

LA PINE UTILITIES COMMITTEE MEETING AGENDA

Tuesday, September 21, 2010 - 5:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

1. Call to Order
2. Pledge of Allegiance
3. Introductions
4. Approval of Minutes
August 24, 2010 - Utilities Committee Meeting Minutes
5. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such other time selected by the Utilities Committee
6. Update on the Intergovernmental Agreement between the City and the Special Districts
7. Update on the Water and Sewer Districts and Biogreen
8. Update on the Withdrawal of the Water and Sewer Districts
9. Establish Priority List of Action Items to be Accomplished Prior to Withdrawal of Special Districts.
10. Public Comments for Items Not on the Agenda
11. Other Matters
Only those matters properly added to this Agenda under line item No. 5 will be discussed at this time.
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Utilities Committee to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE UTILITIES COMMITTEE MEETING MINUTES

Tuesday, September 21, 2010 - 5:00 p.m.
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

1. Call to Order

Vice Chair Benner called the Meeting to order at 5:04 pm. She announced that Chair Scholer would be arriving late.

2. Pledge of Allegiance

Councilor Adele McAfee led the Pledge of Allegiance.

3. Introductions

Present: Councilor Adele McAfee
Vice Chair Jayne Benner
Ken Mullenex

Quorum Established

Chair Ted Scholer arrived at 5:27 pm

The following introductions were made:

Loretta Murphy, Vicky Jackson, Tracey Hamilton from the Deschutes County Library, Donna Zigler and Ashley Williams from the La Pine Water and Sewer Districts and Jake Salcone, RCAC (Rural Community Assistance Corp) was also present via telephone conference call.

4. Approval of Minutes

August 24, 2010 - Utilities Committee Meeting Minutes

The following correction was made to the minutes by Vice Chair Benner. The time the meeting started was changed from 4:05 pm to 5:04 pm.

A motion was made by Ken Mullenex and seconded by Councilor Adele McAfee to Approve the Meeting Minutes with one correction as noted.

Vote as follows:

AYE

NAY

Vice Chair Jayne Benner

X

Councilor Adele McAfee

X

Ken Mullenex

X

Motion passed unanimously.

5. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the Utilities Committee

None

6. Update on the Intergovernmental Agreement between the City and the Special Districts

City Manager Allen stated that the Special Districts, at an earlier meeting today, approved the revised IGA that the City had sent them with all the changes the City had wanted. It will be on the agenda for the next City Council Meeting scheduled for October 13th.

00:06:30

7. Update on the Water and Sewer Districts and Biogreen

City Manager Allen stated that once the Biogreen application is considered ‘complete’ then there is a fourteen day period for agency comments and review. He said the timeline, according to Nick Lelack from the County, is for the decision to be made in mid October. If all goes well, Biogreen may have their permit sometime in December 2010.

This item was moved forward for organizational purposes.

10. Public Comments for Items Not on the Agenda

Jake Salcone, via telephone conference from RCAC (Rural Communities Assistance Corp) stated that RCAC would like to provide some assistance if the decision is made to do a withdrawal of the Water and Sewer Districts. He said he could provide training on budgeting and rate settings, etc., for both City and Special District people. Mr. Salcone stated that usually RCAC enters into a service agreement that outlays roles and responsibilities. He said he would put together a draft service agreement for review by both the City Council and the Special Districts.

00:24:30

8. Update on the Withdrawal of the Water and Sewer Districts

City Manager Allen stated that the City Attorney will be sending a letter to the attorney for the Water and Sewer Districts requesting water right certifications, contracts, etc., so that the City officially has those necessary documents. He said many things could be just transferred into the City’s name. City Manager Allen said if the Districts do not want to transfer things then it will be a different and more expensive process.

00:33:50

9. Establish Priority List of Action Items to be Accomplished Prior to Withdrawal of Special Districts.

City Manager Allen stated that the list going to the attorney will establish action items. He also suggested changing the resolution for the committee to include all members, including ex officio members, be voting members.

11/18/10

Ted Scholer entered the meeting at 5:27 pm.

A motion was made by Ken Kendall and seconded by Councilor McAfee to recommend to the City Council to change the Charter Committee Resolution from ex officio to all members of the committee be voting members.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Ted Scholer</i>	<i>X</i>	
<i>Vice Chair Jayne Benner</i>	<i>X</i>	
<i>Ken Mulenex</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	

Motion passed unanimously.

There was also a discussion about the Districts desire to annex the Cagle Subdivision and how that action could possibly delay the City absorbing the Districts on July 1, 2011. City Manager Allen discussed the pros and cons and possibly ways that both the City and the Districts could be satisfied. He said that an analysis, done by USDA, would have to be completed and it may be possible through an Intergovernmental Agreement to satisfy both the City and Districts. City Manager Allen said the annexation is important to the Special Districts.

Public Comments

Loretta Murphy, area resident, asked if preliminary engineering reviews had been done with the potential costs for doing the project per foot. Donna Zigler stated that it was in the District's Master Plan.

11. Other Matters

Only those matters properly added to this Agenda under line item No. 5 will be discussed at this time.

None

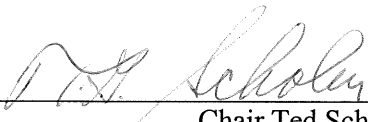
12. Adjourn

A motion was made by Ken Mulenex and seconded by Councilor Adele McAfee to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Ted Scholer</i>	<i>X</i>	
<i>Vice Chair Jayne Benner</i>	<i>X</i>	
<i>Ken Mulenex</i>	<i>X</i>	
<i>Councilor Adele McAfee</i>	<i>X</i>	

Motion passed unanimously.

Vice Chair Benner adjourned the meeting at 6:05 pm. Next Utilities Committee meeting with be October 19th, Tuesday, at 5 pm.



Chair Ted Scholar

Attest:



City Manager/Recorder Rick Allen