

LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, December 10, 2013

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Meeting Minutes
5. Street Lighting Agreement
6. Glenwood Acres Water Services
7. Sidewalk Project Update
8. Water/Sewer Rate Study RFP
9. Other Issues/Concerns
10. Public Comments
11. Staff General Comments
12. Committee Member General Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the Public Works Committee to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, December 10, 2013

Regular Meeting – 10:00 am

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session

1. Call to Order

Chair Weller called the meeting to order.

2. Establish Quorum

Chair Tom Weller
Vice-Chair Linda Johnston
Arlo Fertig – absent by prior arrangement
Bill Sawders
Jim Fleming
Russ Smith
Commissioner Doug Ward

Interim City Manager Allen was also in attendance.

3. Pledge of Allegiance

Chair Weller led the Pledge of Allegiance.

4. Approval of Meeting Minutes

A motion was made by Jim Fleming and seconded by Linda Johnston to approve the meeting minutes.

Vote as follows:	AYE	NAY
President Tom Weller	X	
Vice-President Linda Johnston	X	
Bill Sawders	X	
Jim Fleming	X	
Commissioner Doug Ward	X	
Russ Smith	X	

Motion passed unanimously.

5. Street Lighting Agreement

Interim City Manager Allen stated that there were some issues with right of way which required Deschutes County to also sign the agreement. He said the agreement will be before the City Council for passage. Chair Weller said that they have the lights and will be putting them up very soon.

6. Glenwood Acres Water Services

Interim City Manager Allen stated that Glenwood Acres has its own water system. He said that the City water would just take the place of Glenwood Acres wells and the City would receive monthly income as the water source. Manager Perkins said that there are no water rights for Glenwood Acres. Mayor Mulenex said that one of Glenwood Acres wells is not up to code and another one needed to be replaced and that would be very expensive. Mr. Allen discussed some of the engineering that will be needed to provide the water for Glenwood Acres. Manager Perkins said they would install a large line to Glenwood Acres. There was also a discussion on maintenance of the system.

7. Sidewalk Project Update

Tom Headley, Century West Engineering, updated the committee on the sidewalk project. He said they have been busy working with ODOT (Oregon Dept of Transportation) on the project. Mr. Headley said that the landscaping around City Hall will be low maintenance overall. He also discussed the curb and gutter that will be an added expense but will set a precedent for all sidewalks in La Pine. Mr. Headley thinks that ODOT will like the project. He said they are working on the lighting with Midstate. Mr. Headley also discussed the project for a sidewalk between Bi-Mart and the Senior Center.

8. Water/Sewer Rate Study RFP

Interim City Manager Allen stated that the City needs to have a rate study done. He said that four companies submitted proposals. He said they range from \$30,000 to \$63,000. Mr. Allen said that a couple of people from the Public Works Committee could be on the interview board.

9. Other Issues/Concerns

Interim City Manager Allen discussed the person who is looking for a deferral from the Council on paying the SDC (System Development Charges) for one year or until he moves into the house. He intends to live in a garage until the house is built. The consensus of the Public Works Committee was to require the SDC's upfront before any construction.

There was also a discussion on the water meters that are used by contractors. New procedures for using and billing the water meters are being put in place. As far as the water rate study is concerned, it was discussed that if rates were to be increased they would need to occur over a few years.

49:00

There was also a discussion on the term limits for members of the Public Works Committee. The following members Bill Sawders, Doug Ward and Arlo Fertig all have terms that expire in 2013. Bill Sawders said he was not interested on being on the Committee for another term. Arlo Fertig was not present at the meeting. Doug Ward said that he would like to be on the Committee for another term.

There was also a discussion on the lack of building permits for the new Chamber of Commerce office remodel and also some things that were not done up to code by the new Advantage Dental office. It was also announced that a Deschutes County Planner will be moving to an office at City Hall in the near future. There was also a discussion on the new billing statements for water and sewer services.

01:16

10. Public Comments

Mayor Ken Mullen discussed the problems with the red cinders on the roadways. He said he wondered what would happen with the swales when the red cinders build up. It was discussed that ODOT was aware of the red cinder issue.

11. Staff General Comments

None

12. Committee Member General Comments

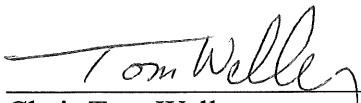
None

13. Adjourn

A motion was made by Bill Sawders and seconded by Linda Johnston to adjourn the meeting.

Vote as follows:	AYE	NAY
President Tom Weller	X	
Vice-President Linda Johnston	X	
Bill Sawders	X	
Jim Fleming	X	
Commissioner Doug Ward	X	
Russ Smith	X	

Motion passed unanimously.



Chair Tom Weller

Attest



Rick Allen, City Recorder