



## LA PINE URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING MINUTES

Tuesday, May 7, 2019 3:00 p.m.

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

### 1. **Call to Order**

Vicki Russell called the meeting to order at 3:01 p.m.

### 2. **Establish Quorum**

Members Present: Vicki Russell, Ann Gawith, Don Greiner, Andrea Hine, Jean Spetter-Sutton, Dan Richer, John Cameron, Colleen Scott, Russ Smith

Absent by Prior Arrangement: Michael Harper

Staff Present: City Manager Melissa Bethel, Accounting Clerk Tracy Read

### 3. **Pledge of Allegiance**

Led by Don Greiner

### 4. **Added Agenda Items**

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency Board.

None.

### 5. **Orientation**

Melissa provided an overview of the budget process.

### 6. **Appoint Chairperson**

Don Greiner nominated Vicki Russell to serve as Chairperson, John Cameron seconded. No objections. Unanimously approved. Mayor Richer arrived at 3:04 p.m.

### 7. **Presentation of Proposed FY 2019-2020 Urban Renewal Budget**

Melissa discussed increased revenues and the resulting increases in many of the funding lines as well as the addition of a Minor Enhancements line item. Contingency and other revenue lines have also been increased. She expects reserves to continue to increase for future growth. Funding for street cleaning was discussed as a future goal, there is increased community interest in this.

#### • **Discussion/Question**

There was agreement that with increased funding as we are seeing now, there will be room for larger projects. Melissa recapped the prior years' transfers from the General Fund and stated this process has been discontinued.

#### • **Public Comments**

None.

### 8. **Budget Approval**

Andrea made a motion to approve the FY 2019-20 Budget, John Cameron seconded. No objections. Unanimously approved.

### 9. **Other Matters: Only those matters properly added to this Agenda under line item No. 4**

None.

### 10. **Public Comments**

None.

### 11. **Staff Comments**

Melissa advised that Mark Miller is working on Storefront Improvement to create a Cascadian Style frontage and will apply for funding. The JCJ building will likely apply as well.

**12. Budget Committee Comments**

Andrea suggested taking before and after pictures of the improvement projects, there was agreement this is a good idea and could be used as a tool for future marketing.

**13. Adjourn Meeting**

14. Vicki adjourned the meeting at 3:18 p.m.