



## CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, May 7, 2025, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/89873760589>

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### MINUTES

#### CALL TO ORDER

Chair Myers called the meeting to order at 5:30 p.m.

#### ESTABLISH QUORUM

##### Commission

Chair Myers

Vice Chair Poteet – Absent

Commissioner Hatfield

Commissioner Bauman

Commissioner Accinelli

##### Staff

Brent Bybee – Community Development Director

Nick Tierney – Associate Planner

Amanda Metcalf – City Recorder

#### PLEDGE OF ALLEGIANCE

Commissioner Accinelli led the Pledge of Allegiance.

#### ADDED AGENDA ITEMS

There were no added agenda items.

#### CONSENT AGENDA

1. 04.16.2025 Planning Commission Meeting Minutes
2. Public Comment Form M. Mills

Commissioner Accinelli made a motion to approve the consent agenda. *Commissioner Hatfield seconded the motion.* Motion passed unanimously.

#### PUBLIC HEARING

None

**OLD BUSINESS**

None

**NEW BUSINESS****1. Review of Public Hearing Procedures**

Community Development Director Bybee explained that the next Planning Commission Meeting would include the Public Hearing for the comprehensive plan update. He stated that reviewing public hearing procedures with the Commission would help prepare for the upcoming meeting.

Vice Chair Poteet arrived at the meeting at 5:34 p.m.

He presented a handout of public hearing procedures to the Commission.

At the request of the Commission, Director Bybee explained the background of the comprehensive plan update for the attending community members.

He reviewed the steps and specific verbiage required by the City's land use code that the Commission would need to use during a public hearing.

There were no questions from the Commission regarding the public hearing procedures.

Director Bybee explained the process for making a motion during a meeting.

There were no questions from the Commission.

**2. Long Range Planning Update**

Director Bybee stated that staff is excited for the upcoming completion of the comprehensive plan update.

He explained that the next project staff would be working on involved establishing an identity for La Pine. This project would include public outreach and efforts to gather as much community feedback as possible. He expressed hope for reaching a consensus and determining the community's overall goals.

The scope of work with the Oregon Department of Land Conservation and Development (DLCD) and Oregon Department of Transportation (ODOT) for the Transportation System Plan (TSP) update had been finalized. It was approved by the Transportation and Growth Management (TGM) central team, and the City was in the solicitation process for selecting a consultant. The selection had been narrowed down to three consultants, and he anticipated providing further updates in the coming months.

He reported that he had spoken with CPAW, which was currently on hold due to a pause in federal funding. However, he noted that there was sufficient private funding to continue the CPAW evaluation for La Pine.

In response to a question regarding the houseless population affected by the recent China Hat evacuation, Director Bybee explained that the City could not monitor federal land. However, Public Works had installed barricades to restrict access to BLM land from City roads. The land remained accessible through alternative routes.

**3. Current Planning Update**

Associate Planner Tierney provided an update on current planning applications. This included six residential zoning permits for single-family homes, three pending sign permits, and one mobile food unit.

Director Bybee stated that the Type II applications included two incomplete applications and two that were under completeness review. Additionally, there was one application for a spec project that had been deemed complete.

For the Type III applications, he reported that a subdivision previously approved at a public hearing had passed its appeal period. No appeals were received, and the application was granted final approval.

Lastly, he noted that the Type IV application involved a text amendment aimed at allowing RV parks to connect to local streets. Currently, La Pine's City code requires RV parks to connect only to arterial streets.

**OTHER MATTERS**

There were no other matters.

**PUBLIC COMMENTS**

Jerry Koch, resident of Ponderosa Pines, introduced himself to the Planning Commission as a new resident of La Pine. He explained his political background as the Mayor of Dundee and his background on their Planning Commission.

**STAFF AND COMMITTEE COMMENTS**

Community Development Director Bybee did not have any comments.

Associate Planner Tierney did not have any comments.

City Recorder Metcalf did not have any comments.

Commissioner Hatfield did not have any comments.

Commissioner Bauman did not have any comments.

Commissioner Accinelli did not have any comments.

Vice Chair Poteet did not have any comments.

Chair Myers did not have any comments.

Vice Chair Poteet made a motion to adjourn the meeting. *Commissioner Bauman seconded the motion.*

Chair Myers asked for a roll call vote:

Commissioner Accinelli – Aye

Commissioner Hatfield – Aye

Commissioner Vice Chair – Aye

Vice Chair Bauman – Aye

Chair Myers – Aye

Motion passed unanimously.

**ADJOURN**

Chair Myers Adjourned the meeting at 6:20 p.m.

**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission.

 Date: 5/21/25  
Teri Myers, Chair

ATTEST:

 Date: 5/21/25  
Amanda Metcalf, City Recorder