

LA PINE PUBLIC WORKS COMMITTEE AGENDA

Thursday, March 8, 2012
Regular Meeting – 10:00 am
16345 6th Street
La Pine, OR 97739

A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Introductions
5. Election of Officers
 President
 Vice-President
6. Role of Committee
7. Roads – Who Owns These Roads and Why?
 George Kolb, Deschutes County Engineer
8. Road Maintenance
 Rick Allen, Interim Public Works Director
 George Kolb, Deschutes County Engineer
9. Other Matters
10. Public Comments
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

LA PINE PUBLIC WORKS COMMITTEE MINUTES

Thursday, March 8, 2012
Regular Meeting – 10:00 am
16345 6th Street
La Pine, OR 97739

B. Regular Session

1. Call to Order

Interim Public Works Director Rick Allen called the meeting to order.

2. Establish Quorum

The following members were present: Roy Hester, Arlo Fertig, Linda Johnston, Bill Sawders, Doug Ward, Ed Carpenter and Tom Weller, Interim Public Works Director Rick Allen and City Manager Steve Hasson. Also present was George Kolb, County Engineer for the Deschutes Road Department and Scott Perkins from the Water & Sewer Districts.

3. Pledge of Allegiance

Tom Weller led the Pledge of Allegiance.

4. Introductions

Director Allen said he will be the Interim Public Works Director through July 1st when the withdrawal occurs. He said that City Manager Steve Hasson will then add that position to his job title. The members of the Committee briefly introduced themselves and told about their background.

04:00

5. Election of Officers

President

Vice-President

A motion was made by Linda Johnston and seconded by Commissioner Doug Ward to nominate Tom Weller as President of the Public Works Committee.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>President Tom Weller</i>	<i>X</i>	
<i>Vice-President Linda Johnston</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Ed Carpenter</i>	<i>X</i>	
<i>Bill Sawders</i>	<i>X</i>	
<i>Roy Hester</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

Motion passed unanimously.

A motion was made by Commissioner Doug Ward and seconded by Bill Sawders to nominate Linda Johnston as Vice-President of the Public Works Committee.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>President Tom Weller</i>	<i>X</i>	
<i>Vice-President Linda Johnston</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Ed Carpenter</i>	<i>X</i>	
<i>Bill Sawders</i>	<i>X</i>	
<i>Roy Hester</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

Motion passed unanimously.

6. Role of Committee

Director Allen stated that there use to be a Utilities Committee but it had a narrow focus while Public Works had a much broader focus. He said they wanted to have both residents and nonresidents on the Committee. He said the Committee will meet once a month. Director Allen said that at some point they need to stagger two year terms.

Mayor Mullenex thanked the volunteers on the Committee. He said this is a significant thing for the City and many important things will happen through this Committee. Mayor Mullenex said they have a great partner, that being the County.

7. Roads – Who Owns These Roads and Why?

George Kolb, Deschutes County Engineer

Engineer George Kolb stated that all roads use to be County roads before the incorporation. He said when the City incorporated some roads stayed as County maintained roads but the City had the right of ways. Mr. Kolb said for now those roads will stay under County maintenance. He said the roads established after the City incorporated were City maintained roads. Mr. Kolb said until there is an agreement with the City the County roads will remain as County maintained roads. He said that by law the County cannot maintain roads that are not up to County standards and has been established by the County Commissioners.

Mr. Kolb stated that dedicated road funds come from forest service receipts and motor vehicle registration. He said those funds can only be spent on established County roads. Mr. Kolb said the Road Department does not get any property tax dollars. He said that Cagle and Skidgel were in line to receive a local improvement district to get paid to bring it up to County standards. However, it was voted down by the residents. Mr. Kolb said a road district is something that could be formed for some of these subdivisions.

Mr. Kolb stated that they do not contract out for work as that could be a conflict with private contractors. He said he would need to run it by the legal counsel.

8. Road Maintenance

Rick Allen, Interim Public Works Director
George Kolb, Deschutes County Engineer

Commissioner Ward stated that the City provides spring and fall road maintenance and snow removal. He said that takes care of the gravel roads on the north end of town in the Cagle subdivision.

Director Allen stated that the City contracts out for road maintenance work. He said this time Vic Russell got the bid. Director Allen said the City use to pay for gravel on the roads in the past. George Kolb said that they put magnesium chloride on their County gravel roads. He said it keeps the dust down and also helps to hold the road together. Mr. Kolb said that it could be a high cost, maybe do it on just the main travel roads. He said there are a lot of subdivisions in La Pine that do not have a dedicated right of way. Mr. Kolb said most of the subdivisions were built in the 1960's and 1970's when there was no land use planning.

Mr. Kolb stated that normally if it is a private road, it is the residents that live along that road that have to maintain the road.

45:46

City Manager Hasson stated that there is an issue of trespassing onto private property by trying to provide a service. He said there is a caution to not going someplace before knowing if you have the authority to go there.

Mr. Kolb stated that forest receipts and motor vehicle receipts have dropped in the last couple of years which provide income to the Road Department. Mr. Kolb said that they will be doing a survey on the existing County roads in the City and will be reviewing the condition of the roads. Director Allen suggested the City do a survey of the City roads.

Director Allen said that La Pine has a very low tax rate (and the gas tax is dropping because of fuel cost) and that effects monies that might be spent on road work. He then reviewed the road budget with the Committee.

Mr. Kolb stated that water on the roads will be pumped by vehicles driving over it. He said the water migrates under the road and causes damage to the road.

01:06

Director Allen then reviewed the budget that exists for road maintenance and snow plowing for the year. He said that he has put \$20,000 in snow plowing (which won't be all spent this year) and \$10,000 for road grading (Cagle) and \$70,000 is materials and services. Director Allen also discussed the various 'dead end' signs that exist on roadways in the City. He said they are all different, what they look like and where they are posted. Director Allen said when they get the new Public Works staff they can go out and make uniform signing throughout the City. He also said that the snow plowing is around \$700 per contractor, per event.

City Manager Hasson stated that some of the roads now need to be graveled, from his observation of them. In response to a question from City Manager Hasson, Mr. Kolb said he could probably provide a map of all the roads, south of Springwater Road, in the County. George Kolb also said the County's

Transportation System Plan (which is being revised) should have additional information for him. He also said the specifications for roads is on the County's website. Commissioner Ward stated that the roads in the Cagle subdivision measure only 21 feet wide. He said when it snows only one car can get down the road at a time. Mr. Kolb cautioned to know where the property lines are when measuring for roads. Director Allen talked about the tree removal that was done in the Cagle subdivision last year for trees right next to the road.

Mr. Kolb said normally they put in culverts for water storm system issues. He talked briefly about the flooding issue at Huntington and Third Street. Mr. Kolb said they are looking at various methods to assist with that drainage. He said County code does not allow dry wells in the County. Mr. Kolb said swales work very well in La Pine for drainage. He said storm water cannot be pumped onto somebody else's property. Director Allen discussed the problems with drainage ditches, i.e., owners filling them in, putting something over them, etc.

There was also a brief discussion on code enforcement regarding the wood business on the north end of Highway 97. Commission Ward said the Planning Commission is well aware of the wood business and also the flea market on the north end of town. He said they cannot do anything about it until July 1st when they can hire a code enforcer.

City Manager Hasson stated he would like to publish something in the local newspaper about what roads are private in the City since the City has no responsibility over them. Mr. Kolb said there are only a few private roads in the City of La Pine.

01:38:57

9. Other Matters

Director Allen stated that they should have a story in the newspaper and a meeting about what roads are private in the City.

10. Public Comments

None

11. Staff General Comments

Director Allen stated that he would like to do something with Sewer and Water for the April meeting. Mayor Mullenex said that shortly they will be doing a cleanup on the streets of La Pine (primarily the downtown and Wickiup Junction areas). He said this is a volunteer effort. Mayor Mullenex said they would like to have the loose gravel on sidewalks that is alongside the roadway (gravel put down for ice and snow) swiped away. Mr. Kolb said if it is on Highway 97 it is an ODOT issue.

12. Committee Member General Comments

It was decided to have a representative from ODOT at the next meeting on April 12th at 10 am. It was also decided to move public comments to the front of the agenda.

13. Adjourn

A motion was made by Bill Sawders and seconded by Arlo Fertig to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>President Tom Weller</i>	<i>X</i>	
<i>Vice-President Linda Johnston</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Ed Carpenter</i>	<i>X</i>	
<i>Bill Sawders</i>	<i>X</i>	
<i>Roy Hester</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

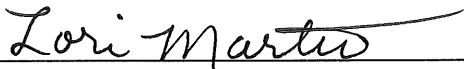
Motion passed unanimously.

President Weller adjourned the meeting at 11:54 am.



Tom Weller, President of Public Works Committee

Attest:



Lori Martin, City Recorder/Finance Officer