



CITY OF LA PINE URBAN RENEWAL AGENCY MEETING MINUTES

Tuesday, June 4, 2019

3:00 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Chairperson Russell called the meeting to order at 3:01 p.m.

2. Establish Quorum

Members Present: Chairperson Vicki Russell, Ann Gawith, Councilor Don Greiner, Councilor Michael Harper, Andrea Hine, Mayor Dan Richer, and Jean Spetter-Sutton

Staff Present: City Manager Melissa Bethel, Accounting Clerk Tracy Read

3. Pledge of Allegiance

Led by Councilor Harper

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

Bethel requested discussion on the La Pine Inn Storefront Improvement Application

5. Approval of Meeting Minutes

i. April 30, 2019 Meeting Minutes

Motion to approve by Hine, seconded by Councilor Greiner. All in favor; approved.

ii. May 7, 2019 Budget Committee Meeting Minutes

Motion to approve by Chairperson Hine, seconded by Mayor Richer. All in favor; approved.

6. Public Comments

None.

7. Storefront Improvement Program Grant Applications

i. Mark Miller - 51515 Huntington Road

There was discussion on the bids for the job and whether the Urban Renewal Agency should determine which bid to accept and whether the applicant should be allowed to do their own work. It was determined the Agency will approve funding amounts but will not play a role in selecting contractors or specific bids.

Chairperson Russell called for a motion to approve funding for the project at 51515 Huntington Road in the amount of \$5,070.00. Motion to approve by Hine; seconded by Councilor Greiner. All in favor; motion approved.

Bethel mentioned the storefront brochures will be revised prior to the next printing.

8. Budget Hearing on FY 2019-20 Urban Renewal Agency Budget

a) Open Hearing

Opened at 3:46 p.m.

b) Staff Report

Bethel reviewed Resolution 2019-03.

c) Public Comment

No one in attendance. Chairperson Russell spoke about continuing to look forward and remain prudent with funding.

d) Close Public Hearing

e) Agency Deliberations

None.

9. Approval of Resolution No. 2019-03 A Resolution Adopting the Fiscal Year 2019-20 Budget, Making Appropriations, Declaring the Tax Increment, and Collecting the Maximum Amount of the Division of Tax

Motion by Hine to Approve Resolution 2019-03, A Resolution Adopting the Fiscal Year 2019-20 Budget, Making Appropriations, Declaring the Tax Increment, and Collecting the Maximum Amount of the Division of Tax. Seconded by Councilor Greiner. All in favor; unanimously approved.

10. Other Matters: Only those matters properly added to this Agenda under line item No. 4

Bethel stated the application for funding for the La Pine Inn is preliminary; they have yet to obtain bids for the project. She asked for initial input from Agency members. Chairperson Russell called for a motion for preliminary approval. Motion by Chairperson Hine, seconded by Councilor Harper. Chairperson Russell suggested a temporary funding sign be displayed during construction on storefront improvement projects to promote additional interest.

11. Public Comments

None.

12. Staff Comments

None.

13. Board Member Comments

Councilor Greiner stated the storefront program is a very positive thing for the community.

14. Adjourn Meeting

Adjourned by Chairperson Russell at 3:53 p.m.