



LA PINE URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING MINUTES
Tuesday, May 1, 2018
3:00 p.m. Budget Committee Meeting
Regular Session immediately following Budget Committee Meeting (CANCELLED)
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Urban Renewal Agency Budget Committee Meeting – 3:00 p.m.

1. Call to Order

Called to order at 3:00 p.m.

2. Establish Quorum

Present: Connie Briese, Vicki Russell, Andrea Hine and Stu Martinez

Absent by prior arrangement: Ann Gawith, Craig Heaton and Dan Varcoe

Staff Present: City Manager Cory Misley, Planning Manager Melissa Bethel, and Accounting Clerk Ashley Williams

3. Pledge of Allegiance

Led by Stu Martinez

4. Added Agenda Items

None

5. Appoint Chairperson

Stu nominated Connie as the chairperson. Andrea seconded. Motion carried unanimously.

6. Presentation of Proposed FY 2018-2019 Urban Renewal Budget

• Discussion/Questions

Cory discussed the requirements for being on the Budget Committee and went over the proposed budget document. He said that we have been adding more materials annually to both the City Council and the Urban Renewal Agency District. Cory summarized the budget message and explained the breakdown of requirements in the budget by percentage and dollars.

He went over the frozen base and other components of the Urban Renewal Agency, as well as the programs that the Sustainable City Year Program developed last winter and fall in relation to the Urban Renewal District. Connie recommended that we call it a “Store Front Improvement Project” rather than a “Store Front Assistance Program”. The board agreed.

Cory went over the transfers from the Urban Renewal District to the General Fund of the City budget. He noted that these transfers are to accommodate staff time spent on the Urban Renewal Agency. He said that this year is mainly presented as a place holder, and by putting it there it will

help future staff continually consider the amount of City Staff time spent working with the Urban Renewal Agency.

Cory went over the budget spreadsheet. He explained each column and what they meant in terms of prior years, projections and proposed. Cory noted the changes to the spreadsheet mainly due to the agencies amount of growth over the last few years. He went over in detail the materials and services, capital, and other expenditures. Vicki recommended that we track staff time quarterly to assure that the transfer into the General Fund is in line with actual time spent.

- Public Comments
None

7. Budget Approval

Vicki made a motion to approve the budget as presented. Andrea seconded. Approved unanimously.

8. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

9. Public Comments

None

10. Staff Comments

Cory Misley said that he was excited about the future of the Urban Renewal Agency.

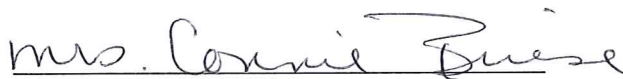
11. Budget Committee Comments

Stu Martinez requested that we have a cake at the next meeting. He said this is very exciting to see it come around after all of the time we have spent working. Vicki and Connie mirrored Stu's comments.

12. Adjourn Meeting

Vicki made a motion to adjourn. Andrea seconded. No objections. Meeting adjourned.

B. Urban Renewal Agency Regular Session Meeting – immediately following Urban Renewal Agency Budget Committee Meeting (CANCELLED)



Chair

Attest


Cory Misley, City Recorder