



**CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY
REGULAR MEETING**

Tuesday, April 2, 2024 at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/81757658409>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

REGULAR MEETING

CALL TO ORDER

Vicki Russell called the meeting to order at 3:03 p.m.

ESTABLISH QUORUM

Agency

Vicki Russell

Ann Gawith

Andrea Hine – Excused

Scott Asla

Councilor Ignazzitto – Excused

Staff

Geoff Wullschlager – Agency President

Amanda Metcalf – City Recorder

Present via Zoom

Patricia Lucus – SLED Executive Director

PLEDGE OF ALLEGIANCE

Vicki Russell led the Pledge of Allegiance

ADDED AGENDA ITEMS

None.

CONSENT AGENDA

1. 02.06.2024 Urban Renewal Agency Meeting Minutes
2. Urban Renewal Agency Financial Statement

Scott Asla made a motion to approve the consent agenda. *Ann Gawith seconded the motion.* The motion passed unanimously.

PUBLIC HEARINGS

None

OLD BUSINESS:**1. RFP – Archway (Discussion Only)**

Agency President Wullschlager gave an update on the RFP for the Archway Project. He stated that with direction from legal counsel the Agency can use Sole Source Procurement for this project. He stated that he spoke with several architect firms, one of the firms gave him guidance on the design of the archway and an estimate on the cost. He asked the Agency if he could award the design phase of the project to the consulting firm.

Scott Asla made a motion to move forward with the design sole source procurement. *Ann Gawith seconded the motion.* Motion passed unanimously.

NEW BUSINESS:

None

OTHER MATTERS:

There was discussion about the La Pine Transit Center and if the Agency could purchase seating for the public.

Agency President Wullschlager updated the Agency on the progress of the East Sidewalk Improvement Project. He also gave updates on the Comprehensive Plan Update, La Pine 2045.

The Agency inquired if there could be parking for the ODOT walkway along Highway 97. Agency President Wullschlager stated that there are some obstacles when planning for a parking lot and the availability of land. There was discussion about possible places and solutions, staff agreed to do more research and consult Deschutes County.

Agency President Wullschlager asked the Agency if they would like him to present one design option for the Archway, from the consulting firm, or if they would like a few options to choose from. It was decided that multiple options would be best, and the Agency asked for a few specifics within those choices.

Vicki Russell informed the Agency that Andrea Hine will be on a leave of absence for the next three months. There were no objections from the Agency.

PUBLIC COMMENTS:

Ethan Gefroh attended the meeting via Zoom and stated that he was interested in the Urban Renewal Agency.

STAFF COMMENTS:

SLED Executive Director Lucas informed the Agency that Tammy Wisco with Dermatology Health Specialists would like to have a grand opening but will need to postpone until Spring or Summer of this year.

She stated that she spoke with Mark Miller, a recipient of the Store Front Improvement Program. He wanted to update the Agency that he has had a delay in construction until October.

She stated that Legend Cider will apply next month for the Store Front Improvement Grant. The owner has been working with both herself and Agency President Wullschlager to have all the documents needed for the application.

Agency President Wullschlager did not have a comment.

City Recorder Metcalf did not have a comment.

BOARD MEMBER COMMENTS:

There were no comments from the Agency.

ADJOURN MEETING:

Vicki Russell adjourned the meeting at 3:34 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

Vicki Russell Date: 5-7-24
Vicki Russell, Chair

ATTEST:

Amanda Metcalf Date: 5/7/24
Amanda Metcalf, City Recorder