



CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY – REGULAR MEETING

Tuesday, April 4, 2023, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/85221573629>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

Meeting was called to order at 3:04 p.m. by Vicky Russell.

ESTABLISH QUORUM

Present

Viki Russell

Councilor Courtney Ignazzitto- liaison

Virtually Present

Scott Asla

Staff

Agency Director Geoff Wullschlager

SLED Executive Director Patricia Lucas

Administrative Assistant Amanda Metcalf

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Viki Russell

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

No Added Agenda Items

APPROVAL OF MEETING MINUTES

March 7, 2023, Regular Meeting minutes

Ms. Ignazzitto abstained from voting on the approval of the minutes. Due to lack of a quorum this was tabled to the next meeting.

OLD BUSINESS:

1. Urban Renewal Archway Project (Update)

Mr. Wullschlager updated the Urban Renewal Agency on the archway project and presented the completed RFP that is now available for final review. Mr. Wullschlager explained amended portions of the RFP and the added design elements in the final draft.

Upon final approval, the RFP will be scheduled for solicitation to the City Council on April 26, 2023, as proposed. No action or formal motion for the Agency Board to take at this time.

NEW BUSINESS:

1. Storefront Improvement Program – Application (Legend Cider Co. LLC)

The City was presented with a storefront improvement application from Legend Cider Co. LLC. Mr. Wullschlager presented the staff report which outlined the inventory of the submitted and non-submitted documents that are required of the applicant. The requested documents and presentations are to assist in scoring an application and in assessing fitness to the program requirements.

Ms. Russell addressed Ms. Adrienne Baumann, from Legend Cider, and informed her that due to the missing documentation in her application the Agency has decided to table this matter until Ms. Baumann can submit all required documentation. Ms. Russell explained the requirements needed by the Agency to approve the grant for the store front improvement program. There was discussion on the different requirements that are still needed from Legend Cider, Mr. Wullschlager provided clarification on these subjects. Mr. Asla asked to see more aesthetic improvements other than the proposed door and paint, to have a more Cascadia theme and be more cohesive with the downtown aesthetic.

Scott Asla made a motion to table the grant proposal until the next meeting. *Seconded by Councilor Ignazzitto.* Motion passed unanimously.

OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

None

PUBLIC COMMENTS

No public comments

STAFF COMMENTS

Ms. Lucas briefly discussed her updates on other businesses for the Agency.

BOARD MEMBER COMMENTS

No comments

ADJOURN MEETING

Vicki Russell adjourned the meeting at 3:43pm

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

Vicki Russell Date: 5-2-23
Vicki Russell, Chair

ATTEST:

Geoff Wullschlager Date: 5-2-23
Geoff Wullschlager, City Manager