

**CITY of LA PINE PLANNING COMMISSION MINUTES**Wednesday, June 16, 2021

**5:30 p.m.**

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order:

The meeting was called to order at 5:30 p.m. by Russell Smith.

1. Establish Quorum:

A quorum was established. There were no additions to the agenda.

Members Present: Russell Smith, John Cameron, Teri Myers, Mary Hatfield, Jeannine Earls.

Members Absent: None.

Staff Present: Geoff Wullschlager, City Manager, Alexa Repko, Assistant Planner, Stacie Skeeters, Account/Utility Clerk.

Pledge of Allegiance:

Approve Minutes from 05.19.21:

Teri Meyers made a motion to approve the meeting minutes from the meeting held on May 19th, 2021. The motion was seconded by Mary Hatfield and carried by a unanimous voice vote.

1. Determination of Positions:

* The Planning Commission discussed Russ Smith’s position as acting Chair.
* Geoff Wullschlager explained the duties of the Vice Chair and Chair.
* Teri Myers asked the Planning Commission to vote for Russ as Chair. All in favor, Russ abstained.
* John Cameron nominated Teri Myers for Vice Chair. Russ Smith seconded the vote. No objections.
* Russ Smith asked Planning Commission to vote for Teri Myers as Vice Chair. All in favor, Teri abstained.

1. Public Hearing Preparation:

Alexa explains future hearings.

Geoff goes over reason for public hearing.

Geoff goes over public hearing script.

Russ asks about public comment time limit, 3 minutes.

Alexa asks about ex parte contact.

Geoff explains ex parte contact.

Geoff goes over public comment requirements.

Geoff explains LUBA.

Geoff asks PC to review.

1. Land Use Updates:

Alexa Repko also gave a brief update on the following applications:

Completed:

* Conditional Use Permit on 16345 First Street for a manufactured dwelling
* Final Plat on 51430 Hinkle Way for Pine Landing Subdivision
* Lot Line Adjustment on 51340 Highway 97 for Deschutes County
* Partition on 16528 Sly Drive for three lots

Pending:

* North Pine Village: Site Plan, Partition, Zone Change
* Kerbow Partition

Geoff Wullschlager discussed the details of the North Pine Village Zone Change application as well as the Industrial RFP.

1. Staff Comments

None.

1. Adjourn

Meeting adjourned at 6:15 P.M by a unanimous vote.