



## LA PINE URBAN RENEWAL AGENCY MEETING MINUTES

Tuesday, April 3, 2018

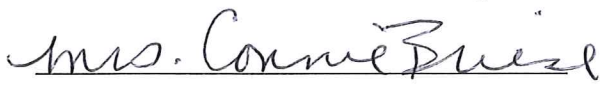
**3:00 p.m.**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order  
Called to order at 3:00 p.m.
2. Establish Quorum  
**Present:** Chair Connie Briese, Vice-Chair Anne Gawith, Craig Heaton, Vicki Russell, Andrea Hine  
**Absent by prior arrangement:** Stu Martinez and Dan Varcoe  
**Staff Present:** City Manager Cory Misley, City Planner Melissa Bethel and Administrative Assistant Holly Smith
3. Pledge of Allegiance  
Led by Craig Heaton
4. Added Agenda Items  
TGM
5. Approval of March 13, 2018 Meeting Minutes  
***Vicki Russell made a motion to approve the March 13, 2018 meeting minutes as presented. Ann Gawith seconded. No objections. Unanimously approved.***
6. Public Comments  
None
7. Review/Discussion of Urban Renewal Plan and Report  
Cory gave an overview of the URA Plan, including goals/objectives for public involvement, economy, creating an identifiable town center, housing/mixed use development, infrastructure and public facilities. Craig Heaton recommended revising the boundary map to include landmarks for those new to the agency. The agency reviewed the original potential projects, including district identity/transportation improvements, planning/development assistance programs, public facilities/infrastructure, debt service/project administration, and property acquisition. There was discussion about the original sum of \$7 million and making it stretch as far as possible with matching grants and how funds are allocated.

8. Review/Discussion on University of Oregon SCYP Urban Renewal Best Practices Report  
Cory reviewed the presentations given by the students with the Sustainable City Year Program. These included strategic objectives and strategy map, short and long term goals, best practices, recommendations for a storefront program, financial plan, key project indicators, risks and conclusions.
9. Urban Renewal Agency Financial Projections  
Cory Misley stated that the URA budget started with a \$51,000 in its beginning fund balance for the 2017-2018 FY. The URA brought in over \$60,000 in property taxes this year. The URA will start with a \$108,000 beginning fund balance for the 2018-2019 FY and a conservative estimate of another \$75,000 of property taxes, which brings the total to over \$180,000 to work with through June 2019. There was discussion on certain goals for this next fiscal year.
10. Discussion on Goals and Priorities for FY 2018-2019  
Discussed in Item No. 9
11. Appoint Budget Officer and Review Draft Budget Calendar  
***Vicki Russell made a motion to appoint Cory Misley as URA Budget Officer. Craig Heaton seconded.***  
The draft budget calendar was reviewed and approved by those present (Ann Gawith not present due to another meeting).
12. Other Matters: Only those matters properly added to this Agenda under line item No. 4  
TGM Advisory Committee Member: Vicki Russell volunteered for this position.
13. Public Comments  
None
14. Staff Comments  
None
15. Board Member Comments  
Craig Heaton feels there's a lot going on and hopes that staff has time to handle it all. He wonders how businesses will respond to everything. Andrea Hine stated that it's all about how we present the programs and ideas to them and that communication will be key. Vicki Russell stated that her business has hired 10 new people this year and that she's hearing great things from them now that they're back living in La Pine. She said that they said they can show real pride in their community.
16. Adjourn Meeting  
***Vicki Russell made a motion to adjourn. Craig Heaton seconded. No objections. Meeting adjourned.***

  
Chair

Attest

  
Cory Misley, City Recorder