



CITY OF LA PINE URBAN RENEWAL AGENCY MEETING AGENDA

Tuesday, November 6, 2018

3:00 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting Called to Order @ 3pm

2. Establish Quorum

Present: Connie Briese, Craig Heaton, Ann Gawith, Vicki Russell, and Jean Spetter Sutton

Absent by Prior Notice: Andrea Hine and Stu Martinez

Staff Present: City Manager Cory Misley, Planning Manager Melissa Bethel, and City Admin Kelly Notary

3. Pledge of Allegiance

Pledge led by Craig Heaton

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

Ann Gawith - Flag Pole Holes on the New Streetscape

5. Public Comments

None

6. Approval of October 2, 2018 Meeting Minutes

Vicki Russell made a motion to approve October 2, 2018 Minutes. Ann Gawith seconded. No objections, unanimously approved.

7. Discussion on Transit/City Center

City Manager Misley discussed timing for input and asked the committee to give their notes now.

Vicki Russell – Alt A seems better for traffic flow and is the preferred future bldg. site space. On Alt B she preferred the pergola and seating area (not the cover near the bathroom).

Ann Gawith – Shade structure piece from B is preferred and driveway flow of A.

Connie Briese - Alt A was a better fit per East Cascade for bus traffic according to a prior CC mtg.

Craig Heaton - Prefers A in terms of traffic route.

Vicki Russell – Questioned the monitoring of the food carts. City Manager Misley said it would ultimately be the city who permits and monitors the trucks.

Jean Spetter Sutton asked about the Homeless setting up camp. Discussion about what has been discussed previously and what is being done currently in the area park areas around the city. Melissa Bethel – Mentioned that the future building site for either plan would be in the corner due to new code, so Alt A if chosen would then have the building site moved to the corner as it is in B. Further discussion about shelters for Transit vs City Center and potential grant money that would be available for Transit components. City Manager Misley mentioned the STATE Grant that will come up in February. He also suggested the possibility of incorporating RV parking spots into the plan. The gravel area in Alt. A was suggested as a potential test spot for RV parking needs once the La Pine Station is open. Everyone was in agreement that RV spots would be a nice addition to the plan. Connie Briese asked for everyone to turn in their comments to the city by the end of the week.

8. Discussion on Storefront Improvement Program

Melissa Bethel discussed a resolution that is in the works with the city attorney that will be ready to present in December. Cory Misley suggested it would be in the packet the week before and potentially be adopted in the December regular session meeting with revisions. Craig Heaton would like to wrap up as much as we can Dec 4th. Discussion on the brochures took place. City Manager Misley asked Ann Gawith for time to roll out the brochure at the Joint Commerce meeting on January 18th with Sunriver. Ideally the brochure would be ready to go out for this meeting. Ann Gawith said time could be given.

9. Other Matters: Only those matters properly added to this Agenda under line item No. 4

Ann Gawith asked about the flag holders that were supposed to go along the streetscape that are not currently there. City Manager Misley explained that ODOT made an executive decision, due to an unknown conflict, not to put them all in. Discussion about options going forward; including a change order with ODOT, putting holes in the sod once that is in, or to put them in the sidewalk took place. Vicki Russell suggested metal pipes to keep down the maintenance and replacement costs. City Manager Misley is going to approach ODOT and get a better understanding of why they didn't install them as planned. Then a decision on how to proceed going forward can resume.

10. Public Comments

None

11. Staff Comments

City Manager Misley shared that the Safe Route To School grant has been submitted. He is unsure about the exact time when they are supposed to send word. But he will make sure that it's on the radar for the Interim or New City Manager, believing the notifications will occur early 2019.

12. Board Member Comments

None

13. Adjourn Meeting

Craig Heaton made a motion to adjourn. Ann Gawith seconded. No objections, unanimously approved.

