



**CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY
REGULAR MEETING**

Tuesday, September 5, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/81143255263>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

MINUTES

REGULAR MEETING

CALL TO ORDER

Vicki Russell called the meeting to order at 3:00 p.m.

ESTABLISH QUORUM

Present

Vicki Russell

Ann Gawith

Andrea Hine

Scott Asla-Via Zoom

Councilor Ignazzitto

Staff

Geoff Wullschlager, Agency Director

Patricia Lucas, SLED Executive Director

Amanda Metcalf, Administrative Assistant

PLEDGE OF ALLEGIANCE

Vicki Russell led the pledge of allegiance.

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

None

APPROVAL OF MEETING MINUTES

July 18, 2023, Regular Meeting Minutes

Councilor Ignazzitto abstained from approving the minutes, she was not present at the last meeting.

Andrea Hine Made a motion to approve the minutes. *Seconded by Ann Gawith.* Motion passed unanimously.

PUBLIC HEARINGS

None

OLD BUSINESS:

1. RFP – Archway (discussion)

Mr. Asla informed the Agency that a contractor, John Wisner Jr., would be interested in applying to Archway’s RFP. Mr. Asla stated that the contractor missed the application deadline due to Mr. Wisner’s busy construction season. Mr. Asla spoke with Mr. Wisner and his father, and they have expressed interest in constructing the Archway.

Ms. Russell presented the idea that the RFP should be separated from both design and construction into two different RFPs, one for design and another for construction. She expressed concern since there have been no applications since the RFP was available for bidding. She suggested that if the RFP was separated, other contractors, including Carlson, might be interested in bidding for the design element. Ms. Russell asked that for the Agency to be compliant with the City’s policy on how the Agency handles bids, would the RFP need to be separated? Mr. Wullschlager answered that if a design bid from a contractor is below the threshold needed for an RFP, then the Agency would need to do the rest of the project with a separate bidding process.

Mr. Wullschlager asked if Mr. Wisner would have the capacity to do the design aspect of the Archway. Mr. Asla informed the Agency that this was his understanding after speaking with Mr. Wisner. Mr. Asla also mentioned that a possible reason the current RFP had not received any bids was due to the time of the year the RFP became available. During the summertime contractors are currently overburdened with work and are unable to apply and Mr. Asla suggested that the Agency contact contractors to present the project so the contractors can submit bids for the RFP.

Ms. Gawith remarked that if we separate the RFP, we could have a more artistic design than if we have it combined with the construction. It was asked what the threshold is for needing a competitive RFP. Mr. Wullschlager informed the agency that if a project is \$10,000 or less it is not subject to a competitive bid, but the Agency will consider competitive bids, and under \$5,000 the agency can purchase it outright.

NEW BUSINESS:

1. Community Arts Initiative (Scoping discussion)

- a. Arts Builds Communities Grants (Oregon Arts Commission) – 10/04/23
- b. Community Heat & Soul Seed Grant Program – Rolling applications

Mr. Wullschlager researched both grants for possible funds for artistic projects for the City. Mr. Wullschlager discovered during his research on the Community Heart & Soul Seed Grant, the actual

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money they give are for citizen initiative comprehensive plans. The city has already started rolling out LaPine2045 and Mr. Wullschlager shared concern that the Heart & Soul Program expects certain ownership through the process. He also stated that the Oregon Arts Commission will give up to \$5000.00, however their deadline is fast approaching, and the Agency would not be able to apply in time. Mr. Wullschlager also listed other Foundations that could be possibilities the Agency could apply to for the arts.

Ms. Russell informed the Agency that she was approached by the Oregon Community Foundation informing her that La Pine is the only City that has not applied for funds for artwork. She suggested that there could be a matching grant, with the Foundation from the Urban Renewal Agency which could fund artwork around the City. Ms. Russell stated that the next steps for the Agency were to inquire as to costs to create murals and other pieces of artwork so a budget can be formed to allow for accurate information when applying for grants. Ms. Lucas offered to reach out to other cities to get the price of the murals that were done and the artist's name. Ms. Hine suggested a location change for the first mural proposal that the Agency funds. Mr. Asla suggested to the agency that the Knight Foundation might be willing to donate artwork to the City. Ms. Gwaith spoke on a mural wall concept at the new Chamber's location. There was discussion among the Agency about murals that were created for other local communities and the artists involved. The Agency brainstormed ideas for different types of mural concepts. Mr. Wullschlager discussed the current Urban Renewal budget and agreed with Ms. Russell that a budget for projects would need to be discussed before applying to any Foundations.

OTHER MATTERS:

None

PUBLIC COMMENTS

None

STAFF COMMENTS

None

BOARD MEMBER COMMENTS

None

ADJOURN MEETING

Vicki Russell adjourned the meeting at 3:34 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

Vicki Russell Date: 10/3/23
Vicki Russell, Chair

ATTEST:

Geoff Wullschlager Date: 10/3/23
Geoff Wullschlager, Agency Director