

LA PINE CITY PLANNING COMMISSION AGENDA

Wednesday May 15, 2013

6:00 PM

City Hall

16345 Sixth St, La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda.
5. Public Comments
6. Approval of Meeting Minutes
7. DLCD and Deschutes County Land Use Overview
 - Karen Swirsky
 - Nick Lelack
8. Other Matters
Only those matters properly added to this Agenda under line item No. 4
9. Planning Commissioner Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting Patti Morgan at (541) 536-1432.

LA PINE CITY PLANNING COMMISSION MINUTES

Wednesday May 15, 2013

6:00 PM

City Hall

16345 Sixth St, La Pine, Oregon 97739

1. Call to Order

Chair Ward called the meeting to order.

2. Establish Quorum

Roll Call

Chair Doug Ward

Commissioner Norman McClung

Commissioner Justin Vetanen - absent

Commission Gloria Fleming

Quorum Established

Councilor Kathy Egan and Planner Deborah McMahon were also present.

3. Pledge of Allegiance

Chair Ward led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

Chair Ward added the following item, summer vacation.

5. Public Comments

None

6. Approval of Meeting Minutes

A motion was made by Commissioner Fleming and seconded by Commissioner McClung to approve the meeting minutes.

Vote as follows:

	<i>AYE</i>	<i>NAY</i>
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<i>Chair Doug Ward</i>	<i>X</i>	
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<i>Commissioner Norman McClung</i>	<i>X</i>	
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<i>Commissioner Gloria Fleming</i>	<i>X</i>	
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Motion passed unanimously.

7. DLCD and Deschutes County Land Use Overview

- Karen Swirsky
- Nick Lelack

Deborah McMahon, DMC Consulting, introduced Ms. Swirsky and Nick Lelack. Nick Lelack, from Deschutes County, oversees building, onsite septic services and code enforcement in addition to his planning duties. He discussed the constitution and what it says about the taking of private property by the government with just compensation. Mr. Lelack said by 1950 all the states had adopted some form of planning. He said design review was held to be legal by the Supreme Court. Mr. Lelack said the State of Oregon requires planning and review by the counties and cities.

Karen Swirsky, Regional Representative for DLCD (Dept of Land Conservation & Development) introduced herself and discussed the needs for a planning commission and the role of the planning commission. She said there are nineteen state wide planning goals. Ms. Swirsky said that citizen involvement is the most important of the goals. She said that zoning codes are fluid and change all the time as well as amendments to the comprehensive plan. Deborah McMahon said that the La Pine's TSP (Transportation System Plan) should be coming out in the next few weeks. Ms. Swirsky said there are two ways to change a comprehensive plan, one is a periodic review. She said usually someone will come forward with a plan amendment. Ms. Swirsky stated usually land use falls into one of three categories: outright permitted, conditional or variance. She stated that setback variances are the most common variance. Ms. Swirsky also explained the difference between legislative and quasi-judicial decision making. She said that quasi-judicial is very exacting and you really have to look at your code. Nick Lelack stated that the planning commission is both advisory and decision making. Ms. Swirsky emphasized how important it is for a planning commission to utilize staff. She also said it was important to keep records for a good paper trail. Ms. Swirsky said if there is a timeliness issue the planning commission may need to meet more often. She emphasized the importance in conducting the hearings appropriately.

Mrs. Swirsky discussed the Board for the LCDC (Landuse Conservation & Development Commission) and that the organization has been in existence for forty years. They adopt goals and rules and also give out grants and La Pine has been the recipient of some of those grants. She said they try to resolve issues before they go to LUPA (Land Use Planning and Approvals) as that entity can set precedents.

Nick Lelack mentioned the importance of planning commissioners being at a Council Meeting when a planning issue will be voted on to give their perspective on the issue. He emphasized that staff be upbeat and positive as that sets the tone for what will come before the commission. Mr. Lelack said that with the economy picking up, the staff are getting busier and must be relied on more and also provide accurate staff reports. He also recommended the commission publish an annual report of workload for the coming year. Mr. Lelack stated to make sure everyone has a fair opportunity to participate in the planning process. He said there can sometimes be a conflict between state and local goals.

There was a discussion on how much involvement the County would still have once the City takes over the planning responsibilities and it was stated that they would not really have any jurisdiction over City planning responsibilities.

8. Other Matters

Only those matters properly added to this Agenda under line item No. 4

Chair Ward asked that there be no planning commission meetings in July and August for summer vacation. It was agreed to cancel those two meetings unless there is a pressing matter.

There was also a discussion that sign permits are handled by the County at this point in time but the City will eventually take that duty on.

9. Planning Commissioner Comments

None

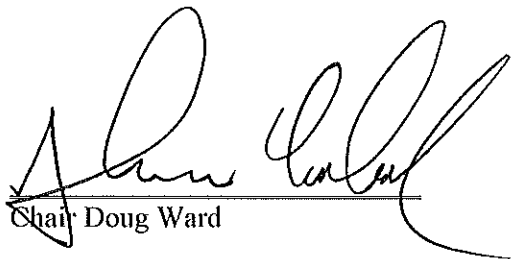
10. Adjourn

A motion was made by Commissioner McClung and seconded by Commissioner Fleming to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Doug Ward</i>	X	
<i>Commissioner Norman McClung</i>	X	
<i>Commissioner Gloria Fleming</i>	X	

Motion passed unanimously.

Chair Ward adjourned the meeting.



Chair Doug Ward

Attest



Rick Allen, City Recorder