



# CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, June 5, 2024 at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/87427048590>

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*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

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## AGENDA

### CALL TO ORDER

### ESTABLISH QUORUM

### PLEDGE OF ALLEGIANCE

### CONSENT AGENDA

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the Planning Commission for reading and study, is considered to be routine, and will be enacted or approved by one motion of the Planning Commission without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the Planning Commission.*

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### ADDED AGENDA ITEMS

*Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Planning Commission.*

### PUBLIC HEARING

None.

### OLD BUSINESS

None.

### NEW BUSINESS

1. Code Update Work Session (Discussion Only)
2. Long Range Planning Update (Discussion Only)
3. Administrative Land Use Application Update (Discussion Only)

**OTHER MATTERS**

*Only Items that were previously added above in the Added Agenda Items will be discussed.*

**PUBLIC COMMENTS**

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and address. This helps the Commission and staff determine if you are a city resident. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response. Any matter that warrants testimony and rebuttal may be debated only during a Public Hearing on the matter.*

**STAFF AND COMMITTEE COMMENTS****ADJOURN**

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**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning



# CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, May 15, 2024, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/86559490907>

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## MINUTES

### CALL TO ORDER

Chair Meyers called the meeting to order at 5:30 pm

### ESTABLISH QUORUM

#### Commissioners

Commission Chair Myers

Commissioner Hatfield

Commissioner Bauman

Commissioner Accinelli

Commissioner Poteet

#### Staff Members

Brent Bybee – Principal Planner

Rachel Vickers – Associate Planner

### PLEDGE OF ALLEGIANCE

### ADDED AGENDA ITEMS

### APPROVAL OF PRIOR MEETING MINUTES

1. 05.02.24 Planning Commission Meeting Minutes

Commissioner Hatler moved to approve the minutes from the May 2<sup>nd</sup>, 2024, meeting. *Commissioner Baumann seconded the motion.* Motion passed unanimously.

### PUBLIC HEARING

*All public hearings will follow the following procedure:*

- |                                       |                          |
|---------------------------------------|--------------------------|
| A. Open Public Hearing                | C. Open Public Testimony |
| B. Staff Report / Applicant testimony | D. Close Hearing         |

1. 01ZC-23 OR 97 Investments

## a. Hearing

Chair Myers opened the hearing and let staff outline the hearing procedures. Principal Planner Bybee went through the hearing procedures. He then explained the continuance request and highlighted the reasons why staff was recommending the request. Those factors included:

1. Staff did not meet the 35-day PAPA notice deadline which is required with legislative actions including this zone change.
2. Comments were received by the City's contract engineer that require further coordination with the applicant. The comments included concerns regarding traffic impacts.
3. The Department of Land Conservation and Development (DLCD) raised specific statute criteria questions and comments, many of which the applicant would like more time to address.

Staff have no concerns with the continuance request. During this time the record will remain open, and all comments can be submitted to Principal Planner Bybee by email ([bbybee@lapineoregon.gov](mailto:bbybee@lapineoregon.gov)). The comments must be received by 5:00 p.m. on the date of the hearing.

Vice Chair Poteet made a motion to continue the hearing to a date and time certain, June 19<sup>th</sup>, 2024, 5:30 pm at La Pine city hall. *Commissioner Hatler seconded the motion and there was no further discussion.* The motion passed unanimously.

The hearing will be continued to the Planning Commission meeting on June 19, 2024, at 5:30 pm. Chair Myers closed the public hearing.

**OLD BUSINESS**

1. None

**NEW BUSINESS**

1. Long Range Planning Update (Discussion Only)

Principal Planner Bybee gave an update on the long-range planning efforts that are occurring. Staff is working on La Pine 2045 and the first in person SAC/TAC meeting will be May 21<sup>st</sup>, 2024, at 2:00 p.m. and then later that evening there will be a Community Summit which anyone is welcome to join. He asked the Commissioners to help spread the word of the event.

He stated that he was interviewed by KPOV, which is a radio station in Bend, to discuss the comprehensive plan update process and other long-range items that the City is working on. He will likely go back in the fall to report on the progress the City has made.

He said on Friday he will be presenting at the Chamber of Commerce breakfast and will present the results of the La Pine 2045 Visioning Process as well as information on the Community Summit.

He informed the Commission that he will be at the annual Midstate Electric meeting to discuss the La Pine 2045 efforts. He listed several events that staff will attend over the summer in an attempt to get the community involved.

The City submitted a signed Memorandum of Agreement (MOA) with Community Planning Assistance for Wildfire (CPAW) and their team will be reaching out with next steps shortly.

The deadline to apply for the Transportation and Growth Management Program (TGM) grant is coming up, and City staff will be coordinating with 3J. The City is hoping to use the money from this grant to

update our entire Transportation System Plan (TSP) which is a large undertaking. In talking with ODOT, the City has some tough competition, including Wasco County, City of the Dalles, and City of Redmond. ODOT and DLCD will only be choosing one jurisdiction in our region. If we do get funded it would potentially cover the entire costs of a TSP update.

Vice Chair Poteet had a question about what the work with CPAW will produce, specifically he had concerns regarding the effect it may have on homeowners' insurance as many in the community have been dropped due to recent State mapping. Principal Planner Bybee explained that the MOU will help identify ways that we can utilize the code to better protect development against wildfire and they will be recommendations not requirements.

## 2. Administrative Land Use Application Update (Discussion Only)

Associate Planner Vickers gave the administrative land use application update. There were three partition applications that were sent out and approved last week. There are currently 5 Type 2 applications in the queue, 3 lot line adjustments, one sign permit, and one final plat review for a 23-lot subdivision south of Finley Butte park. There are currently 11 Type 2 applications in the queue, 3 partitions, 2 subdivisions, 1 zone change, and 5 site plan reviews. Staff reiterated that files that have been deemed complete are posted on the City's website.

## OTHER MATTERS

None.

## PUBLIC COMMENTS

There were no public comments.

## STAFF AND COMMITTEE COMMENTS

There were no comments from the Staff nor the Committee.

## ADJOURN

Chair Myers closed the meeting at 6:04 p.m.

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