chair Linda Johnston  
Arlo Fertig  
Jim Fleming  
Russ Smith  
Wayne Barth – absent  
Commissioner Doug Ward

### 3. Pledge of Allegiance

Jim Fleming led the Pledge of Allegiance.

### 4. Approval of Meeting Minutes

**A motion was made by Jim Fleming and seconded by Doug Ward to approve the meeting minutes.**

<b>Vote as follows:</b>	<b>AYE</b>	<b>NAY</b>
<b>Chair Tom Weller</b>	<b>X</b>	
<b>Vice-Chair Linda Johnston</b>	<b>X</b>	
<b>Arlo Fertig</b>	<b>X</b>	
<b>Jim Fleming</b>	<b>X</b>	
<b>Commissioner Doug Ward</b>	<b>X</b>	
<b>Russ Smith</b>	<b>X</b>	

**Motion passed unanimously.**

#### 5. Maintenance of Centennial Park – Linda Stephenson

Linda Stephenson gave a brief history of Centennial Park. She said that piece of property is County owned and that 27 years ago she contacted Deschutes County about landscaping the property. She said the County pays for the water on the property. Ms. Stephenson said she would like to turn the maintenance of the park over to the City. She also discussed the sign that was developed for the park. Ms. Stephenson said that they will continue to mow it through the end of the year. Ms. Stephenson said that someone will have to winterize the irrigation system. Interim City Manager Allen stated that the City will take over mowing the Park this spring.

#### 6. City Hall Sidewalk Project Completion Report – Vic Russell

Interim City Manager Allen stated that the project has been completed except for the lights. He said he has received good comments on the work that was done. Vic Russell said that on the flag poles he would put them outside a sidewalk, in the future. There was a brief discussion about the trees that were put in, Mr. Allen said they had a two year guarantee from the landscaping company.

Planning Commissioner Ward said that the people at the Senior Center are very pleased with the sidewalks that have been put in on Huntington Road. He also discussed the broken sidewalk on Mac Court with Vic Russell. Mr. Russell said they would repair it. Linda Johnston stated she was very proud of the beautification work that has been done in the City over the past year.

#### 7. Bi-Mart Huntington Road Landscaping – Rick Allen

Interim City Manager Allen discussed the problems with the flowers that were planted in front of Bi-Mart because they require weeding. He said bids have gone out to landscape the grounds and plant grass. There was also a discussion on the little Park by the Best Western Motel, that is land locked, and is accumulating garbage.

#### 8. Huntington Road Sidewalk and Lighting Project – Vic Russell

Vic Russell stated that they will be adding a few more lights. He said they have to decide on where the power is coming from. It was suggested that Vic cut the road and patch it. There was a discussion on repairs needed on the sidewalk by Little Deschutes Lodge. Mr. Allen said that the Lodge would be responsible for making repairs to it.

#### 9. Morson Street and 4<sup>th</sup> Street (Prairie House) Project – Rick Allen

There was a discussion that a cross walk in front of the Prairie House would go to no sidewalk across the street which creates a problem. The problem is being looked at and they will get back to Mr. Allen with suggestions. There was also a discussion on lighting for Morson Street. Mr. Allen said that the budget is already maxed out, for this fiscal year, for lighting.

## 10. First Street Signalization Project Update – Rick Allen

Mr. Allen stated that there was a disagreement over the width of the sidewalks for the project but the matter was resolved with ODOT. He said an engineer, Eric Huffman, was hired by the City to work on what actions and expense will be incurred by the City for the project. Scott Perkins stated that ODOT is working hard to re-design things so it will not have as much impact on the City, especially regarding water and sewer lines and fire hydrants. (ODOT will not pay for any relocations for sewer and water, the City would be responsible for those costs.) Fire Hydrants will only need to be slightly moved by the City. Landscaping will also be required for the project.

## 11. Other Issues/Concerns

George Kolb, from Deschutes County Road Department, discussed the drainage issue at 3<sup>rd</sup> and Huntington. He said they will be putting in an 18 inch collection pipe to manage the drainage. Vic Russell is the contractor and the work will begin in October 2014. It should be completed by October 30<sup>th</sup>. The bid on the project was about \$245,000. Mr. Kolb said they are also looking at the drainage problem at the Post Office.

There was also a discussion on the condition of the pavement going into the Industrial Park by Midstate. It is in bad condition, said Chair Weller.

## 12. Public Comments

Mayor Ken Mulenex discussed the issues with Prairie House. He said that it is very unsafe for the residents of Prairie House. Mayor Mulenex discussed some of the history of the BLM Park next to the Best Western. He said that a high school group, NJROTC, is interested in cleaning the Park on a regular basis. Mayor Mulenex said that the businesses around the Park should contribute to trash service for the Park. He said that an agreement is being worked on for maintenance of the Park. Mayor Mulenex said it is in the best interest of the City to support making improvements at the Park.

## 13. Staff General Comments

Interim City Manager Allen stated that the City is busy working on a number of projects and is pretty well budgeted out for this fiscal year so can really not take on any additional projects. He also said he has written a letter to ODOT about moving from their current location to another in the City. The current ODOT facility is in the center of downtown which is not the best situation. Mr. Allen also discussed the water and sewer rate study that is currently being done for the City.

## 14. Committee Member General Comments

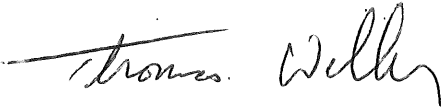
None

15. Adjourn

A motion was made by Arlo Fertig and seconded by Jim Fleming to adjourn the meeting.

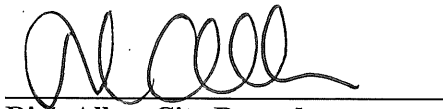
Vote as follows:	AYE	NAY
Chair Tom Weller	X	
Vice-Chair Linda Johnston	X	
Arlo Fertig	X	
Jim Fleming	X	
Commissioner Doug Ward	X	
Russ Smith	X	

Motion passed unanimously.



Chair Tom Weller

Attest



Rick Allen, City Recorder