

CITY of LA PINE PLANNING COMMISSION AGENDA

Wednesday, April 20, 2016

6:00 PM Meeting & Public Hearings

La Pine City Hall 16345 Sixth Street, La Pine, Oregon 97733

A. Work Session – 5:30 pm

- 1. Call to Order
- 2. Establish Quorum
- 3. Quasi-Judicial Process and Requirements
- 4. Adjourn

B. Regular Meeting & Public Hearings – 6 pm

- 1. Call to Order
 - 2. Establish Quorum
 - 3. Pledge of Allegiance
 - 4. Added Agenda Items

Any matters added at this time will be discussed during the "Other Matter" portion of this agenda.

- 5. Public Comments
- 6. Approval of Meeting Minutes
- 7. Public Hearing on St. Charles Health System/County Comprehensive Plan Amendment
 - a) Open Public Hearing
 - b) Staff Report
 - c) Proponent's Presentation
 - d) Opponent's Presentation
 - e) Proponent's Rebuttal
 - f) Opponent's Rebuttal may be allowed at the Hearings Body's discretion
 - g) Staff comment
 - h) Questions from or to the chair may be entertained at any time at the Hearings Body's discretion
 - i) Close the hearing

CITY of LA PINE PLANNING COMMISSION MINUTES

Wednesday, April 20, 2016

6:00 PM Meeting & Public Hearings

La Pine City Hall 16345 Sixth Street, La Pine, Oregon 97733

A. Work Session – 5:30 pm

1. Call to Order

Vice Chair McClung called the meeting to order.

2. Establish Quorum

Chair Gloria Fleming – absent by prior arrangement

Vice Chair Norman McClung

Commissioner Doug Ward

Commissioner Don Greiner

Commissioner Rolando Alonzo – absent

Cory Misley, Assistant City Manager

Tammy Wisco, City Planner

Ashley Williams, Accounting Clerk

Quorum Established

3. Quasi-Judicial Process and Requirements

City Planner Tammy Wisco stated that she wanted an opportunity to review the quasi-judicial process and requirements with the planning commissioners prior to the Hearing. She said that there are a number of things that need to be stated to the public during the Quasi-Judicial Hearing. Ms. Wisco said that statements from the public must be directed at the criteria of the topic. She said commissioners must declare any contact (ex parte) with the applicant.

4. Adjourn

A motion was made by Commissioner Ward and seconded by Commissioner Greiner to adjourn the meeting.				
Vote as follows:	AYE	NAY		
Vice Chair Norm McClung	\boldsymbol{X}			
Commissioner Doug Ward	\boldsymbol{X}			
Commissioner Don Greiner	\boldsymbol{X}			
Motion passed unanimously.				

7. Public Hearing on St. Charles Health System/County Comprehensive Plan Amendment

a) Open Public Hearing

Vice Chair McClung opened the Public Hearing.

b) Staff Report

Tammy Wisco, City Planner, stated that the applicant is requesting approval of a Comprehensive Plan Map amendment for the site. She said having a medical clinic in La Pine fits with State-wide planning goals and also the Comprehensive Plan. Ms. Wisco also cited the publication of this Hearing in newspapers as well as public notices posted around town and posted on the City website and in addition mailed to affected property owners.

c) Proponent's Presentation

Greg Blackmoore of Blackmoore Planning and Development, stated he was working on behalf of St. Charles Medical Center as well as Rick Martin, Vice-President of Construction and Real Estate for the health system. Mr. Blackmoor said they have not received any comments from the community.

Commissioner Greiner said the report was quite comprehensive and answered all of his questions. Councilor McClung concurred. Mr. Martin said a drug testing service will also be available at the clinic. James Lewis, from the Land & Facilities Department of Deschutes County, stated that the County was in favor of the clinic and that they would convey the two acres of property to St. Charles Medical Center.

Jean Sutton, area resident, asked if this would provide more service for the veterans. Mr. Misley said the more access to medical care would benefit the veterans.

d) Opponent's Presentation

None

e) Proponent's Rebuttal

None

f) Opponent's Rebuttal may be allowed at the Hearings Body's discretion

None

g) Staff comment

Staff recommended changing the public facilities zoning to commercial mixed use with a Comprehensive Plan amendment.

h) Questions from or to the chair may be entertained at any time at the Hearings Body's discretion None

i) Close the hearing

Vice Chair McClung closed the hearing. Ms. Wisco said the City Council will need to pass an ordinance to make the zoning change.

Vice Chair McClung closed the public hearing.

A motion was made by Commissioner Ward and seconded by Commissioner Greiner to approve the Legislative Rezone and recommend it for approval for the City Council.

Vote as follows:

AYE

NAY

Vice Chair Norman McClung

 \boldsymbol{X}

Commissioner Don Greiner Commissioner Doug Ward $X \\ X$

Motion passed unanimously.

Vice Chair McClung called for a 10 minute recess.

Meeting resumed at 7:15 pm.

9. Public Hearing on NH Medicinals Conditional Use

a) Open Public Hearing

Vice Chair McClung opened the public hearing.

b) Staff Report

Applicant is requesting conditional use for the processing of marijuana edibles within the City of La Pine at 16418 Bluewood Place. There was no conflict of interest from the planning commissioners.

Ms. Wisco stated the subject property is within the traditional commercial zone. She said no retail sales will occur on the property. Ms. Wisco said that the zoning requires the business be in a completely enclosed building. She said any waste must be kept inside the building. Storm water from the site cannot flow off the property. Ms. Wisco said the equipment in the facility will be built so as to reduce any fumes or noxious odors.

Ms. Wisco said the proposal is in compliance with the requirements set forth in the applicable zone. She said OLCC (Oregon Liquor Control Commission) has specific requirements and licensing for marijuana production and sales. She said the applicant has indicated minimal traffic for their 4-6 employees. All waste will be grounded and mixed with other products and will be taken to an offsite composting center and be deposited there. Ms. Wisco said staff approved the conditional use with the following requirements:

- a) Any substantial change to the application will be required to re-apply for approval;
- b) All building construction and water and sewer connections must be submitted to the City prior to construction;
- c) The proposed use will not exceed resource or public facility capacity and also the site must contain no waste material except in an enclosed structure. Landscape areas shall be maintained. Storm water must be contained on site;
- d) If any site development is proposed the applicant must submit a site plan; and
- e) Applicant must maintain and obtain all State required licenses and City business license.

Ms. Wisco said all property owners within 100 feet were notified of this request for change of use. Public notices were also posted and advertised.

j) Staff Comment

None

k) Planning Commissioner Comments

Commissioner Greiner said he was not in favor of retail medical marijuana and felt the State had forced the issue upon the City.

13. Adjourn

A motion was made by Commissioner Ward and seconded by Commissioner Greiner to adjourn the meeting.			
Vote as follows:	AYE	NAY	
Vice Chair Norman McClung	X		
Commissioner Don Greiner	\boldsymbol{X}		
Commissioner Doug Ward	\boldsymbol{X}		
Motion passed unanimously.			

Chair Gloria Fleming

attest

Interim City Manager Rick Allen