



# CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, June 21, 2023 at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/83829821876>

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*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

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## MINUTES

### CALL TO ORDER

Chair Bea Hatler opened the meeting at 5:33 pm.

### ESTABLISH QUORUM

Bea Hatler – Chairperson, Teri Meyers – Vice Chair, Linda Baumann, and Mary Hatfield were all present. John Cameron was absent by prior arrangement. Geoff Wullschlager – City Manager, Ashley Ivans – Finance Director / Assistant City Manager, and Brent Bybee – Principal Planner were also present.

### PLEDGE OF ALLEGIANCE

Mr. Bybee led the Pledge of Allegiance.

### ADDED AGENDA ITEMS

Any matters added at this time will be discussed during the “Other Matter” portion of this agenda.

### APPROVAL OF PRIOR MEETING MINUTES

1. 05.17.23 Planning Commission Meeting Minutes

Teri Meyers made a motion to approve the minutes. Seconded by Mary Hatfield. *Motion was unanimously approved.*

### PUBLIC HEARING

1. None

### OLD BUSINESS

1. None

### NEW BUSINESS

1. Administrative Land Use Application Update

Brent Bybee, Principal Planner, provided an update about the Administrative Land Use applications before the City at this time. He said that the contract planner is processing is about 50% and he is processing the other 50%. He provided details about specific land use items, including the need for a survey of FEMA flood zone on a Conditional Use Permit, a partition on Huntington and Pine Place, and a second partition near Drafter Road. He said that there were a couple of applications that were pending comments from our engineer, however those comments were received today so those decisions could be issued shortly. Lastly, he went over the incomplete applications, which include a conditional use permit in the commercial zone, a partition/subdivision on Heath Drive, and a self-storage facility expansion in the Industrial Park.

2. Long Range Planning Discussion
  - a. Code Review
  - b. Park and Open Space Zone
  - c. Code Amendments
  - d. Comprehensive Plan Update

Mr. Bybee provided an update on the long-range projects the city is facing. He informed the Commissioners that they will likely need to meet more often during these processes. He said that the Park and Open Space code doesn't exist in the Development Code, however it is addressed in the Comprehensive Plan. He said that an inventory is required to evaluate how extensive the public process will be with this amendment.

He said that he is keeping a running list of issues and contradictions within the code. He said that this list will be a living document. He discussed the GIS interactive map for the City's website that would include water, sewer, zoning, and road ownership. He said that he has spent some time researching and reviewing the City's overlays as a part of this project.

He went over the need for an entire code overhaul and Comprehensive Plan update and discussed the Technical Assistance Grant from DLCD that is awarded biannually. He discussed his conversations with the City of Sisters about their Comprehensive Plan update. He provided a timeline, noting that the grant is due in November, and that he would like to start early next year on the Comprehensive Plan Update work.

There were some questions from the Commission about the grant, including the matching portion requirement, the independent contractor used for this process, and the staff commitment. He said that we are looking at hiring a second staff member to devote time to current planning items while he reviews these long-range planning issues.

Mr. Wullschlager said that Mr. Poteet is interested in being on the Commission and asked the Council to consider this appointment at their next meeting based on his interest in the role. He said that Mr. Poteet would replace John Cameron, who has been on the commission for many years. The commission agreed to Mr. Wullschlager submitting the proposal for Council review.

## **OTHER MATTERS**

*Only Items that were previously added above in the Added Agenda Items will be discussed.*

Chair Hatler said that COAR (Central Oregon Association of Realtors) is willing to provide a grant for benches at the transit center and along the new walking path. She said that there is also a federal grant

available for exercise equipment along the path. There was a question about the liabilities of this exercise equipment. Mr. Wullschlager said that he would discuss those concerns with the City's attorney.

**PUBLIC COMMENTS**

None.

**STAFF AND COMMITTEE COMMENTS**

Chair Hatler said that she thinks Mr. Bybee is a great asset to the city and welcomed him. Ms. Baumann said that she is excited about the updates as discussed. The Commission introduced themselves to Mr. Bybee.

**ADJOURN**

Chair Hatler adjourned the meeting at 6:08.

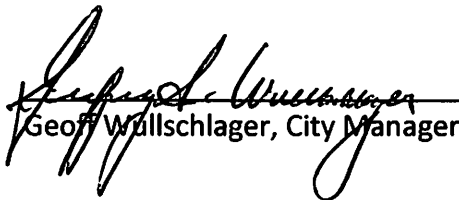
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**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission - Canceled to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

  
Bea Hatler, Chair

Date: 7/19/23

ATTEST:

  
Geoff Wullschlager, City Manager

Date: 7/19/23