



CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY – REGULAR MEETING

Tuesday, March 7, 2023, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/88431767287>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

Meeting was called to order at 3:05 p.m. by Vicky Russell.

ESTABLISH QUORUM

Present

Viki Russell

Ann Gawith

Andrea Hine

Virtually Present

Scott Asla

Staff

Agency Director Geoff Wullschlager

City Planner Alexa Repko

SLED Executive Director Patricia Lucas

Administrative Assistant Amanda Metcalf

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Ann Gawith

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

APPROVAL OF MEETING MINUTES

February 7, 2022, Regular Meeting minutes

Ann Gawith made a motion to approve the minutes. *Seconded by Andrea Hine.* Motion passed unanimously.

OLD BUSINESS:

1. Urban Renewal Archway Project (Update)

Mr. Wullschlager updated the Urban Renewal Agency on the archway project and presented the updated Draft RFP. The RFP schedule was the first presented amendment, the Agency briefly discussed the proposed schedule, all agreed, the Agency approved the proposed timeline.

Mr. Wullschlager directed the Agency to Pg 11 in the Agenda, Mr. Wullschlager read the Limitations on Future Work out loud. The language in this area of the agenda is due to the suggestion of two contractors, the first contractor would be for the design and building of the arch and a second contractor for the installation. The Agency discussed the use of two contractors and suggested that since this project is small and specialized, that there should only be one contractor to oversee the entire project. This one contractor would be responsible for any subcontractors that are needed to design, build, and install the arch. Mr. Wullschlager presented the rest of the amended Draft RFP.

Ms. Russell asked if a prospective contractor would need to apply to both the Agency and the City. Mr. Wullschlager clarified that an applicant would only need to apply to the City administration, then the application will be brought to the agency for review. It was discussed that the City Council would also review and approve the application. The notice of intent to award date was pushed back to June 8th, 2023, to allow the Urban Renewal Agency and City Council to review the prospective contractor.

Lastly Mr. Wullschlager informed the Agency that the Budget Committee is accepting 5 members that live within city limits.

NEW BUSINESS:

None

OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

PUBLIC COMMENTS

None

STAFF COMMENTS

The SLED Director briefly discussed current land use applications with the City Planner and City Manager.

BOARD MEMBER COMMENTS

The Agency thanked Mr. Wullschlager for his hard work with the Arch project.

ADJOURN MEETING

Vicki Russell adjourned the meeting at 3:56 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

Vicki Russell Date: 5-2-23
Vicki Russell, Chair

ATTEST:

Geoff Wulf Schlager Date: 5-2-23
Geoff Wulf Schlager, City Manager