



CITY OF LA PINE, OREGON URBAN RENEWAL AGENCY

Tuesday, June 07, 2022, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/82128482427>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

APPROVAL OF MEETING MINUTES

1. 03.01.2022 URA Meeting Minutes (April, May Meetings: Cancelled)3.
2. January Financials.....5.

OLD BUSINESS

1. Store Front Improvement Plan (Update)
2. Gateway Arch (Discussion)

NEW BUSINESS

None

OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

PUBLIC COMMENTS

STAFF COMMENTS

BOARD MEMBER COMMENTS

ADJOURN MEETING

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency - Cancelled to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

**CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY**

Tuesday, March 1st, 3:00 p.m.
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

1. CALL TO ORDER

Meeting was called to order at 3:07 p.m.

2. ESTABLISH A QUORUM

PRESENT

Vicki Russell, Ann Gawith, Colleen Scott, Scott Asla, Andrea Hine.

ABSENT

None.

STAFF

City Manager Geoffrey Wullschlager
City Planner Alexa Repko
SLED Director Patricia Lucas

3. PLEDGE OF ALLEGIANCE

4. ADDED AGENDA ITEMS

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

None.

5. APPROVAL OF MEETING MINUTES

1. Urban Renewal Minutes 01.04.2022

Motion made by Scott Asla to approve the January 4, 2022, meeting minutes. A second was made by Andrea Hine.

Voting Yea: Scott Asla, Andrea Hine, Colleen Scott, Ann Gawith, Vicki Russell.

Voting Nay: None.

6. NEW BUSINESS

a. Budget Calendar (proposed) –

Geoff Wullschlager went over budget calendar including a draft budget in May. He discussed that the budget remains conservative at a 3% increase each year. The Budget Committee will meet on the same schedule and use the same process as last year. The URA discussed appointing a new member to the Budget Committee.

Scott Asla made motion to except the budget calendar. A second was made by Ann Gawith with a unanimous vote.

b. City Council Request for Funds (La Pine Station Project) –

Geoff Wullschlager gave background on the La Pine Station project and conveyed a request from City Council for \$260,000 to complete the project. The URA members discussed the details of the project as well as the request. The URA would still be able to fund the banner and archway project if they decided to grant the request. The members had questions about the proposal, bid process, and their involvement in project. They cannot choose specific line items to fund i.e., restrooms, but can include signage exclaiming their help funding the project.

Scott Asla moved the La Pine Urban Renewal Agency to tentatively support the capital funds of \$260,000 pending a restroom solution carried by a unanimous vote.

7. OLD BUSINESS

a. Storefront Improvement –

Patricia Lucas mentioned that she knows of a business interested in applying for the Storefront Improvement Program. Alexa Repko stated that she will still be doing a Storefront Improvement Program mailing to business in the Downtown Overlay Zone. The URA members discussed the difference between the Downtown Overlay and Urban Renewal District.

b. Banner Project –

The URA members discussed the potential colors of the banners to be hung in the Downtown Overlay. Geoff Wullschlager provided physical examples of the banners in the different color options. Members and Staff discussed the hardware necessary to hang the banners.

c. Gateway Arch –

The URA members discussed whether to pursue the gateway arch project. Scott Asla mentioned the use of LED lights on a potential arch as well as an electronic reader for the banner. This gateway arch would be placed on Huntington Road/Highway 97. The members discussed the examples of gateway arches in other communities provided by Andrea Hine. They agreed that they liked the Weed arch best then, the El Cajon, and lastly the Boardwalk. Next steps: Andrea Hine and Scott Asla will work together on the aesthetic of the arch and the use of lighting.

8. OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

None.

9. PUBLIC COMMENTS

None.

10. ADJOURNMENT

Meeting adjourned at 4:26 p.m.

CITY OF LA PINE
 BALANCE SHEET
 APRIL 30, 2022

URBAN RENEWAL AGENCY

<u>ASSETS</u>			
80-10100	CASH - COMBINED FUND	580,086.75	
80-11340	PROPERTY TAXES RECEIVABLE	2,729.61	
		<hr/>	
	TOTAL ASSETS		582,816.36
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
80-26100	DEFERRED PROPERTY TAXES	1,963.52	
		<hr/>	
	TOTAL LIABILITIES		1,963.52
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
80-29100	FB - UNRESTRICTED	434,265.61	
	REVENUE OVER EXPENDITURES - YTD	146,587.23	
		<hr/>	
	BALANCE - CURRENT DATE	580,852.84	
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	TOTAL FUND EQUITY		580,852.84
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		582,816.36
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CITY OF LA PINE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

URBAN RENEWAL AGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING FUND BALANCE</u>					
80-301-100 BEGINNING FUND BALANCE	.00	.00	430,144.00	430,144.00	.0
TOTAL BEGINNING FUND BALANCE	.00	.00	430,144.00	430,144.00	.0
<u>TAXES</u>					
80-310-110 PROPERTY TAXES - CURRENT	598.33	145,752.03	131,932.00	(13,820.03)	110.5
80-310-120 PROPERTY TAXES - PRIOR	57.60	854.51	.00	(854.51)	.0
TOTAL TAXES	655.93	146,606.54	131,932.00	(14,674.54)	111.1
<u>SOURCE 380</u>					
80-380-810 INTEREST REVENUE	.00	.69	75.00	74.31	.9
TOTAL SOURCE 380	.00	.69	75.00	74.31	.9
TOTAL FUND REVENUE	655.93	146,607.23	562,151.00	415,543.77	26.1

CITY OF LA PINE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING APRIL 30, 2022

URBAN RENEWAL AGENCY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>MATERIALS & SERVICES</u>						
80-520-2050	ACCOUNTING / AUDIT	.00	20.00	5,200.00	5,180.00	.4
80-520-2080	ADVERTISING EXPENSE	.00	.00	3,000.00	3,000.00	.0
80-520-2250	CONTRACTED SERVICES	.00	.00	10,000.00	10,000.00	.0
80-520-2600	LEGAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
80-520-2750	OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
80-520-2880	STORE FRONT LOAN PROGRAM	.00	.00	100,000.00	100,000.00	.0
	TOTAL MATERIALS & SERVICES	.00	20.00	129,200.00	129,180.00	.0
<u>DEPARTMENT 550</u>						
80-550-2000	CAPITAL PROJECTS	.00	.00	60,000.00	60,000.00	.0
	TOTAL DEPARTMENT 550	.00	.00	60,000.00	60,000.00	.0
<u>DEPARTMENT 910</u>						
80-910-1000	CONTINGENCY	.00	.00	125,000.00	125,000.00	.0
	TOTAL DEPARTMENT 910	.00	.00	125,000.00	125,000.00	.0
<u>DEPARTMENT 950</u>						
80-950-6000	RESERVE - FUTURE CAPITAL	.00	.00	200,000.00	200,000.00	.0
	TOTAL DEPARTMENT 950	.00	.00	200,000.00	200,000.00	.0
<u>DEPARTMENT 990</u>						
80-990-1000	UNAPP ENDING FUND BALANCE	.00	.00	47,951.00	47,951.00	.0
	TOTAL DEPARTMENT 990	.00	.00	47,951.00	47,951.00	.0
	TOTAL FUND EXPENDITURES	.00	20.00	562,151.00	562,131.00	.0
	NET REVENUE OVER EXPENDITURES	655.93	146,587.23	.00	(146,587.23)	.0