

REVISED
LA PINE CITY PLANNING COMMISSION MEETING AGENDA
Public Hearing and Regular Meeting
Wednesday, July 20, 2011 – 6:00 PM
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Public Comments for Items not on the Agenda
6. Approval of Planning Commission Meeting Minutes
- June 15, 2011 Meeting Minutes
7. Ordinance No. 2011-04
An Ordinance Adopting Code Section 10.1.0 Expiration of Approval and Declaring an Emergency.
 - a. Open Public Hearing
 - b. Staff Report
 - c. Public Comments
 - d. Close Public Comments
 - e. Planning Commission Deliberations
8. Discussion on New Ordinances, Immediate Effect and Enforcement
9. Discussion on Budget for Training and Code Enforcement
10. Discussion on Deschutes County decision to approve conditional use permit; discuss applications recently approved by the County and sent out for City’s review (Little Deschutes Lodge Phase 2, etc.).
11. Planning Commissioner Reports
12. Other Matters
Only those matters properly added to this Agenda under line item No. 4
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

REVISED

LA PINE CITY PLANNING COMMISSION MEETING MINUTES

**Public Hearing and Regular Meeting
Wednesday, July 20, 2011 – 6:00 PM
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room**

1. Call to Order

Chair Thomas called the meeting to order at 6:00 pm.

2. Establish Quorum

Roll Call

Present Were:

Chair John Thomas
Vice Chair Gloria Fleming
Cmsr. Linda Maggard
Cmsr. Doug Ward

Absent Were:

Cmsr. Rene Schifano

3. Pledge of Allegiance

Vice Chair Fleming led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.

Vice Chair Fleming stated she had one item to add.

5. Public Comments for Items not on the Agenda

None

6. Approval of Planning Commission Meeting Minutes

- June 15, 2011 Meeting Minutes

Cmsr. Maggard stated that on page three, third paragraph from the bottom the word ‘Conference’ should be replaced with the word Commerce.

A motion was made by Vice Chair Fleming and seconded by Commissioner Ward to approve the meeting minutes with one correction.

Vote as follows:

	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

Motion passed unanimously.

- 7. Ordinance No. 2011-04
An Ordinance Adopting Code Section 10.1.0 Expiration of Approval and Declaring an Emergency.
 - a. Open Public Hearing

Chair Thomas opened the Public Hearing.

- b. Staff Report

Deborah McMahon, DMC Consulting Inc., stated that extending the land use approvals does not harm the public health in any way and helps local business. She said in order to do this an ordinance must be in place. Ms. McMahon said it will involve time extensions for existing sub divisions. She said most cities have some type of extension.

- c. Public Comments

None

- d. Close Public Comments

Chair Thomas closed the Hearing.

- e. Planning Commission Deliberations

A motion was made by Commissioner Ward and seconded by Commissioner Maggard to recommend this Ordinance to the City Council.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

Motion passed unanimously.

8. Discussion on New Ordinances, Immediate Effect and Enforcement

City Manager Allen stated that a group has been formed to review the sign code ordinance. He said that they wanted to increase the size of a sign for multifamily or subdivisions from 16 feet to 24 feet. City Manager Allen said that was their first recommendation. He also said that for Church signs most of them were bigger than 16 ft and the group asked to go to 32 feet for a second recommendation. City Manager Allen said that the most controversy is with the banner signs. He said they recommended if it is a community based event that the City approves of, it would be exempt from the restrictions on banner signs.

Deborah McMahon stated that pole signs are usually on highways and not in other areas because people need more time to react to them. She also said the compliance date for signs is July 1, 2016. Ms. McMahon stated if most signs are out of compliance the Planning Commission might want to make changes regarding the requirements. She said signs are allowed for residential businesses.

Robin Mirrasoul stated that regarding the definition of pole signs almost every one of them in the City is out of compliance. City Manager Allen said that the wording needs to be changed for pole signs in order to not have this

problem. Ms. McMahon said there are no restrictions on off property signs as long as the sign is in conformance to the sign requirements.

01:05:35

It was decided to change some wording and come back, at a future meeting, with a list of sign issues.

9. Discussion on Budget for Training and Code Enforcement

Deborah McMahon recommended looking at goals to determine what areas to focus on in the way of training opportunities. Chair Thomas discussed a Planning Commissioner's workshop at the League of Oregon Cities annual conference in Bend. He also discussed another Planning Commissioner training opportunity in Eugene during the month of September.

Chair Thomas stated that there is a budget for code enforcement. City Manager Allen said it would probably be a contracted employee rather than a City employee and start sometime next year. He said the City Manager will probably do a lot of code enforcement work as well.

Deborah McMahon stated that the Planning Commission has accomplished a lot for the time it has been in operation.

City Manager Allen stated that because of the size of the City and the tax rate, the City will not provide a lot of services now or in the future. There was also a discussion about the flea market located off Highway 97. City Manager Allen said that there is not a lot that can be done about how it looks at the present time. He also discussed the 'branding' that LIGI (La Pine Industrial Group) is exploring for La Pine.

01:41:00

10. Discussion on Deschutes County decision to approve conditional use permit; discuss applications recently approved by the County and sent out for City's review (Little Deschutes Lodge Phase 2, etc.).

Chair Thomas stated that he recommended that Little Deschutes Lodge needed to complete their landscaping plan from Phase 1. He said they need to be told that the City is fully behind their venture but that they need to finish the landscaping. Councilor Greiner stated that they ended up with less water than what they needed. Deborah McMahon stated that in the response from the City to the Deschutes County Planning Department she is putting down that they (Little Deschutes Lodge Phase 2) meet all conditions of previous approvals including landscaping plans and trails.

Councilor Greiner suggested the Commission invite Rob Roy to a meeting to discuss his plans for the development to the Commissioners. It was discussed that Chair Thomas would invite Rob Roy to the August meeting.

11. Planning Commissioner Reports

None

12. Other Matters

Only those matters properly added to this Agenda under line item No. 4

Vice-Chair Fleming announced that she will be resigning from the Commission in September. She said she would be doing some extended traveling.

Kitty Shields, former Mayor of La Pine, stated she thought it would be a good idea to talk to Rob Roy.

Chair Thomas suggested having the Planning Commission meet every other month when things are slow. The Commission decided to meet on August 17th and to have Rob Roy come to that meeting, if possible.

Deborah McMahon stated that the Planning Commission owes it to the public to establish its goals and what it is going to work on for the next year. She said they should be in sync with the Council's goals. Ms. McMahon recommended doing a site plan for the wayside. She suggested that goals be on the next meeting agenda. She also said that doing a TSP (Transportation Systems Plan) is another goal for the Commission.

Vice Chair Fleming stated she would like to write an article for the Newberry Eagle about what it's meant to her to be a Planning Commissioner.

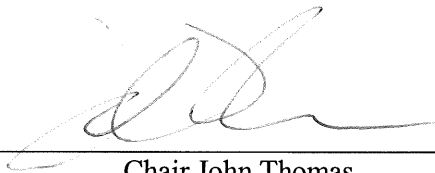
13. Adjourn

A motion was made by Vice Chair Fleming and seconded by Commissioner Ward to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	


Motion passed unanimously.

Chair Thomas adjourned the meeting at 8:08 pm.



Chair John Thomas

Attest:



City Manager/Recorder Rick Allen