



CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, August 6, 2025, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/81255269015>

MINUTES

CALL TO ORDER

Chair Myers called the meeting to order at 5:30 p.m.

ESTABLISH QUORUM

Planning Commission

Chair Myers

Vice Chair Poteet

Commissioner Hatfield

Commissioner Accinelli

Commissioner Bauman – Absent (Excused)

Staff

Brent Bybee – Community Development Director

Nick Tierney – Associate Planner

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Associate Planner Tierney led the Pledge of Allegiance.

ADDED AGENDA ITEMS

There were no added agenda items.

CONSENT AGENDA

1. 06.04.2025 Planning Commission Meeting Minutes

Commissioner Accinelli made a motion to approve the consent agenda. *Commissioner Hatfield seconded the motion.* Chair Myers asked for a roll call vote:

Commissioner Accinelli – Aye

Commissioner Hatfield – Aye

Chair Myers – Aye

Vice Chair – Aye

Motion passed unanimously.

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. Long Range Planning Update

Community Development Director Bybee provided an update on long-range planning, stating that he was still working with Community Planning Assistance for Wildfire (CPAW). He reported that CPAW was in the process of drafting their recommendations for the jurisdiction and that those recommendations would be presented soon. He planned to bring them to a joint work session with the Planning Commission and City Council.

He also updated the Commission on the Transportation System Plan (TSP) update, noting that progress had slowed due to budget cuts at ODOT. The project was currently under review by the Transportation and Growth Management (TGM) grant team, who were evaluating the scope of work. He clarified that the budget cuts had not impacted the grant funding, so the project would move forward, though responsiveness would be limited. A consultant had been identified, and a letter of intent had been drafted, but the project remained at a standstill and was progressing more slowly than expected.

Bybee noted that the Comprehensive Plan Update had been finalized and filed with the State.

Lastly, he explained that staff had submitted two applications for a Department of Land Conservation and Development (DLCD) Housing Planning Assistance Grant. One application was for the Cagle Infill Development Planning Project, and the other was for a development code audit and update focused on housing. The Cagle Infill project would address infrastructure improvements in the Cagle subdivision, where the availability of water and sewer utilities now allowed property lots to be partitioned, promoting increased development. The city aimed to create a housing plan to ensure adequate infrastructure support.

For the development code update, he stated that joint work sessions with the City Council and Planning Commission would be held to discuss topics such as the floodplain, bicycle parking, short-term rentals, manufactured dwelling parks, and code clarifications.

Director Bybee responded to Vice Chair Poteet's question regarding the timeline for the TSP update. He stated that he hoped the project would begin within the next month and be completed within a year and a half.

There was also discussion about paving in the Cagle subdivision. Director Bybee stated that he hoped the housing implementation plan would address the public improvement needs in that area.

2. Current Planning Update

Associate Planner Tierney gave the Commission an update on current planning. Type I applications included zoning permits for new businesses, marijuana producer ownership changes, and new residential development. He stated that there had been 70 applications submitted to the planning department this year. Director Bybee clarified that these zoning permits reflected work that staff previously completed free of charge, and the City was now requiring a fee to ensure that locations had met past conditions of approval.

For Type II applications, Associate Planner Tierney stated that staff was finalizing the AutoZone decision. He reported that the manufactured dwelling park application by Knottworks had been withdrawn and that there were five partition applications in the Cagle Subdivision.

He reported that Type III applications included a nine-lot subdivision off Huntington Road.

Lastly, he reported that there was one Type IV application for a text amendment regarding RV parks and their location in relation to arterial roads.

There was discussion as the Planning Commission received updates on previously approved applications and how they had been progressing.

OTHER MATTERS

There were no other matters

PUBLIC COMMENTS

There were no public comments.

STAFF AND COMMITTEE COMMENTS

Director Bybee did not have any comments.

Associate Planner Tierney did not have any comments.

City Recorder Metcalf did not have any comments.

Chair Myers did not have any comments.

Vice Chair Poteet did not have any comments.

Commissioner Hatfield did not have any comments.

Commissioner Accinelli did not have any comments.

ADJOURN

Vice Chair Poteet made a motion to adjourn the meeting. *Commissioner Hatfield seconded the motion.* Chair Myers asked for a roll call vote:

Commissioner Accinelli – Aye

Commissioner Hatfield – Aye

Chair Myers – Aye

Vice Chair Poteet – Aye

Motion passed unanimously.

Chair Myers adjourned the meeting at 6:03 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission.


Teri Myers, Chair

Date: 9/10/25 —

ATTEST:


Amanda Metcalf, City Recorder

Date: 9/10/25