

(Revised at 3:30 pm 12/16/09)

LA PINE CITY PLANNING COMMISSION MEETING AGENDA  
Wednesday, October 21, 2009 - 6:00 p.m.  
51340 Highway 97, La Pine, Oregon 97739  
South County Building Meeting Room

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items  
Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.
5. Statement from the Chair
6. Approval of the September 16, 2009 Planning Commission Meeting Minutes
7. Public Comments for Items not on the Agenda
8. Continuing Discussion on Proposed County Sign Ordinance Changes
9. Planning Commissioner Reports and Staff Update
10. Other Matters  
Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.
11. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY PLANNING COMMISSION MEETING MINUTES  
**Wednesday, October 21, 2009 - 6:00 p.m.**  
51340 Highway 97, La Pine, Oregon 97739  
South County Building Meeting Room

1. Call to Order

The meeting was called to order at 6:00 pm by Chair John Thomas.

2. Establish Quorum

Roll Call

Present Were:

Commissioner Virginia Classen

Commissioner John Thomas

Commissioner Renee Clark

Commissioner Gloria Fleming – absent by prior arrangement

Commissioner Linda Maggard – absent by prior arrangement

Quorum established.

Deborah McMahon and James Lewis from DMC Consulting, Inc., were in attendance. Planning Commission Secretary, Patti Morgan, was also present. Councilor Doug Ward was also in attendance.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor Doug Ward.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda.

None

5. Statement from the Chair

Chair John Thomas welcomed the public that were in attendance at the meeting.

6. Approval of Sept. 16, 2009 Planning Commission Meeting Minutes

Chair John Thomas stated that he wanted the wording on page 6 of the Minutes, at the last sentence on that page, replace City Recorder Damerval with Planning Commission Secretary Damerval. He also wanted the wording changed right after that to read, “they may obtain an e-mail account for Planning Commission business.” He said this was a clearer way of stating the information.

A motion was made by Cmsr. Classen and seconded by Cmsr. Clark to Approve the September 16, 2009 Planning Commission Meeting Minutes with changes as noted:

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Planning Commissioner Clark</i>	<i>X</i>	
<i>Chair John Thomas</i>	<i>X</i>	
<i>Planning Commissioner Classen</i>	<i>X</i>	

Motion passed unanimously.

7. Public Comments for Items not on the Agenda

There were none.

00:06:09

8. Continuing Discussion on Proposed County Sign Ordinance Changes

Chair John Thomas reviewed a letter from Gloria Fleming regarding the proposed County sign ordinance changes. He also discussed the three zoning ordinances that he had read and asked the consultants for feedback.

James Lewis, DMC Consulting, stated that the County provided the sign ordinance history for the City of La Pine Planning Commission for background and clarity. Cmsr. Clark discussed the change regarding communities like La Pine since, for now, Deschutes County performs this service. Deborah McMahan, DMC Consulting, briefly discussed the grant the City has requested that would assist with paying for the cost of developing a sign ordinance.

John Thomas then read the letter from Cmsr. Fleming who was unable to be at the meeting tonight due to a family emergency. The letter concerned the proposed County sign ordinance.

James Lewis, DMC Consulting, said the letter was a good template for the La Pine Planning Commission when they write their letter to the County.

Councilor Ward asked if the Planning Commission has the right to later modify what the County has done regarding sign ordinances. Chair John Thomas stated that once there are specific City of La Pine ordinances regarding signage and zoning, those will override any County ordinances.

Councilor Ward expressed concern about a business owner having to change a sign due to the County making changes in their sign ordinance and then, later on, the City of La Pine requiring the same business owner to change their sign again. Chair John Thomas stated that the City of La Pine Planning Commission has a good working relationship with the County Planning Commission. He also said that the current County sign ordinance has no actual sign ordinance enforcement at this time. Chair John Thomas stated that the Planning Commission will follow the direction of the City Council regarding enforcement, which will probably direct some type of enforcement. Deborah McMahan, DMC Consulting, Inc., stated that it is always best to start the ordinance process by collaborating with the business community and also with the citizens. She also said that there is usually a transition timeline where those changes are allowed to take place, possibly five years.

James Lewis, DMC Consulting Inc., stated that if a business has been there a long time and will likely continue to be there a long time, the City may not want to require them to replace their signs.

**A motion was made by Cmsr. Clark and seconded by Cmsr. Classen to have the Planning Commission Secretary send a letter to the Deschutes County Planning Commissioners using the wording and style of Cmsr. Fleming's letter and complete it prior to the Oct 26, 2009 County Planning Commission Meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Planning Commissioner Clark</i>	<i>X</i>	
<i>Chair John Thomas</i>	<i>X</i>	
<i>Planning Commissioner Classen</i>	<i>X</i>	

**Motion passed unanimously.**

Chair John Thomas announced that the entire City of La Pine Comprehensive Plan is on the website for the City.

James Lewis stated that the Planning Commission received a request at last week's meeting to work with the public to create an Airport Advisory Committee. He said that Cities use committees like this all the time and they are usually very helpful for all. James Lewis said that the City Council is the only authority in the City that can create committees. He suggested the Commission make a request to the City Council for the formation of a transportation committee.

John Thomas stated that a Transportation Systems Committee maybe could have the Airport Committee under it as a sub-committee. There was also a discussion about the Town Center Project and the inclusion of that concept into the Comprehensive Plan. Deborah McMahon stated that because that project is on private property she cautioned against giving a pre-approval for it.

Councilor Ward stated that the Council has twice voted down an airport in the City. He said there is no way the City could afford an airport unless they vote in a bond, and that is also unlikely. Councilor Ward stated an airport might be acceptable to the Council if it was located outside of the city limits and a funding source was found.

Cmsr. Classen suggested that the Commission be careful if they endorse something or not, that they should take anything under careful advisement before giving an endorsement. It was also announced that Patrick Sanchez, Sunni Rounds and Marilyn Waggoner will be heading up a Transportation Advisory Group that is not connected with the City or the Planning Commission.

00:39:10

9. Planning Commissioner Reports and Staff Update

Deborah McMahon, DMC Consulting Inc., stated that they have had recent contact with a representative from the Meadow Billboard Company. She said that there are a variety of ways to manage signage in the City and there will probably be some lively discussions on it.

James Lewis stated they are working on having a Work Session with the Planning Commission prior to the Nov. 18<sup>th</sup> Comp Plan Hearing. He said the agenda for the Work Session would be only on the Comp Plan. Mr. Lewis said the Commissioners will receive information when the meeting has been scheduled.

Chair John Thomas announced that the next Planning Commission regular meeting would be on Nov. 18<sup>th</sup>, 2009 at 6 pm.

10. Other Matters

Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.

None

11. Adjourn

A motion was made by Cmsr. Classen and seconded by Cmsr. Clark to adjourn the Planning Commission Meeting.

*Vote as follows:*

	<i>AYE</i>	<i>NAY</i>
<i>Planning Commissioner Clark</i>	<i>X</i>	
<i>Chair John Thomas</i>	<i>X</i>	
<i>Planning Commissioner Classen</i>	<i>X</i>	

Motion passed unanimously.

Chair John Thomas adjourned the meeting at 6:43 pm.



Chair John Thomas

Attest:



Planning Secretary Luana Damerval