



## **CITY OF LA PINE PUBLIC WORKS COMMITTEE AGENDA**

Tuesday, October 9, 2018

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order at 10:02am

2. Establish Quorum

Present: Scott Henderson, Jim Fleming, Wayne Barth and Jayne Benner.

Absent w/ Prior Notice: Cathi Vandamme and Linda Johnston

Staff Present: Jacob Obrist – Public Works Manager, Ken Douglas – Utility Lead, and Kelly Notary – Administrative Assistant

3. Pledge of Allegiance

Pledge Led by Jim Fleming

4. Approval of July 10, 2018 Meeting Minutes

Jim Fleming made a motion made to approve the minutes. Tom Weller seconded the motion. No objections. Minutes approved unanimously.

5. Update on Water and Wastewater System Improvements and Survey Work

Jake Obrist introduces Ken Douglas to the committee. Focus has been on surveys out at Cagle in terms of components that can be used and those cannot be used. Anderson Perry 80% complete on survey work, instead of another mailer they are going to do door hangers for the rest who have been hard to contact. Anderson Perry says we are on target to have the design done by March, which is in line with the grant. Septic Receiving station design has been locked down. Other components are on our land so those are easier to locate and won't be an issue. There will be another update at the Town Hall BBQ. There might be some plan changes for the reservoir and well moving it to the current site rather than adding another one. In talks with Midstate on how that will work. Tom Weller request to see the plans for the reservoir before it's sent out. Tom asks is pump sizes will change. Jake Obrist says yes those will be increased and upgrade the current pumps. Jim Fleming, will the lines be run to the other side of town. Jake Obrist stated they would. It will be a totally separate feed going to the north end of town.

6. Update on Streetscape Improvements

Jake Obrist advised that the focus right now is the pedestrian island and the work is expected to be done by the end of October. It is unclear if landscaping is included in that time frame. Discussion about how the look of the city will be greatly improved. Jim Fleming commented that it looks good. No one had any further comment. Jayne Benner asked if it was a complete ODOT project. Jake stated it was an 8 million dollar project from south of Sunriver down to us and the City of La Pine contributed about \$300,000 to that. Wayne Barth asked for a percentage of completed work. Jake estimated it's about 80% done. Discussion about Bend Broadband and the need to redo their work from Tom Weller. Jake offered to call and see if he can get the equipment moved sooner rather than later. Tom Weller asked about the plan for the East Side – Jake replied that he would need to confirm with Melissa, but that it would be similar to the work done on the west side. Wayne Barth asked about public comments and Jake Obrist said people were upset at the start, but now that they have seen the results the comments have been much more positive. Scott Henderson asked about the striping, his concerns are that they are going to stop only on their new pavement. Is there a plan to put in a turn lane if you are turning right onto Reed Road? Jake Obrist talked to ODOT and they are not striping any of that. Jake Obrist plans to ask about the bike lane and whether that is also a turn lane or not. Discussion regarding the bike lane and the turn lane and what seems safest occurred. Jake Obrist will ask ODOT for further clarification.

7. Professional Services Agreement with Central Oregon Sanitation Services, Inc. for the City of La Pine

Jake Obrist went out to bid for a pilot project for the septic tanks with a request for a quote. The bid was on a per gallon bases. Set aside in the budget was \$30,000 based on 150,000 gallons of service work each year. 70-90 tanks would be included. The bid was for 0.21 per gallon which was \$31,500 and very close to Jake's set aside. Jim Fleming asked if the City would still be involved in pumping. Jake, said yes this would be for some big chunks to give the staff more time to do other items. As the tanks are pumped they would be out into the GIS system and keep the maintenance up for those tanks specifically. This would be better for man hours, as well as keeping the maintenance records more accurately. Tom Weller asked how many they do in a year currently. Jake says ½ of that number. Tom Weller asked if a larger crew would be able to keep up with the demand. Jake mentioned that we were going to get an additional 300 customers in the next 2 years and this pilot program would be the best way to test out the idea. Wayne Barth asked about the average household occupancy. Jake advised it's about a 1,000 gallon take for 3-5 people. Further discussion about occupant rates and shared tanks occurred. Jayne Benner asked about the one bid, Jake reached out to 6 places in Central Oregon and they did not want to bid. La Pine Septic was the only bid. Discussion about pumping time frames and limits between Tom, Jake and Jim. Wayne asked about a mandatory pump schedule. Jake said yes the city is going to require service based on preventative maintenance schedule and usage that would be required. Jake wants his crew to be able to diversify their work load. Wayne asked about the bid and getting it approved. Jake mentioned it would hopefully be approved at the 10/10/2018 meeting. Scott Henderson asked about the liability to residents landscaping and other items on their property when the 3<sup>rd</sup> party goes onto their property. A discussion about their insurance and liability as well as the schedule coming up with Winter. Wayne suggests that this will be an item that will come up again. Jake discuss the test pilot scenario and that it will come around again after the test pilot program has finished and we can discuss what worked and what didn't. Discussion about the notices to the

residents, an upfront notice regarding the change, permissions to get on the property, etc. There will be no additional fees to residents for this new service.

#### 8. Other Issues/Concerns

Tom Weller asked about educational meetings about the Sewer/Water Expansion and whether the City has any other projects planned. Jake said there would be a Town Hall meeting for the Sewer/Water and

#### 9. Public Comments

Dave Cupp – 52568 Drafter Road – Shared his concerns about the dust and grading on Drafter. The traffic has increased since Les Schwab punched through. Jake mentioned a pilot project they did on Cagle for dust abatement was a success. Jake agreed that Drafter would be a good spot. Jake also mentioned the grading should occur soon and he should see the city's contractor soon. Dave also asked about the overpass that ODOT has yet to take down. Jake mentioned that ODOT would be at the meeting tonight and he would ask about the takedown of the project. Committee thanked Dave for coming to the meeting. Discussion about the girders coming down and the RR not liking

Michael Harper – 16682 Shaw Pine Court - Realignment on Finley Butte and the new crosswalks and islands look like they are going to cause an issue and not leave enough room to make turns onto well used streets in town. Jake mentioned that where the cones are now are not necessarily where the islands are going to be. For now, the cones are just to taper and create a safe work zone. Jake stated the original talks with ODOT said they would address all of the turns and work to not impeded traffic. He would try and get some more information from them at the Joint City Council Meeting this evening, as ODOT said they would send a representative.

Scott Henderson began a discussion about why there is such a need for islands and how they impede traffic. Jim Fleming started some discussion about the flashing light crosswalk and how even that is not always effective. Jake said in talks with other cities the lights are working well. Further discussion about traffic lights, safety and warning for pedestrians trying to cross, as well as right always and crosswalk etiquette.

#### 10. Staff Comments

Jake Obrist discussed sampling for public health reasons and how at times positives come up, yesterday they had a positive come up on the north side and he is waiting to hear today if there is a repeat today. They have never had a repeat. We are not chlorinated. If there was a repeat they would potentially need to chlorinate for a time. If there was further testing needed to find the source a 3<sup>rd</sup> party would be involved. The well site is good. With all of the construction going on there is a chance that something got into the system from them. Regulatory steps would also need to be taken if there was a repeat. When we have had positives in the past it was at this time of year. We will know more later and keep the committee informed.

Wayne Barth wants to bring up having the outsourcing of the minutes. Jacob Obrist said there has been talk about it and as they can see our Admin staff is all new, so we are not starting from scratch necessarily but we are all working together to catch up, learn and considering new ways to do things.

Wayne Barth feels that more detailed minutes are going to be needed as more growth occurs in La Pine and something should be done to alleviate the workload on the staff if we do not have the time to do them with greater detail.

Jim Fleming agreed and would like things to be faster and more efficient.

11. Committee Member Comments

None

12. Adjourn

Jayne made a motion to adjourn. Jim seconded the motion. No Objections. Meeting adjourned unanimously.