



LA PINE URBAN RENEWAL AGENCY AND URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES

Tuesday, May 5, 2020 3:00 p.m.

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
Called to order by Chairperson Vicki Russell at 3:06 p.m.
2. Establish Quorum
Members Present via Zoom: Chairperson Vicki Russell, Ann Gawith, Mayor Dan Richer, Jean Spetter-Sutton, Andrea Hine, Donald Greiner (joined at 3:20 p.m.), Councilor Colleen Scott, Russ Smith.
Staff Present: City Manager Melissa Bethel and Accounting Clerk Tracy Read
Budget Committee Members not in Attendance: John Cameron
3. Pledge of Allegiance
Removed from the Agenda.
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the Urban Renewal Agency Board.
 - a. Appointment of Budget Officer
5. Orientation
Delivered by Bethel.
6. Appoint Chairperson
7. Presentation of Proposed FY 2020-2021 Urban Renewal Budget
 - Discussion/Questions
Bethel reviewed the Budget Message and changes to funds including the Storefront Improvement Program being put on hold for the upcoming FY. Contingency and Reserve funds have both been increased.
 - Public Comments
None.
8. Budget Approval
Motion by Richer to approve the budget as presented. Second by Smith. All in favor; unanimously approved. The Budget will be presented to the Urban Renewal Agency at the June 2, 2020 meeting.

9. Other Matters: Only those matters properly added to this Agenda under line item No. 4
Motion by Council member Scott to appoint Melissa Bethel as Budget Officer. Seconded by Gawith.

Roll Call Vote:

<i>Gawith:</i>	<i>Aye</i>
<i>Scott:</i>	<i>Aye</i>
<i>Richer:</i>	<i>Aye</i>
<i>Spetter-Sutton:</i>	<i>Aye</i>
<i>Hine:</i>	<i>Aye</i>
<i>Smith:</i>	<i>Aye</i>

10. Public Comments

None.

11. Staff Comments

Discussion regarding FY 2019-20 Storefront Improvement. Bethel stated the two interested parties did not proceed with the application process.

12. Budget Committee Comments

None.

13. Adjourn Meeting

Adjourned at 3:26 by Chairperson Russell.

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency Board to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Holly Smith (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.