



CITY of LA PINE PLANNING COMMISSION AGENDA

Wednesday, September 21, 2016

6:00 PM Meeting

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. **Regular Meeting – 6:00 PM**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added at this time will be discussed during the “Other Matter” portion of this agenda.
5. Public Comments
6. Approval of Meeting Minutes
7. Discussion on Building Permit Report from Deschutes County
8. Discussion on Draft Recreational Marijuana Time, Place, and Manner (TPM) Regulations
9. Update on Planning Applications and Projects
10. Other Matters: Only those matters properly added to this Agenda under line item No. 4
11. Staff Comment
12. Planning Commissioner Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session, provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE PLANNING COMMISSION MINUTES

Wednesday, September 21, 2016

6:00 PM Meeting

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Meeting – 6:00 PM

1. Call to Order

Chair Gloria Fleming called the meeting to order.

2. Establish Quorum

Roll Call

Chair Gloria Fleming

Vice Chair Norman McClung

Commissioner Doug Ward – absent by prior arrangement

Commissioner Don Greiner

Commissioner Russell Smith

City Manager Cory Misley

Accounting Clerk Ashley Williams

Quorum Established

3. Pledge of Allegiance

Russ Smith led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added at this time will be discussed during the “Other Matter” portion of this agenda.

None

5. Public Comments

None

6. Approval of Meeting Minutes

A motion was made by Commissioner Greiner and seconded by Commissioner McClung to Approve the Meeting Minutes.

Vote as follows:

AYE

NAY

Chair Gloria Fleming

X

Vice-Chair Norm McClung

X

Commissioner Russ Smith

X

Commissioner Don Greiner

X

Motion passed unanimously.

7. Discussion on Building Permit Report from Deschutes County

City Manager Cory Misley said every land use application is reviewed by City Planner Tammy Wisco. After that the requester needs to apply for a building permit, and any other permits, with Deschutes County. There is a fee that everyone has to pay called advanced planning. Inside the City limits Deschutes County did not perform any planning services. Instead, the City performed the planning functions. The City is now receiving a small percentage of the fees collected by Deschutes County. Mr. Misley did discuss that the City does not currently have a transportation system fee but probably will have it sometime in the future. He also said that the SDC (System Development Charges) will usually go up because the utility system is constantly growing. It was also discussed that the cost of water and sewer with the City is very low when compared to other entities. Mr. Misley said that residential homes do not require a site plan with the City, however the City does review the plan from Deschutes County. He said he has been getting the building permit report on a weekly basis, from Deschutes County.

8. Discussion on Draft Recreational Marijuana Time, Place, and Manner (TPM) Regulations

Mr. Misley said that the recreational marijuana, which is on the ballot for the City's registered voters to vote on, will require TPM regulations. He said that a retailer must not be located within 1,000 feet of a school. Other restrictions include 750 feet of the library and 500 feet from a child care facility. They also cannot be within 1,000 feet of another dispensary. Mr. Misley said the current medical dispensaries will want to sell recreational marijuana if it is voted into the City. He also the dispensaries would have to meet certain requirements. Mr. Misley said the State will check with the City when processing an application. Regarding the growing of marijuana, the zoning code was amended to allow these types of businesses with certain requirements. It was also discussed that a marijuana growing facility could be closer to a dispensary than 1,000 feet. It was discussed that if an infraction on a permit happens, there would be a penalty to be paid and the City Manager would be the person to enforce a permit infraction. There was also a discussion on operating hours and open days for the recreational marijuana dispensaries. Mr. Misley recommended having the TPM regulations for recreational sales be the same as the TPM for medical dispensaries. He also discussed the security that exists at both of the medical marijuana dispensaries per State requirements. Mr. Misley said he will make site visits to the dispensaries. In addition, if the recreational marijuana dispensaries are taxed, they will submit a tax reporting form to the City on a monthly basis along with their payment of the tax.

9. Update on Planning Applications and Projects

Chair Fleming asked about the application to partition an existing 2.2 acres into three parcels. Ms. Wisco stated that there were several small lots near the area requesting to be partitioned. The property is also near the Industrial zone. Mr. Misley said there is room for discretion by the City. There was also a discussion on the smaller lots having problems with snow removal in the winter. It was discussed, that new properties that attach to the water and sewer system sometimes want to subdivide their lot and sell the other half. Mr. Misley said the plan, by Newberry Habitat, to build condominiums was not now going to happen. He also said a developer is now looking into building apartments on County land. There was also a discussion on the proposed transit site off Highway 97 and the new medical clinic that is going in on Huntington Road.

10. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

11. Staff Comment

Mr. Misley said that the Transportation Growth Management Program will involve joint meetings with the Council as well as public outreach. Ms. Wisco said they are anticipating some big site plans coming in like the one for St. Charles.

12. Planning Commissioner Comments

Chair Fleming welcomed the new Planning Commissioner Russ Smith.

13. Adjourn

A motion was made by Commissioner Smith and seconded by Commissioner McClung to Adjourn the Meeting.

Vote as follows:

AYE

NAY

Chair Gloria Fleming

X

Vice-Chair Norm McClung

X

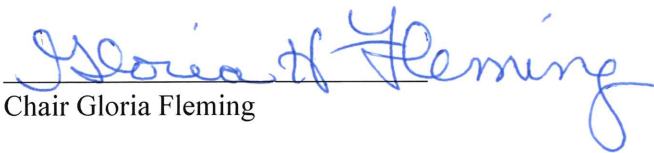
Commissioner Russ Smith

X

Commissioner Don Greiner

X

Motion passed unanimously.


Chair Gloria Fleming

attest


City Manager Cory Misley