



# CITY OF LA PINE, OREGON REGULAR CITY COUNCIL MEETING

Wednesday March 27, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85389068653>

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

*The Regular City Council meeting is a business meeting of the elected members of the La Pine City Council, in which matters that have come before the City in application, or legislatively/judicially by process can be acted upon under Old and New business. Matters that are not formally before the City or have yet to be initiated by application cannot be officially acted upon. If any party would like to initiate an action through process or application, city administrative staff are available during the regularly scheduled business hours of City Hall to provide assistance.*

## AGENDA

### CALL TO ORDER

### ESTABLISH A QUORUM

### PLEDGE OF ALLEGIANCE

### PUBLIC HEARING:

1. Public Hearing on 02MOD-23, Danco
  - a. Open Public Hearing
  - b. Staff Report.....3.
    - i. Draft Findings .....5.
    - ii. Conditions of Approval.....13.
  - c. Public Comments
  - d. Deliberation
  - e. Close Public Hearing

### REGULAR COUNCIL MEETING

### PUBLIC COMMENTS

*Public Comments provide an opportunity for members of the community to submit input on ongoing matters within the city. Any matter that warrants testimony and rebuttal may be debated during a public hearing on the matter.*

*Public Comments are limited to three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits. The acting chair may elect to respond to comments if the matter is within the jurisdiction of the city or defer to city staff for response.*

**ADDED AGENDA ITEMS**

*Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council*

**CONSENT AGENDA**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

- 1. 03.13.24 Regular City Council Meeting Minutes.....16.

**OLD BUSINESS:**

- 1. Danco review of LIRHTE (Low Income Housing Tax Credit) Application
  - a. Supplemental (to be submitted prior to meeting)

**NEW BUSINESS:**

- 1. La Pine 2045 Vision Goals
  - a. Staff Report.....20.
- 2. Speed Zone Studies
  - a. Staff Report.....22.
  - b. Huntington Rd.....24.
  - c. William Foss Rd.....37.
- 3. Planning Commission Vacancy
  - a. Staff Report.....51.
  - b. Applications.....53.

**OTHER MATTERS**

**PUBLIC COMMENTS**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

**STAFF COMMENTS**

**MAYOR & COUNCIL COMMENTS**

**EXECUTIVE SESSION: per ORS 192.660 if necessary**

**ADJOURNMENT**



**CITY OF LA PINE**

STAFF REPORT

MEETING DATE: March 27<sup>th</sup>, 2024  
TO: City Council  
FROM: Rachel Vickers, Associate Planner  
SUBJECT: Public Hearing: 02MOD-23, Danco

- |                          |                         |                                     |                                   |
|--------------------------|-------------------------|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> | Resolution              | <input type="checkbox"/>            | Ordinance                         |
| <input type="checkbox"/> | No Action – Report Only | <input checked="" type="checkbox"/> | Public Hearing                    |
| <input type="checkbox"/> | Formal Motion           | <input type="checkbox"/>            | Other/Direction: Please see below |

**Proposal:**

The applicant proposes to modify a previous condition approval from land use decision 03ZC-19. Specifically, the applicant is requesting to modify Condition of Approval B which required right of way dedication in relation to a 200-foot diameter roundabout.

**Background:**

The subject property received approval for a Plan Amendment and Zone Change under land use file 03ZC-19. In accordance with OAR 660-012-0660(2), the City Engineer determined that based on the applicant’s burden of proof, there would be a significant effect on existing transportation facilities. Because of this, the City required right of way dedication which could accommodate a roundabout at the intersection of Huntington Road and Memorial Lane which would be 200 feet in diameter.

Based on ongoing discussion with the La Pine City Engineer after 03ZC-19 became final, it was determined that a roundabout diameter of 175 feet would be sufficient to remain in compliance with OAR 660-012-0660(2). As a result, the applicant is applying to modify the condition of approval related to the right of way dedication to reduce the roundabout diameter to 175-feet.

Staff notes that applicable code criteria are discussed in the attached Staff Report.

**Planning Commission Hearing**

The Public Hearing in front of the Planning Commission was held on March 6, 2024, and adequately noticed in accordance with LPDC Section 15.204.030 (B):

- a. Mail Date: February 15, 2024
- b. Bend Bulletin Publishing Date: February 18, 2024

- c. Posting Date and Location: February 21, 2024, NW corner of Huntington and Memorial

Staff did not receive any public comments prior to the hearing and the Commission unanimously voted to approve the proposed modification.

**Public Notice:**

This Public Hearing was adequately noticed in accordance with LPDC Section 15.204.030 (B):

- d. Mail Date: March 7, 2024
- e. Bend Bulletin Publishing Date: March 10, 2024
- f. Posting Date and Location: N/A, only required for first evidentiary hearing.

Staff has not received any public comments in relation to this land use application.

**Next Steps:**

At the conclusion of the Public Hearing, City Council may choose one of the following:

- Continue the hearing to a date and time certain.
- Close the oral portion of the hearing and leave the written record open to a date and time certain.
- Close the hearing and schedule deliberations for a date and time to be determined.
- Close the hearing and commence deliberations.

**Recommended Motion:**

Staff recommends City Council close the public record, commence deliberations, and recommend approval of 02MOD-23. Recommended language is included below:

*I move to recommend approval of file 02MOD-23, with the conditions of approval included in the staff report. This action will modify condition of approval B from land use file 03ZC-19. The proposed modification would reduce the required right of way dedication in relation to the roundabout's diameter from 200 feet to 175 feet.*

*I also move approval to allow the City Manager to sign an updated Conditions of Approval Agreement which reflects this modification and any other documents which may be required to memorialize this decision.*

**Budget Impacts:**

None, staff time has been covered by the applicant fee that was paid in full by the applicant.

**Attachment(s):**

1. Draft Findings
2. Conditions of Approval Agreement





## **DRAFT FINDINGS**

- FILE NUMBER:** 02MOD-23
- APPLICANT:** Danco Communities  
5251 Ericson Way  
Arcata, CA 95521
- OWNER:** La Pine Huntington Rd LTD Partnership  
17890 SW Elsner Rd  
Sherwood, OR 97140
- LOCATION:** The subject property is located at 51761 Huntington Road, La Pine, Oregon 97739. The Tax Lot number is 100 on Deschutes County Assessor’s Map 22-10-11CB.
- REQUEST:** The applicant proposes to modify a previous condition of approval from a 2019 Plan Amendment and Zone Change. The requested modification is to alter the previously conditioned right of way dedication related to a proposed roundabout diameter from file no 03ZC-19.
- STAFF CONTACT:** Rachel Vickers, Associate Planner  
Email: [rvickers@lapineoregon.gov](mailto:rvickers@lapineoregon.gov)  
Phone: (541) 280-5680
- RECCOMENDATION:** Approved, subject to the conditions of approval identified below.

**I. APPLICABLE STANDARDS, PROCEDURES, AND CRITERIA**

- City of La Pine Development Code
  - Article 7, Procedures
    - Section 15.202.130, Modification of Approval
- Oregon Administrative Rules (OAR) Chapter 660
  - Division 12, Transportation Planning
    - Section 660-12-0600

## II. BASIC FINDINGS

**ZONING:** The subject property is zoned Commercial Mixed Use with no overlay zones.

**PARCEL SIZE:** The subject property is 4.70-acres in size.

**LOT LEGALITY:** The subject property was platted as Lot 1 within the Newberry Neighborhood.

**PROPOSAL:** The applicant proposes to modify a previous condition approval from land use decision 03ZC-19. Specifically, the applicant is requesting to modify Condition of Approval B which required right of way dedication in relation to a 200-foot diameter roundabout, to a 175-foot diameter roundabout.

**EXISTING DEVELOPMENT:** The subject property is currently being developed with the 60-unit garden style apartment complex that was approved under 09SPR-22.

### **PERMIT HISTORY:**

- 03ZC-19, Huntington and Memorial | Comprehensive Plan Amendment and related Zone Change to change to zoning from Public Facility (PF) to Commercial Mixed Use (CMX) and the Comprehensive Plan designation from Public Facility to Mixed Use Commercial.
- 09SPR-22, Danco | Site plan review for a 60-unit garden style apartment complex with a related community building, parking, and landscaping.

## III. AGENCY AND PUBLIC COMMENTS

**PUBLIC AGENCY COMMENTS:** The La Pine Community Development Department sent mailed and electronic notice of application on November 16, 2023, and notice of public hearing on February 15, 2024 and March 7, 2024, to several public agencies and received the following comment:

City of La Pine Engineering, Erik Huffman

The applicant has provided analysis indicating that a 175-foot diameter circle is sufficient for the development of a roundabout at the intersection of Huntington and Memorial, and I have reviewed and analyzed the information with the applicant. I concur that the 175-foot diameter circle as proposed is sufficient for future development of a roundabout and the intersection and I have no objection to the modification request.

The following agencies did not respond to the notice: La Pine Public Works Department, La Pine Fire Department, Deschutes County Surveyor, Deschutes County Road Department, and Midstate Electric Coop.

**PUBLIC COMMENTS:** The La Pine Community Development Department mailed notice of the application to all property owners within 100 feet of the subject property on November 16, 2023, as well as notice of public hearing on February 15, 2024. Notice of public hearing was published in the Bend Bulletin on February 18, 2024, and posted notice was placed on the subject property on February 21, 2024. No public comments were received.

#### IV. FINDINGS OF FACT

##### PART III, CITY OF LA PINE DEVELOPMENT CODE

##### Article 7, Procedures

##### Chapter 15.202, Summary of Application Types and General Provisions

##### Section 15.202.130, Modification of Approval

- A. *A modification shall not be filed as a substitute for an appeal or to apply for a substantially new proposal or one that would have significant additional impacts on surrounding properties. For the purposes of this section, a substantially new proposal would require the application of new criteria and a significant impact would result in the imposition of new or different conditions of approval.***

**FINDING:** This criterion includes a number of components. Staff addresses each below.

##### Change in Circumstances

The applicant is requesting to modify the previously approved condition of approval which required right of way dedication sufficient for a 200-foot diameter roundabout. In response to the change in circumstance, the applicant provided the following narrative.

Our requested modification is to reduce the “200-foot diameter” requirement to 175-foot diameter. The Applicant’s development team had ongoing discussions with the City of La Pine’s contracted public works engineer, Erik Huffman, about the necessary size of this roundabout. Erik’s direction to the Applicant was that the 175-foot diameter roundabout footprint, centered as specified in the CAD file sent on 10/14/2022, would be sufficient and is consistent with other arterial roundabouts in Deschutes County.

Staff notes that in addition to the applicant’s narrative, they also submitted an email chain between themselves, City staff, and Erik Huffman which reaffirms the change in circumstance. Staff finds the email chain and City Engineer confirmation of the proposed roundabout diameter reduction constitutes a change in circumstance.

##### Substitute for an Appeal

This request to modify the right of way dedication requirements which relate to the roundabout diameter are not filed as a substitute for an appeal. The submitted application materials do not indicate any objections to staff’s analysis of the approval criteria for La Pine File 03ZC-19.

##### Substantially New Proposal

Staff finds the proposal to modify the previously required right of way dedication which relates to the roundabout diameter does not constitute a substantially new proposal. The applicant proposes to reduce the right of way dedication requirements for a 200-foot diameter roundabout, to a 175-foot diameter

roundabout. The overall proposal in relation to 03ZC-19 would not be substantially altered, since the modification is only directed at a condition of approval that required right of way dedication. Staff finds this request does not constitute a substantially new proposal.

#### Additional Impacts on Surrounding Properties

The proposed modification will not project any further into the required setbacks, nor change the approved use of the property. Staff notes that no comments were received in response to the notice of application or notice of public hearing for this modification. Because of this, staff finds the proposed modification will not have any additional impact on surrounding properties.

Based on staff's analysis of the above components, this criterion is met.

- B. An application to modify an approval shall be directed to one or more discrete aspects of the approval, the modification of which would not amount to approval of a substantially new proposal or one that would have significant additional impacts on surrounding properties. Any proposed modification, as defined in this section, shall be reviewed only under the criteria applicable to that particular aspect of the proposal. Proposals that would modify an approval in a scope greater than allowable as a modification shall be treated as an application for a new proposal.***

**FINDING:** Staff finds this criterion presents a large number of requirements that staff addresses separately for clarity.

#### What discreet aspects of the approval are proposed for modification?

The proposed modification is directed at changing the right of way dedication requirement in relation to the proposed roundabout in the previous decision (03ZC-19). Because the applicant is not proposing to reduce the right of way dedication more than the City Engineer requires, this modification has no significant additional impact on surrounding properties. The existing zoning and related regulations will remain the same.

#### Is this a substantially new proposal?

Staff finds the proposed modification is not a significantly new proposal. As described above, the property will remain zoned Commercial Mixed Use (CMX) meaning no change in zoning regulations of the property is proposed. The proposed right of way dedication related to roundabout diameter is similar to what was approved under the 2019 decision, with the only difference being a slight reduction in diameter, which has been approved by the City Engineer.

#### Are there significant additional impacts on surrounding properties?

Staff notes there is existing development to the north of the subject property, and the proposed modification will not alter the approved uses of the surrounding area. Staff also notes that no comments were received in response the notice of application or notice of public hearing indicating any objection to the proposal. For these reasons, staff finds the proposed modification will not have any significant additional impacts on the surrounding properties.

What criteria are applicable to the particular aspect(s) of the proposal?

The criteria applicable to the proposed modification are identified and addressed below.

Based on staff's analysis of the above components, this criterion is met.

## **Oregon Administrative Rules Chapter 660**

### **Division 12, Transportation Planning**

#### OAR 660-012-0060, Plan and Land Use Regulation Amendments

- (2) *If a local government determines that there would be a significant effect, then the local government must ensure that allowed land uses are consistent with the performance standards of the facility measured or projected at the end of the planning period identified in the adopted TSP through one or a combination of the remedies listed in subsections (a) through (e) below, unless the amendment meets the balancing test in subsection (e) or qualifies for partial mitigation in section (11) of this rule. A local government using subsection (e), section (3), section (10) or section (11) to approve an amendment recognizes that additional motor vehicle traffic congestion may result and that other facility providers would not be expected to provide additional capacity for motor vehicles in response to this congestion.***
- (a) *Adopting measures that demonstrate allowed land uses are consistent with the performance standards of the transportation facility.***
- (b) *Amending the TSP or comprehensive plan to provide transportation facilities, improvements, or services adequate to support the proposed land uses consistent with the requirements of this division. Such amendments shall include a funding plan or mechanism consistent with section (4) or include an amendment to the transportation finance plan so that the facility, improvement, or service will be provided by the end of the planning period.***
- (c) *Amending the TSP to modify the performance standards of the transportation facility.***
- (d) *Providing other measures as a condition of development or through a development agreement or similar funding method, including, but not limited to, transportation system management measures or minor transportation improvements. Local governments shall, as part of the amendment, specify when measures or improvements provided pursuant to this subsection will be provided.***
- (e) *Providing improvements that would benefit modes other than the significantly affected mode, improvements to facilities other than the significantly affected facility, or improvements at other locations, if:***
- ...

**FINDING:** Previous findings for these criteria from file 03ZC-19 indicated the following:

In accordance with option (d), capacity improvements can be provided at the Huntington Road/Memorial Lane intersection, in the form of a roundabout. The Applicant requested that “a

pro-rata funding be applied toward the intersection needs” and provided a proposed conditions of approval:

- Right-of-way at the Huntington Road/Memorial Lane intersection should be provided to the City of La Pine (or other parties responsible for its construction) to support the preferred long-term intersection capacity treatment.
- A pro-rata payment should be provided to the City of La Pine as part of future development applications. This should be based on a total projected volume of 1,108 weekday p.m. peak hour trips with the rezone, with the subject property contributing up to 82 more trips in a comparative “worst-case” development scenario (for a total of 126 weekday p.m. peak hour trips).
  - Roundabout improvement cost of \$2,200,000
  - Rezone Contribution of 7.4% (+82 / 1,108 PM trips)
  - Rezone Cost of \$162,816
  - Per Trip fee of \$1,292.19 (\$162,816 / 126 total PM trips)

The City Engineer has reviewed and accepts the methodology for determining the pro-rata share. In addition, staff recommends that the condition of approval require an escalation factor for inflation, as the contribution will be paid overtime, at the time of building permits. Accordingly, staff recommends the following revised conditions of approval are:

- Prior to receipt of a building permit, all development on the subject property must submit to the City of La Pine a payment of \$1,292 per PM peak hour trip, which amount shall increase on the first day of each calendar year by an amount proportionate to the yearly change in the Consumer Price Index for All Urban Consumers for the West Region, as published by the U.S. Bureau of Labor Statistics.
- Prior to issuance of any land use approvals or building permits on the subject property, applicant must execute a deed of dedication acceptable to City that dedicates right-of-way to the City of La Pine sufficient to accommodate a 200-foot diameter roundabout, measured from the current intersection of the centerlines of Huntington Road and Memorial Lane.
- Within 30 days after this decision becomes final, and prior to issuance of any land use approvals or building permits on the subject property, applicant must record a conditions of approval agreement acceptable to City to memorialize the conditions of approval applicable to development on the subject property and provide record notice of such conditions to future owners.

The applicant proposes to modify the following findings and related condition of approval to the following (changes are marked below):

Prior to issuance of any land use approvals or building permits on the subject property, applicant must execute a deed of dedication acceptable to City that dedicates right-of-way to the City of La Pine sufficient to accommodate a ~~200-foot diameter roundabout~~ 175-foot diameter roundabout, measured from the current intersection of the centerlines of Huntington Road and Memorial Lane.

In response to the applicant’s proposal, the City Engineer provided the following comments:

The applicant has provided analysis indicating that a 175-foot diameter circle is sufficient for the development of a roundabout at the intersection of Huntington and Memorial, and I have reviewed and analyzed the information with the applicant. I concur that the 175-foot diameter circle as proposed is sufficient for future development of a roundabout and the intersection and I have no objection to the modification request.

Staff finds that based on the above information, the applicant's proposed modification remains in conformance with OAR 660-012-0060(2)(d). These criteria are met.

## **V. CONCLUSION AND RECCOMENDATION**

Based on the foregoing findings, City staff concludes that the proposed modification can comply with the applicable standards and criteria of the City of La Pine Development Code and State regulations if conditions of approval are met. Staff recommends the La Pine Planning Commission approve the applicant's proposed modification, subject to the conditions of approval listed below.

### **AT ALL TIMES**

- A.** Application Materials: This approval is based upon the application, site plan, specifications, and supporting documentation submitted by the applicant. Any substantial change in this approved use will require review through a new land use application.
- B.** Additional Permit Requirements: The applicant shall obtain necessary permits from the City of La Pine, Deschutes County Building Department, Deschutes County Onsite Wastewater Department, and any other necessary State or Federal permits.
- C.** Confirmation of Conditions: The applicant shall be responsible for confirming in detail how each specific condition of approval has been met if requested by City staff.
- D.** Previous Conditions: All conditions of approval from file 03ZC-19 remain in effect which are listed below, and staff modifies Condition of Approval B as it related to this modification approval:
  - A.** As a condition to building permit issuance, all development on the subject property must submit to the City of La Pine a payment of \$1,292 per PM peak hour trip generated by the development subject to the building permit as determined by City, which amount shall increase on the first day of each calendar year by an amount proportionate to the yearly change in the Consumer Price Index for All Urban Consumers for the West Region, as published by the U.S Bureau of Labor Statistics.
  - B.** Prior to issuance of any land use approvals or building permits on the subject property, applicant must execute a deed of dedication acceptable to City that dedicates right-of-way to the City of La Pine sufficient to accommodate a ~~200-foot diameter roundabout~~ 175-foot diameter roundabout, measured from the current intersection of the centerlines of Huntington Road and Memorial Lane.
  - C.** Within 30 days after this decision becomes final, and prior to issuance of any land use approvals or building permits on the subject property, applicant must record a conditions of approval agreement acceptable to City to memorialize the

conditions of approval applicable to development on the subject property and provide record notice of such conditions to future owners.

**CITY OF LA PINE COMMUNITY DEVELOPMENT DEPARTMENT**

Written By: Rachel Vickers, Associate Planner



**After Recording Return To:**

City of La Pine  
16345 Sixth Street  
La Pine, Oregon 97739

**CONDITIONS OF APPROVAL AGREEMENT**

This Conditions of Approval Agreement (this “Agreement” is between the City of La Pine an Oregon Municipal Corporation (“City”), and La Pine Huntington Rd LTD Partnership (“Owner”), dated effective this \_\_\_\_ day of \_\_\_\_\_, 2024.

**RECITALS**

- A. Owner if the owner of record for the real property identified as Tax Lot 100 on Deschutes County Assessor’s Map 22-10-11CB, in la Pine, Oregon and legally described in the instrument recorded as Document No. 2023-26870 in the Deschutes County Official Records (“Owner’s Property”).
- B. Owner sought approval for a comprehensive plan map amendment and zone change from Public Facilities (PF) to Commercial Mixed-Use (CMX), which City approved under Planning File Nos. 03CA/Zc-19 and Ordinance 2020-07 (the “Ordinance”).
- C. As a condition of approval the Ordinance requires Owner to pay a fee of \$1,292 per PM peak hour trip generated by the development subject to the building permit as determined by City, which amount shall increase on the first day of each calendar year by an amount proportionate to the yearly change in the Consumer Price Index for All Urban Consumers for the West Region, as published by the U.S. Bureau of Labor Statistics.
- D. As a condition of approval, prior to the issuance of any land use approval or building permits on the subject property, applicant must execute a deed in a form acceptable to City that dedicates right-of-way to the City of La Pine sufficient to accommodate a 175-foot diameter roundabout, measured from the current intersection of the centerlines of Huntington Road and Memorial Lane.
- E. The parties desire to memorialize their arrangement.

**AGREEMENT**

- 1. The Owner’s traffic study identified development of Owner’s Property would significantly impact the Huntington Road and Memorial Lane intersection. The traffic study determined that Owner’s proportionate share of intersection improvements (roundabout construction) is \$1,292 per PM peak hour trip, which the Owner has agreed to pay to the City (the “Mitigation Payment”).
- 2. The City Engineer estimate necessary right of way improvements at the Huntington Road and Memorial Lane intersection to be the amount that would accommodate a 175-foot diameter roundabout, which Owner has agreed to dedicate to City (the “Right of Way Dedication”).
- 3. The Mitigation Payment shall be made to City prior 1to City issuing building permits for development on the Owner's Property. The Mitigation Payment shall be \$1,292 per PM peak hour 1rip for the development subject to the building permit. The number of PM peak hour trips generated by the development subject to the development will be determined by the City. The amount of the Mitigation Payment per PM peak hour trip shall increase on the first day of each calendar year by an amount proportionate to the yearly change in the Consumer Price Index for

All Urban Consumers for the West Region, as published by the U.S. Bureau of Labor Statistics or similar inflation index.

4. A deed effectuating the Right of Way Dedication in a form acceptable to City shall be recorded prior to issuance of any land use approvals or building permits for the Owner's Property.
5. Owner shall timely and fully comply with all other conditions of approval set forth in the Decision.
6. This Agreement runs with the land as it presently exists or as it may be divided or reconfigured in the future and shall be binding upon and inure to Owner's heirs, successors, and assigns.
7. In the event this Agreement is placed in the hands of an attorney to collect the Mitigation Payment or Right of Way Dedication or if City must initiate any action or proceedings to interpret or enforce the terms of this Agreement, Owner shall pay City's actual attorney fees, costs, and expenses including those incurred upon any appeal.
8. If any provision of this Agreement is found by a court of competent jurisdiction to be unenforceable in any respect, the enforceability of the provision in any other respect and that of the remainder of this Agreement shall be not be affected.
9. The undersigned represent that they have authority to execute this Agreement on behalf of their respective parties and, once executed, this Agreement shall be binding upon such party.
10. This Agreement shall be construed under the laws of Oregon. Venue for any litigation or arbitration shall be in Deschutes County, Oregon.

***[signature page to follow]***

EXECUTED as of the date first written above.

CITY

OWNER

City of La Pine,

La Pine Huntington Rd LTD Partnership

An Oregon municipal corporation

A Limited Partnership

By: \_\_\_\_\_

By: \_\_\_\_\_

Geoff Wullschlager, City Manager

State of Oregon, County of Deschutes ) ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024 personally appeared before me the above names Geoff Wullschlager and acknowledged the foregoing instrument to be his voluntary act and deed as City Manager for the City of La Pine.

\_\_\_\_\_

Notary Public for Oregon

State of Oregon, County of Deschutes ) ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2024 personally appeared before me the above names \_\_\_\_\_ and acknowledged the foregoing instrument to be his voluntary act and deed for La Pine Huntington LTD Partnership.

\_\_\_\_\_

Notary Public for Oregon



# CITY OF LA PINE, OREGON REGULAR CITY COUNCIL MEETING

Wednesday, March 13, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

**Available online via Zoom:** <https://us02web.zoom.us/j/88632655043>

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## MINUTES

### CALL TO ORDER

Mayor Richer called the meeting to order at 5:30 p.m.

### ESTABLISH A QUORUM

#### City Council

Mayor Richer

Councilor Shields

Councilor Van Damme

Councilor Ignazzitto – Excused

Councilor Morse

Student Councilor Marston

#### Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Assistant City Manager/Finance Director

Kelly West – Public Works Director

Brent Bybee – Principal Planner

Amanda Metcalf – City Recorder

### PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

### PUBLIC HEARING:

None.

### REGULAR COUNCIL MEETING

### PUBLIC COMMENTS

None.

**ADDED AGENDA ITEMS**

Principal Planner Bybee added to the agenda a presentation from Doug Green representing Community Planning Assistance for Wildfire (CPAW).

**CONSENT AGENDA**

1. 02.14.24 Regular City Council Meeting Minutes
  - a. Public Comment
2. Financials
  - a. Financial Summary
  - b. Interest Income Report

Councilor Shields made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

1. Notice of Intent to Award – Flagline Engineering
  - a. Staff Report
  - b. Notice of Intent to Award

Finance Director Ivans presented the associated staff report. She stated that the design RFP for the East Sidewalk Project was posted for its second issue in January 2024. City Manager Wullschlager, Finance Director Ivans, and Public Works Director West reviewed the proposals. The proposer eliciting the highest score was Flagline Engineering. Staff would like to authorize City Manager Wullschlager to enter into a contract for the project.

City Manager Wullschlager answered questions from the Council. He stated that the City has not worked with Flagline Engineering before. He also explained the location where the project will take place and clarified that the awarded ARPA funds will only be available for the design of the project and will not be used for the construction of the project as capital cost exceeds project funds awarded to date.

2. Proclamation 2024-01 International Dark Sky Week
  - a. Proclamation Application
  - b. Proclamation 2024-01

City Manager Wullschlager presented the Council with the Proclamation 2024-01 International Dark Sky Week.

Councilor Morse moved to approve Proclamation 2024-01 declaring the week of April 2-8 as International Dark Sky Week. *Councilor Shields seconded the motion.* Motion passed unanimously.

**OTHER MATTERS**

Other Matters was discussed prior to New Business.

Doug Green was present to represent the CPAW. He provided a program overview which will include land use planning solutions, communications assistance, and customized research to better understand and manage wildfire-prone areas and reduce risks.

He gave examples of land use planning tools to reduce risk. This included building code, landscape regulations, density bonus, steep slope ordinance, and subdivision standards.

He gave examples of other Cities that have worked with CPAW and how they were similar to the City of La Pine.

Principal Planner Bybee made a comment about the benefits of working with CPAW and asked the Council if they would like to make a decision or if they would like to decide at a future meeting. It was decided that a vote be held on the matter.

Mr. Green answered questions from the Council and explained that this program is fully funded by the Federal Forest Service. There was discussion about the Wildland Urban Interface (WUI) designation in Central Oregon.

Councilor Van Damme made a motion to partner with CPAW. Councilor Morse seconded the motion. Motion passed unanimously.

#### **PUBLIC COMMENTS**

None.

#### **STAFF COMMENTS**

Finance Director Ivans informed the Council that a table was purchased for the Parks and Rec. District Dinner and invited the Council. She stated that she is working on an RFP for a new auditor. She said that she is also currently working on closing the CoBank loan. Lastly, she asked for recommendations for Budget Committee Members.

City Recorder Metcalf had no comments.

Principal Planner Bybee gave an update on the Comprehensive Plan Update schedule. He also informed the Council of the marked job 3J is doing for La Pine 2045.

Public Works Director West had no comments.

City Manager Wullschlager agreed with Principal Planner Bybee that 3J has proved their value with the quality of work they have done for the City.

He gave an update on the capital projects which include the sidewalk RFP. He also is trying to close the Archway RFP with the Urban Renewal Agency.

He said that the water/wastewater project is expanding work in Glenwood Acres.

He stated that he had an interview with KTZV about the Eastside Sidewalk Project. He also was interviewed about the ODOT Overpass Project in La Pine.

He stated that he presented at the South County Chamber Breakfast. He shared that there is growing interest in the Newberry Regional Partnership and how the region might grow together. He informed the Council may have outreach from the surrounding communities.

**MAYOR & COUNCIL COMMENTS**

Councilor Morse had no comments.

Councilor Shields had no comments.

Councilor Van Damme had no comments.

Mayor Richer thanked everyone for their continued work on behalf of the community.

**EXECUTIVE SESSION: per ORS 192.660 if necessary**

**ADJOURNMENT**

Mayor Richer adjourned the meeting at 6:25 p.m.



## CITY OF LA PINE

### STAFF REPORT

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Meeting Date: March 27, 2024

TO: City Council

FROM: Brent Bybee, Principal Planner

SUBJECT: Final Approval of La Pine 2045 Vision Goals

<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction: Please see below

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#### Commissioners

Through the latter part of 2023, the Planning Department engaged the public through different events and outlets to have community members answer three questions:

“What do you value about La Pine today?”

“What disadvantages is La Pine experiencing?”

“What would improve La Pine?”

To date, the Planning Department has received 480 survey responses. Through those survey responses, staff was able to analyze what the points of consensus and contention were for each question, along with any common themes and trends. Based on the responses, and after the initial Joint Work Session on November 15, 2023, staff was able to draft eight goals, which were further discussed at the November 28, 2023, Joint Work Session with the Planning Commission, City Council, and members of the public. At that work session, everyone was provided the opportunity to vote on their top choices for goals and provide any additional objectives to achieve them. Staff was able to narrow down the number of vision goals for the city to five. These goals were then presented to the Steering Committee and Technical Advisory Committee to ensure the goals reflected the needs of the community. The proposed La Pine 2045 Vision goals which will help to inform the public, Staff, Steering Committee, Technical Advisory Committee, Planning Commission, and City Council as the city completes a full Comprehensive Plan Update over the next two years are as follows:

- **Infrastructure and Traffic Management:** Invest in infrastructure improvements to address concerns about increased traffic, ensuring that the town's roads and services can accommodate growth without sacrificing the quality of life for residents. Focus on developing efficient transportation solutions, including potential road expansions, traffic controls, and pedestrian-friendly pathways.



- **Preservation of Small-Town Feel:** Balance growth with the preservation of La Pine's small-town charm, history, and natural beauty. Develop and implement strategies to preserve the small-town charm of La Pine while accommodating necessary growth. This may involve architectural guidelines, maintaining green spaces, and supporting local businesses that contribute to the town's unique character.
- **Economic Development:** Attract a diverse range of businesses, with a focus on affordable grocery stores and restaurants, both local enterprises, and larger chains, to meet the community's needs. Develop incentives to attract industrial and commercial uses.
- **Balanced Growth Strategies:** Develop and implement growth strategies that prioritize economic development while preserving La Pine's small-town feel and community values, striking a balance between progress and maintaining the unique character of the town. Strive for managed and balanced growth that considers the needs of the community, ensuring that new developments enhance the town without overwhelming existing infrastructure.
- **Enhanced Community Services:** Enhance community services, including affordable childcare options, improved healthcare facilities, and recreational opportunities for residents of all ages. Prioritize the development of communal spaces, parks, and facilities that foster a sense of community.

#### **Action**

Recommended Motion: "I move to approve the proposed La Pine 2045 Vision Goals as presented by staff, to be utilized for the Lapine 2045 Comprehensive Plan Update."




**CITY OF LA PINE**

STAFF REPORT

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Meeting Date: March 27, 2024  
TO: City Council  
FROM: Geoff Wullschlager, City Manager   
SUBJECT: ODOT Speed Zone Study

- |                                     |                         |                          |                                   |
|-------------------------------------|-------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/>            | Resolution              | <input type="checkbox"/> | Ordinance                         |
| <input type="checkbox"/>            | No Action – Report Only | <input type="checkbox"/> | Public Hearing                    |
| <input checked="" type="checkbox"/> | Formal Motion           | <input type="checkbox"/> | Other/Direction: Please see below |
- 

Councilmembers:

Following community discussion and request in 2023, City Administration, in conjunction with the Deschutes County Road Department, requested that a speed zone investigation be implemented within City limits. This study was specifically for the section of Huntington Rd. between Findley Dr. to the north and Memorial Ln. to the south. The findings are attached to this report, and it should be noted that a summary can be found below, with a staff recommendation.

It is also of note that ODOT has submitted an investigation for William Foss Rd. between Hwy. 97 and Mitts Wy. This report states that the same parties requested the study, but the City has no record of participating in this request. The findings are also attached with a summary and staff recommendation below.

Huntington Rd.:

For the study period of 2018-2020 there was one reported crash along this corridor. The Speed spot study displayed that the 50<sup>th</sup> percentile speed in the measured zone was 46 mph, (the posted speed limit is 45 mph), and the cumulative 85<sup>th</sup> percentile speed as measured was 50 mph, with roughly 75% of measured traffic across the three measurement reports falling between 40 mph and 50 mph.. With these findings, ODOT recommends retaining the existing 45 mph posted speed limit as the 50<sup>th</sup> percentile speed is greater than 35 mph.

Recommendation:

ODOT is seeking concurrence from the City of La Pine and City Administration requests that Council make the following formal motion:

Make a motion to concur with ODOT Speed Zone Investigation#13624 followed by a second and a simple vote of those in favor and those opposed.

Willima Foss Rd.:

For the study period of 2018-2020 there was one reported crash along this corridor. The Speed spot study displayed that the 50<sup>th</sup> percentile speed in the measured zone was 33 mph, (the posted speed limit is 35 mph), and the cumulative 85<sup>th</sup> percentile speed as measured was 38 mph, with roughly 75% of measured traffic across the three measurement reports falling between 27 mph and 38 mph. With these findings, ODOT recommends lowering the existing 35 mph posted speed limit to 25 mph.

Recommendation:

ODOT is seeking concurrence from the City of La Pine. As the City of La Pine was not a party to this formal request, this amendment should be discussed prior to a motion being considered. If after discussion Council concurs, City Administration requests that Council make the following formal motion:

Make a motion to concur with ODOT Speed Zone Investigation#13460 followed by a second and a simple vote of those in favor and those opposed.



OREGON DEPARTMENT OF TRANSPORTATION  
 Report of Speed Zone Investigation #13624  
 Huntington Road  
 The Dalles-California Highway (US 97) to Burgess Road  
 The City of La Pine  
 January 2, 2024

\_\_\_\_\_  
 Approved by  
 State Traffic-Roadway Engineer

**Recommendation:** Rescind speed zone order # J8585 dated October 04, 2012 and establish the following speed zoning:

<b><u>Not Investigated</u></b>	<b><u>Existing</u></b>	<b><u>Recommended</u></b>
<b>Section A</b> <u>From:</u> The Dalles-California Highway (US 97) <u>To:</u> 300 feet north of Memorial Lane (320 feet north of Memorial Lane)	30 MPH	30 MPH <u>1/</u> <u>2/</u>
<b><u>Investigated</u></b> <b>Section B</b> <u>From:</u> 300 feet north of Memorial Lane <u>To:</u> 0.23 miles north of Findley Drive	45 MPH	45 MPH <u>1/</u> <u>2/</u>
<b><u>Not Investigated</u></b> <b>Section C</b> <u>From:</u> 0.23 miles north of Findley Drive <u>To:</u> Burgess Road	45 MPH	45 MPH <u>1/</u> <u>2/</u>

1/ City of La Pine - Road Authority  
2/ Deschutes County - Interested Jurisdiction

**Historical Background:**  
 Investigation Requested by: Cody Smith, County Engineer for Deschutes County and The City of La Pine  
 Requested Speed: 30 MPH  
Previous Action: Established the speed zone order #J8585 dated October 04, 2012.

<b><u>Investigation:</u></b>	<b><u>Section</u></b>
Section Length	0.67 MILES
85% Speed	50 MPH
50% Speed	46 MPH
2018-2020 Crash Rate <u>3/</u>	0.17
2019 Average Daily Traffic	7858
Context	Suburban Fringe
Culture Type and Density	Residential / Light
Horizontal Alignment	2 Curves
Vertical Alignment	Level
Curve Signs & Speed Riders	None
Existing Posted Speed	45 MPH
Recommended Speed	45 MPH

<b><u>Roadway Data:</u></b>	<b><u>Section</u></b>
Surface	Asphalt
Lanes	2
Width	32 -46 ft (EP to EP)
Parking	Partially Prohibited
Shoulders	5-6ft paved / 4-8ft gravel
Intersecting Streets	2
Paved	2
Stopped Intersections	2
Signalized	0
Pedestrian Activity	Low
Bicycle Activity	Low
Bicycle Lanes	100%
Sidewalks	0%
Marked Crosswalks	0
Enhanced Crosswalks	0
Transit	None

<b><u>Crash Data:</u></b>	<b><u>Section</u></b>
Study Period	1/1/2018 - 12/31/2020
2018-2020: Total Crashes	1
2018-2020: Fatal K Crashes	0
2018-2020: Serious Injury A Crashes	0
2018-2020: Injury B and C Crashes	0
2018-2020: No Injury O Crashes	1
2018-2020: Section Crash Rate (R)	0.17
2020: Comparable Crash Rate (r) <u>1/</u>	1.19
Deviation (R-r)	-

<b><u>Spot Speed Data:</u></b>	<b><u>Section</u></b>
85% Speed	50 MPH
50% Speed	46 MPH
Pace Limits <u>2/</u>	41-50 MPH
% in Pace	79%
Maximum Speed	55 MPH
Posted Speed	45 MPH
% Exceeding Posted Speed	51%
85th%ile speed minus crash rate deviation	50 MPH
Recommended Speed	45 MPH

- 1/ Rural Major Collector  
2/ Ten mile-per-hour range containing the largest number of sample vehicles.  
3/ Crashes per Million Veh. Miles (MVM)

**Factors Influencing Recommendation:**

- 1) OAR 734-020-0015 (2)(d) because the 50th percentile speed is greater than 35 mph

HUNTINGTON ROAD  
CITY OF LA PINE  
08/04/2023

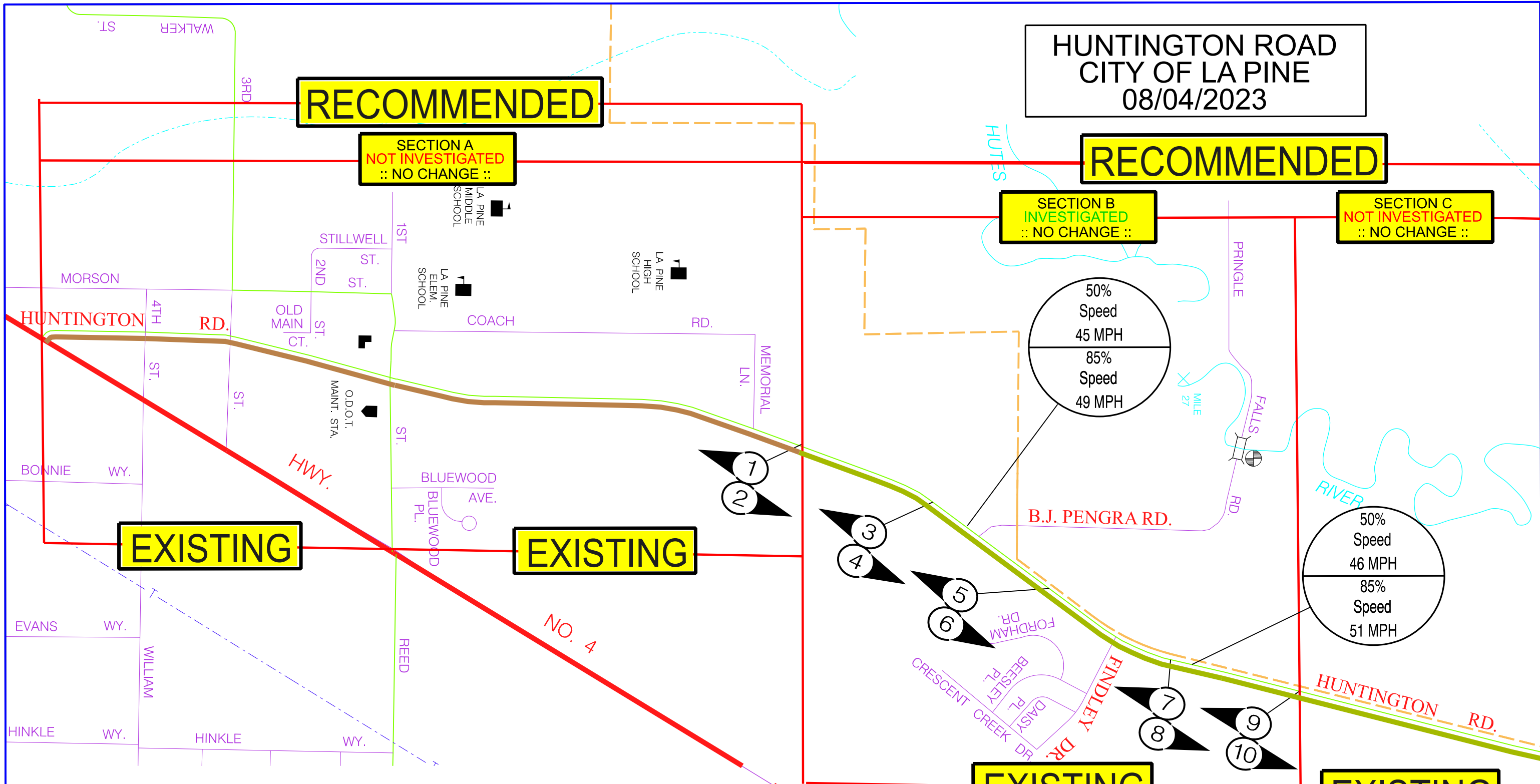
**RECOMMENDED**

SECTION A  
NOT INVESTIGATED  
:: NO CHANGE ::

**RECOMMENDED**

SECTION B  
INVESTIGATED  
:: NO CHANGE ::

SECTION C  
NOT INVESTIGATED  
:: NO CHANGE ::



**EXISTING**

**EXISTING**

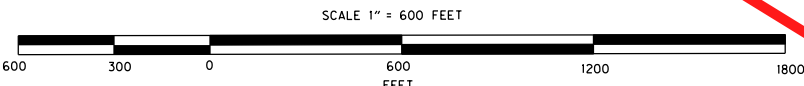
**EXISTING**

**EXISTING**



OREGON DEPARTMENT OF TRANSPORTATION

	25 MPH		50 MPH		City Limits
	30 MPH		55 MPH		Photo
	35 MPH		60 MPH		Spot Speed
	40 MPH		65 MPH		
	45 MPH		70 MPH		





Typical Views  
Huntington Road  
The City of La Pine  
May 04, 2023



Photo 1: Looking south from 400 feet north of Memorial Lane.



Photo 2: Looking north from 200 feet north of Memorial Lane.



Typical Views  
Huntington Road  
The City of La Pine  
May 04, 2023



Photo 3: Looking south from 350 feet south of Pengra Road.



Photo 4: Looking north from 350 feet south of Pengra Road.



Typical Views  
Huntington Road  
The City of La Pine  
May 04, 2023



Photo 5: Looking south from 500 feet south of Findley Drive.



Photo 6: Looking north from 500 feet south of Findley Drive.



Typical Views  
Huntington Road  
The City of La Pine  
May 04, 2023



Photo 7: Looking south from 350 feet north of Findley Drive.



Photo 8: Looking north from 350 feet north of Findley Drive.



Typical Views  
Huntington Road  
The City of La Pine  
May 04, 2023



Photo 9: Looking south from 0.23 miles north of Findley Drive.



Photo 10: Looking north from 0.23 miles north of Findley Drive.

## CRASH LISTING

Roadway		Collision Type														Classification			
Route Number		Angle	Head-on	Rear-end	Sideswipe Mtg	Sideswipe Over	Turning Movements	Parking Maneuver	Non-Collision	Fixed-Other Object	Pedestrian / Cyclist	Backing	Other	Bicycle Crashes*	All Crashes*	Fatal K	Serious Injury A	Injury B and C	No Injury O
Huntington Road																			
City of La Pine																			
Deschutes																			
The Dalles - California Highway (US97)																			
Burgess Road																			
Years	1/1/2018 to 12/31/2020																		
<b>Section A (Sections A and C not investigated)</b>																			
From	300 feet north of Memorial Lane																		
To	0.23 miles north of Findley Drive									1					1				1
<b>Total</b>										1					1				1

**Compiled By:** Sinclair Kamanya

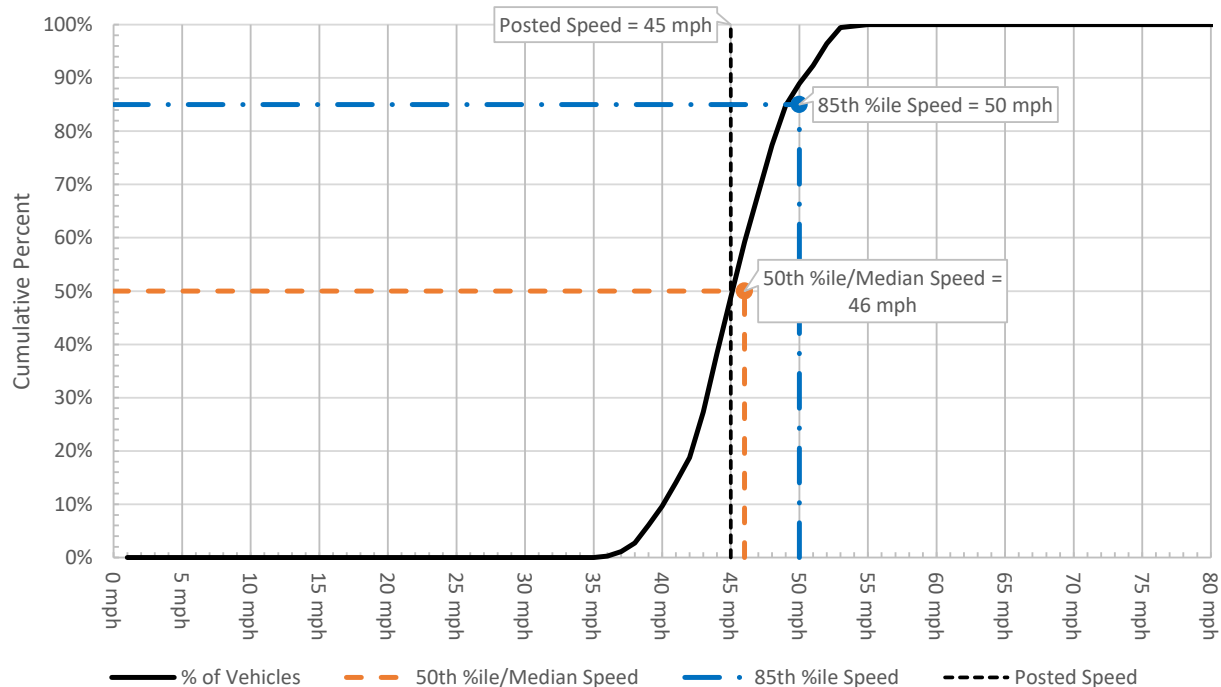
**Date:** August 3, 2023

\*Bicycle Crashes are included within the other collision types and are not added twice.

# Spot Speed Measurement Report - Corridor Summary

<b>Roadway</b>	Huntington Road	<b>Date</b>	August 03, 2023
<b>City</b>	La Pine	<b>Time</b>	02:15 PM - 04:20 PM
<b>County</b>	Deschutes	<b>Weather</b>	87F
<b>Location</b>	**See Findley Dr and Pengra Rd**	<b>Investigator</b>	Sinclair Kamanya
<b>Direction of Travel</b>	Northbound & Southbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics (2 Spot Speed Studies)

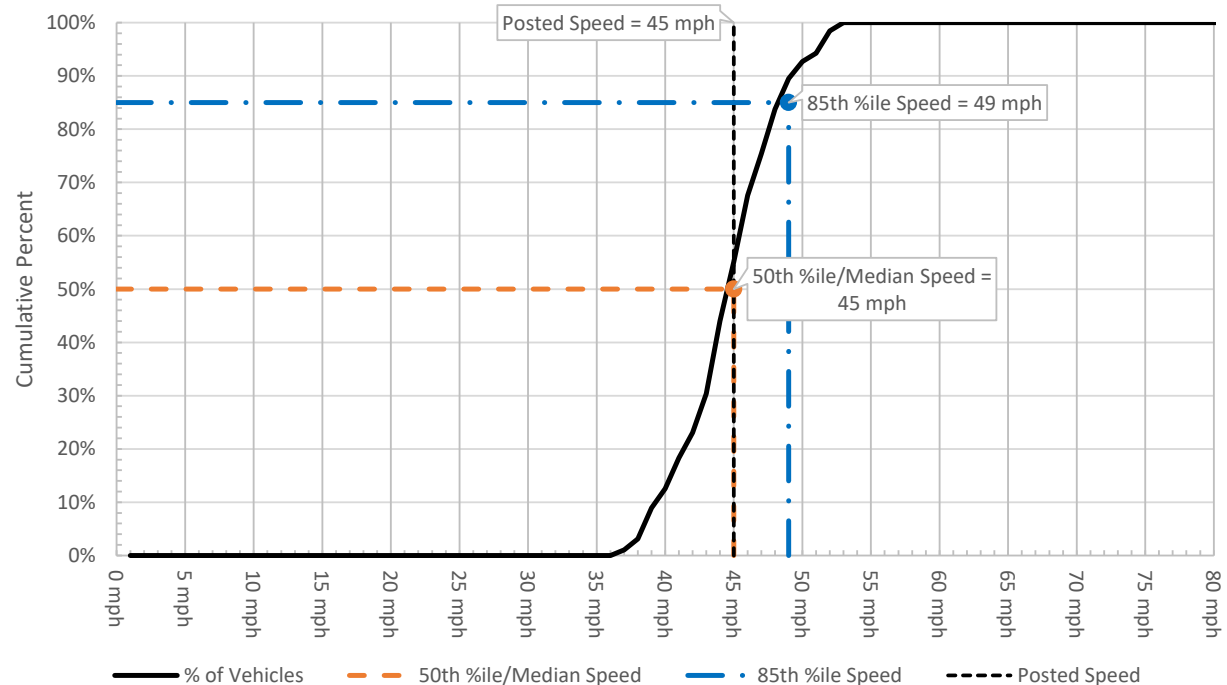
Direction	Northbound	Combined	Southbound
Total # of Vehicles	190 vehicles	363 vehicles	173 vehicles
50th %ile/Median Speed	46 mph	46 mph	45 mph
85th %ile Speed	50 mph	50 mph	49 mph
Mean Speed	46 mph	46 mph	45 mph
Standard Deviation	4 mph	4 mph	4 mph
Pace Limits*	41 mph - 50 mph	41 mph - 50 mph	40 mph - 49 mph
% In Pace	83%	79%	77%
Max Speed	55 mph	55 mph	53 mph
Posted Speed	45 mph	45 mph	45 mph
% Exceeding Posted Speed	57%	51%	45%

\*10 mph range containing the largest number of sampled vehicles.

# Spot Speed Measurement Report

<b>Roadway</b>	Huntington Road	<b>Date</b>	August 03, 2023
<b>City</b>	La Pine	<b>Time</b>	03:30 PM - 04:20 PM
<b>County</b>	Deschutes	<b>Weather</b>	87F
<b>Location</b>	100 feet south of Pengra Road	<b>Investigator</b>	Sinclair Kamanya
<b>Direction of Travel</b>	Northbound & Southbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics

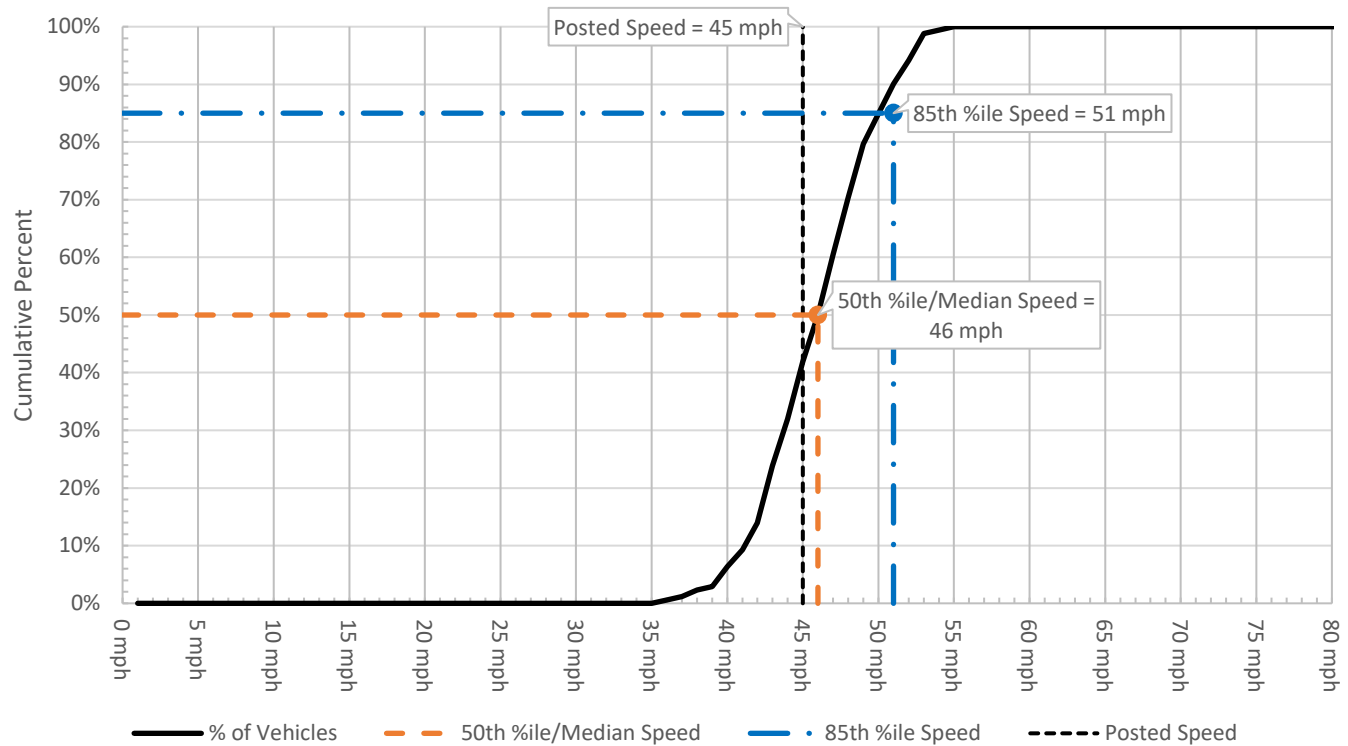
Direction	Northbound	Combined	Southbound
Total # of Vehicles	102 vehicles	191 vehicles	89 vehicles
50th %ile/Median Speed	45 mph	45 mph	45 mph
85th %ile Speed	49 mph	49 mph	49 mph
Mean Speed	45 mph	45 mph	45 mph
Standard Deviation	3 mph	4 mph	4 mph
Pace Limits*	41 mph - 50 mph	39 mph - 48 mph	38 mph - 47 mph
% In Pace	85%	81%	79%
Max Speed	53 mph	53 mph	52 mph
Posted Speed	45 mph	45 mph	45 mph
% Exceeding Posted Speed	48%	45%	42%

\*10 mph range containing the largest number of sampled vehicles.

# Spot Speed Measurement Report

<b>Roadway</b>	Huntington Road	<b>Date</b>	August 03, 2023
<b>City</b>	La Pine	<b>Time</b>	02:15 PM - 03:00 PM
<b>County</b>	Deschutes	<b>Weather</b>	87F
<b>Location</b>	500 feet north of Findley Drive	<b>Investigator</b>	Sinclair Kamanya
<b>Direction of Travel</b>	Northbound & Southbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics

Direction	Northbound	Combined	Southbound
Total # of Vehicles	88 vehicles	172 vehicles	84 vehicles
50th %ile/Median Speed	47 mph	46 mph	45 mph
85th %ile Speed	51 mph	51 mph	50 mph
Mean Speed	47 mph	46 mph	46 mph
Standard Deviation	3 mph	4 mph	4 mph
Pace Limits*	43 mph - 52 mph	42 mph - 51 mph	40 mph - 49 mph
% In Pace	84%	81%	79%
Max Speed	55 mph	55 mph	53 mph
Posted Speed	45 mph	45 mph	45 mph
% Exceeding Posted Speed	67%	58%	49%





OREGON DEPARTMENT OF TRANSPORTATION  
Report of Speed Zone Investigation ID#13460  
William Foss Road  
The Dalles-California Hwy #4 (US97) to Mitts Way  
City of La Pine and Deschutes County  
November 20, 2023

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Approved by  
State Traffic-Roadway Engineer

**Recommendation:** Rescind Resolution No. 2003, dated October 14, 1971 and establish the following speed zoning:

<b><u>Investigated</u></b>	<b><u>Existing</u></b>	<b><u>Recommended</u></b>
<b>Section</b> <u>From:</u> The Dalles-California Highway (US97) <u>To:</u> Mitts Way (0.57 miles east of Highway #4)	35 MPH / (55 MPH Stat.)	25 MPH <u>1/</u> <u>2/</u>

**Historical Background:**

Investigation Requested by: Cody Smith, County Engineer for Deschutes County

Requested Speed: 25 MPH

Previous Action: Established a Resolution No. 2003 dated October 14, 1971

1/ Deschutes County - Interested Jurisdiction

2/ City of La Pine - Road Authority

<b><u>Investigation:</u></b>	<b><u>Section</u></b>
Section Length	0.65 MILES
85% Speed	38 MPH
50% Speed	33 MPH
2018-2020 Crash Rate <sup>4/</sup>	1.40
2019 Average Daily Traffic	1000
Context	Suburban Residential
Culture Type and Density	Residential / Medium
Horizontal Alignment	Tangent
Vertical Alignment	Level
Curve Signs & Speed Riders	None
Existing Posted Speed	35 MPH / 55 MPH (Stat.)
Recommended Speed	25 MPH

<b><u>Roadway Data:</u></b>	<b><u>Section</u></b>
Surface	Asphalt
Lanes	2
Width	11 FT
Parking	Not Prohibited
Shoulders	0-7 FT Paved; 0-9 FT Gravel
Intersecting Streets	6
Paved	4
Stopped Intersections	4
Signalized	0
Pedestrian Activity	Low
Bicycle Activity	Low
Bicycle Lanes	0%
Sidewalks	33%
Marked Crosswalks	None
Enhanced Crosswalks	None
Transit	None

<b><u>Crash Data:</u></b>	<b><u>Section</u></b>
Study Period	1/1/2018 - 12/31/2020
2018-2020: Total Crashes	1
2018-2020: Fatal K Crashes	0
2018-2020: Serious Injury A Crashes	0
2018-2020: Injury B and C Crashes	0
2018-2020: No Injury O Crashes	1
2018-2020: Section Crash Rate (R)	1.40
2020: Comparable Crash Rate (r) <sup>1/</sup>	-
Deviation (R-r)	-

<b><u>Spot Speed Data:</u></b>	<b><u>Section</u></b>
85% Speed	38 MPH
50% Speed	33 MPH
Pace Limits <sup>2/</sup>	27-36 MPH
% in Pace	82% in 35MPH / 75% in 55MPH
Maximum Speed	46 MPH
Posted Speed	35 MPH / 55 MPH (Stat.)
% Exceeding Posted Speed	20% in 35MPH / 0% in 55MPH
Computed Speed 85% <sup>3/</sup>	38 MPH
Recommended Speed	25 MPH

<sup>1/</sup> Rural Minor Collector - No Comparable Crash Rate Available

<sup>2/</sup> Ten mile-per-hour range containing the largest number of sample vehicles.

<sup>3/</sup> 85% speed minus deviation

<sup>4/</sup> Crashes per Million Veh. Miles (MVM)

**Factors Influencing Recommendation:**

**Section**

1) 50th % speed (33 MPH)

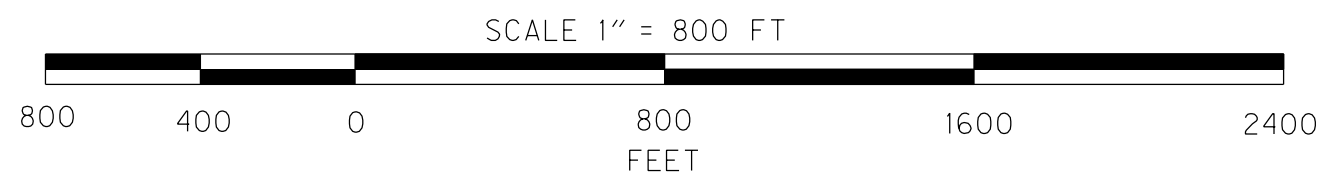
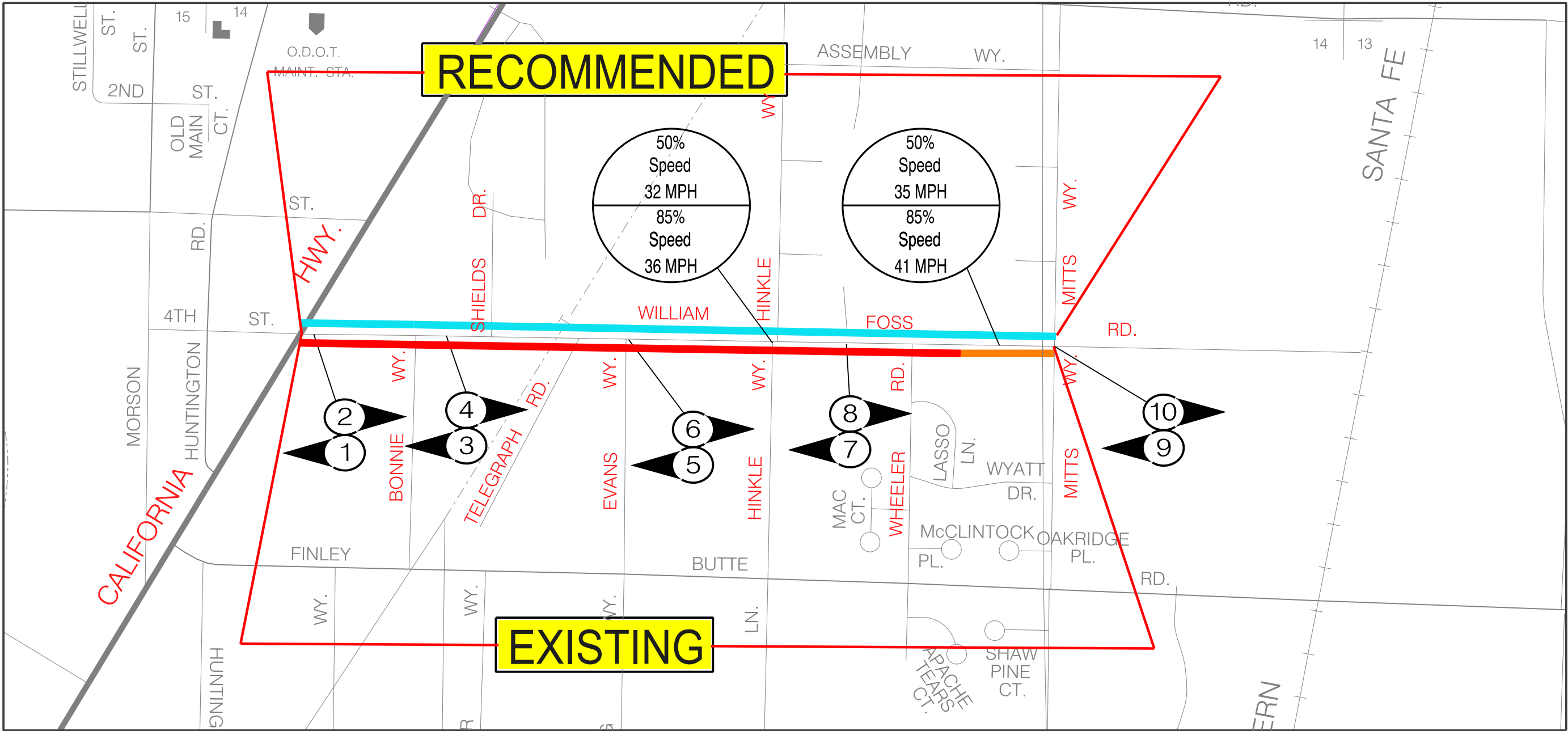
2) Pace Limits (27-36 MPH) & Percent in Pace (75%/82%)

3) Suburban Residential Context

4) Collector Functional Classification

[OAR 734-020-0015 (2)(b)(H)]

WILLIAM FOSS ROAD  
CITY OF LA PINE AND  
DESCHUTES COUNTY  
08/01/2022



OREGON DEPARTMENT OF TRANSPORTATION		
	25 MPH	
	30 MPH	
	35 MPH	
	40 MPH	
	45 MPH	
	50 MPH	
	55 MPH	
	60 MPH	
	65 MPH	
	70 MPH	
	City Limits	
	Photo	
	Spot Speed	



Typical Views  
William Foss Road  
The City of La Pine and Deschutes County ID#13460  
8/15/2022



Photo 1: Looking west from 50 feet east of The Dalles-California Highway (US97)



Photo 2: Looking east from 50 feet east of The Dalles-California Highway (US97)



Typical Views  
William Foss Road  
The City of La Pine and Deschutes County ID#13460  
8/15/2022



Photo 3: Looking west from 150 feet east of Bonnie Way



Photo 4: Looking east from 150 feet east of Bonnie Way



Typical Views  
William Foss Road  
The City of La Pine and Deschutes County ID#13460  
8/15/2022



Photo 5: Looking west from Evans Way



Photo 6: Looking east from Evans Way



Typical Views  
William Foss Road  
The City of La Pine and Deschutes County ID#13460  
8/15/2022



Photo 7: Looking west from 300 feet west of Wheeler Rd



Photo 8: Looking east from 300 feet west of Wheeler Rd



Typical Views  
William Foss Road  
The City of La Pine and Deschutes County ID#13460  
8/15/2022



Photo 9: Looking west from Mitts Way

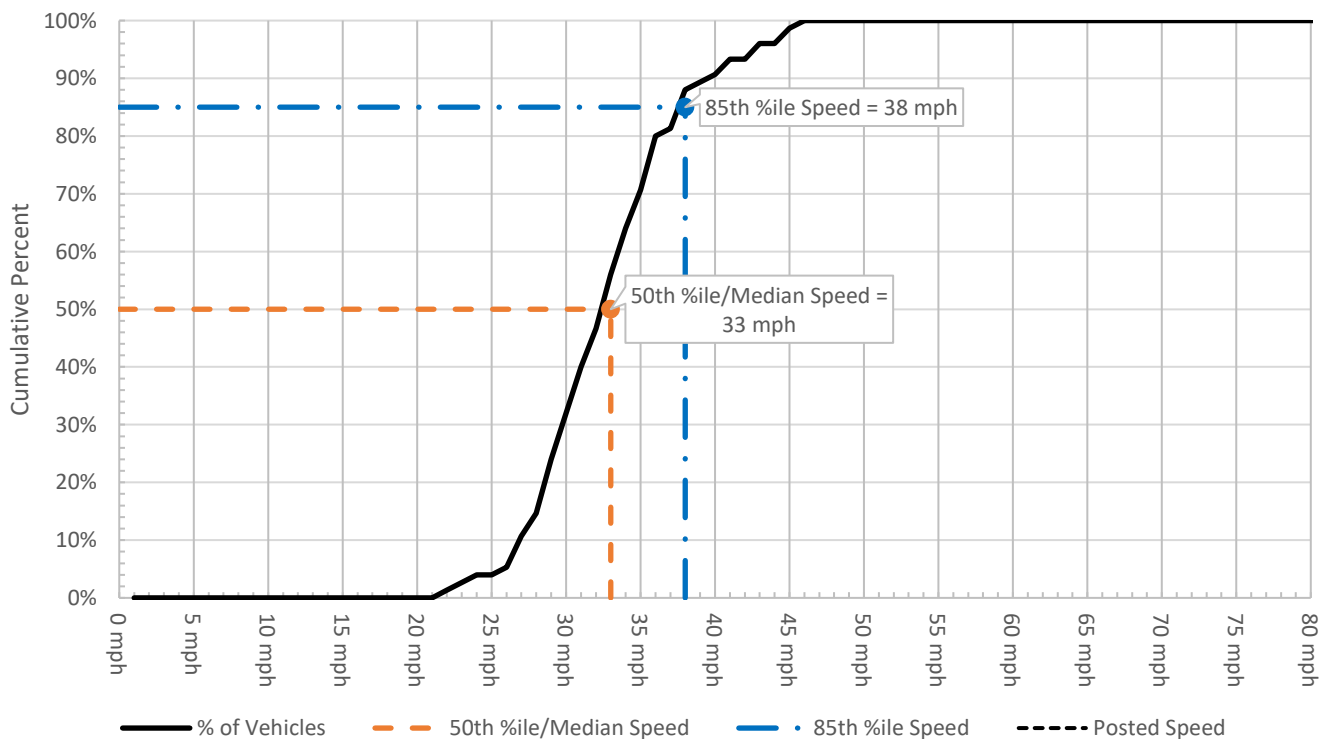


Photo 10: Looking east from Mitts Way

# Spot Speed Measurement Report - Corridor Summary

<b>Roadway</b>	William Foss Road	<b>Start of First Spot Speed Study</b>	August 15, 2022 08:14 AM
<b>City</b>	La Pine	<b>End of Last Spot Speed Study</b>	October 18, 2023 02:15 PM
<b>County</b>	Deschutes	<b>Weather</b>	Sunny 70
<b>Location</b>	**See Hinkle Wy. And Mitts Wy.**	<b>Investigator</b>	**MULTIPLE INVESTIGATORS**
<b>Direction of Travel</b>	Eastbound & Westbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics (2 Spot Speed Studies)

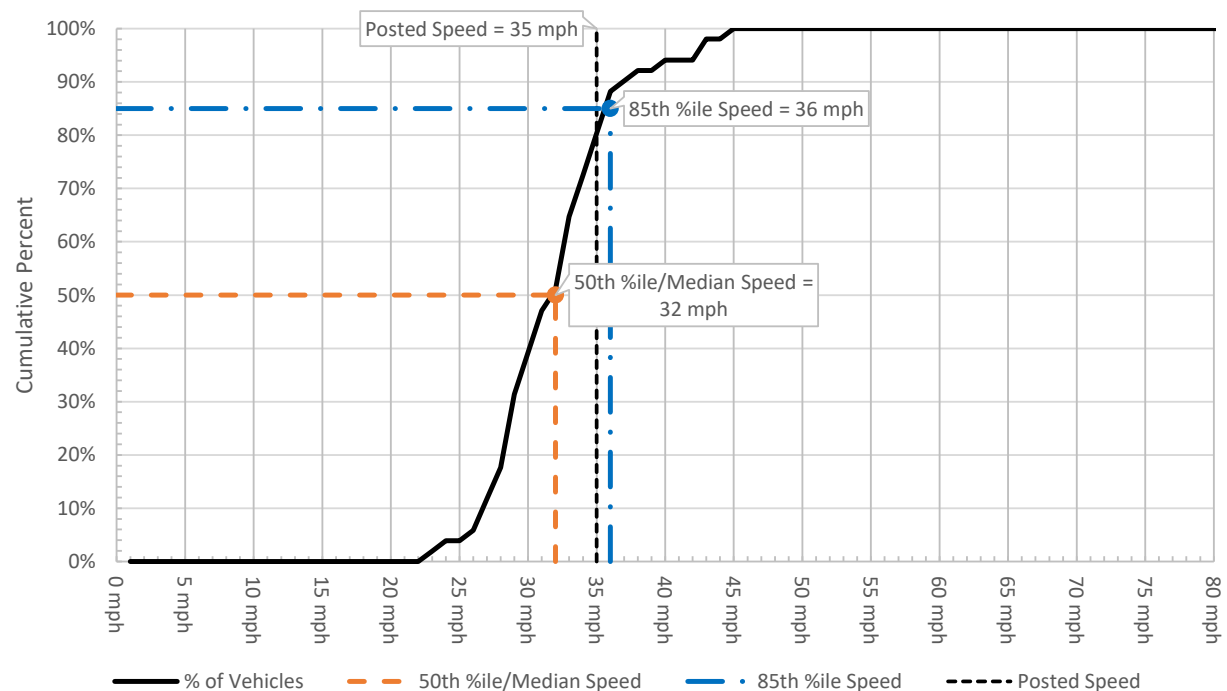
Direction	Eastbound	Combined	Westbound
Total # of Vehicles	28 vehicles	75 vehicles	47 vehicles
50th %ile/Median Speed	34 mph	33 mph	33 mph
85th %ile Speed	40 mph	38 mph	36 mph
Mean Speed	34 mph	33 mph	32 mph
Standard Deviation	5 mph	5 mph	5 mph
Pace Limits*	29 mph - 38 mph	27 mph - 36 mph	27 mph - 36 mph
% In Pace	71%	75%	77%
Max Speed	46 mph	46 mph	45 mph
Posted Speed	Varies	#N/A	Varies
% Exceeding Posted Speed	Posted Speed Varies	Posted Speed Varies	Posted Speed Varies

\*10 mph range containing the largest number of sampled vehicles.

# Spot Speed Measurement Report

<b>Roadway</b>	William Foss Road	<b>Date</b>	August 15, 2022
<b>City</b>	La Pine	<b>Time</b>	08:14 AM - 11:14 AM
<b>County</b>	Deschutes	<b>Weather</b>	Sunny 70
<b>Location</b>	Hinkle Way	<b>Investigator</b>	Alyson Shubert
<b>Direction of Travel</b>	Eastbound & Westbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics

Direction	Eastbound	Combined	Westbound
Total # of Vehicles	17 vehicles	51 vehicles	34 vehicles
50th %ile/Median Speed	33 mph	32 mph	32 mph
85th %ile Speed	40 mph	36 mph	35 mph
Mean Speed	34 mph	32 mph	32 mph
Standard Deviation	5 mph	5 mph	4 mph
Pace Limits*	27 mph - 36 mph	27 mph - 36 mph	27 mph - 36 mph
% In Pace	71%	82%	88%
Max Speed	45 mph	45 mph	43 mph
Posted Speed	35 mph	35 mph	35 mph
% Exceeding Posted Speed	35%	20%	12%

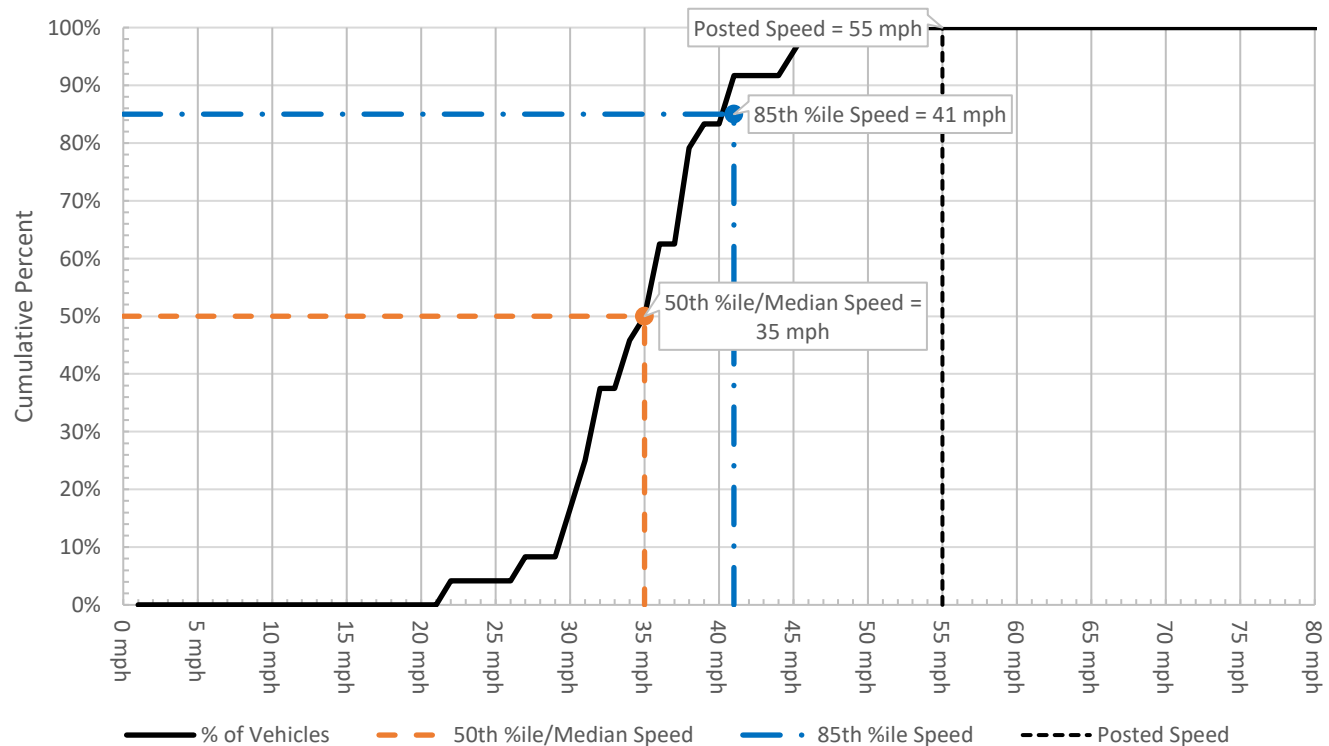
\*10 mph range containing the largest number of sampled vehicles.



# Spot Speed Measurement Report

<b>Roadway</b>	William Foss Road	<b>Date</b>	October 18, 2023
<b>City</b>	La Pine	<b>Time</b>	11:15 PM - 02:15 PM
<b>County</b>	Deschutes	<b>Weather</b>	Sunny 70
<b>Location</b>	250ft west of Mitts Way	<b>Investigator</b>	Sinclair Kamanya
<b>Direction of Travel</b>	Eastbound & Westbound	<b>Agency/Company</b>	ODOT

## Combined Direction Speed Profile



## Summary Statistics

Direction	Eastbound	Combined	Westbound
Total # of Vehicles	11 vehicles	24 vehicles	13 vehicles
50th %ile/Median Speed	34 mph	35 mph	36 mph
85th %ile Speed	41 mph	41 mph	41 mph
Mean Speed	35 mph	35 mph	35 mph
Standard Deviation	5 mph	5 mph	6 mph
Pace Limits*	30 mph - 39 mph	30 mph - 39 mph	29 mph - 38 mph
% In Pace	82%	75%	69%
Max Speed	46 mph	46 mph	45 mph
Posted Speed	55 mph	55 mph	55 mph
% Exceeding Posted Speed	0%	0%	0%

\*10 mph range containing the largest number of sampled vehicles.

## CRASH LISTING

Roadway		Collision Type														Classification			
Route Number		Angle	Head-on	Rear-end	Sideswipe Mtg	Sideswipe Over	Turning Movements	Parking Maneuver	Non-Collision	Fixed-Other Object	Pedestrian	Backing	Other	Bicycle Crashes*	All Crashes*	Fatal K	Serious Injury A	Injury B and C	No Injury O
William Foss Road																			
N/A																			
La Pine																			
Deschutes																			
The Dalles-California Highway (US97)																			
Mitts Way																			
Years	1/1/2018 to 12/31/2020																		
<b>Section</b>																			
The Dalles-California Highway (US97)																			
Mitts Way																			
<b>Total</b>												1			1				1

**Compiled By:** Alyson Shubert

**Date:** August 1, 2022

\*Bicycle Crashes are included within the other collision types and are not added twice.



# Speed Zone Request

<b>Request ID:</b> 13460
<b>Request Date:</b> 07/27/2021

<b>Contact:</b> Cody Smith
<b>Title:</b> County Engineer
<b>Agency:</b> Deschutes County
<b>Phone:</b> (541) 322-7113
<b>Email:</b> cody.smith@deschutes.org

**Roadway:** William Foss Road

Segment 1:

<b>From:</b> US 97		<b>To:</b> Mitts Way	
<b>Roadway Classification:</b> Local		<b>ADT:</b> 1000	
<b>Entering Speed:</b> 35	<b>Exiting Speed:</b> 25		<b>Existing Posted Speed:</b> 35
<b>Requested Speed:</b> 25	<b>Requested Reason:</b> Safety concerns and citizen complaints; much of the road segment exists in a residence district. Existing Speed Zone Order #2003 set the existing speed limit at 35 mph.		
<b>Engineering Speed:</b> 25	<b>Engineering Reason:</b> Safety concerns and citizen complaints; much of the road segment exists in a residence district. Existing Speed Zone Order #2003 set the existing speed limit at 35 mph.		
<b>Resident Speed:</b> 25	<b>Resident Reason:</b> Safety concerns		
<b>Enforcement Speed:</b> 25	<b>Enforcement Reason:</b> Safety concerns		
<b>Proposed Enforcement Plan:</b> Existing enforcement			

Jurisdictions:

- City of La Pine
- Deschutes County



**CITY OF LA PINE**

**STAFF REPORT**

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Meeting Date: March 27, 2024

TO: City Council

FROM: Geoff Wullschlager, City Manager 

SUBJECT: Planning Commission Vacancy

<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction: Please see below

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Councilmembers:

As the La Pine Planning Commission recently experienced the retirement of its chair, Ms. Bea Hatler, the board is currently operating with four members. As the Planning Commission must have three representatives of each meeting to constitute a quorum, and given that there are occasional absences, it is prudent that the Council consider a replacement to permit ongoing business that comes before the Commission.

Under La Pine Code Sec. 2-121.:

The planning commission will consist of five members. Members will be appointed by the city council. Not more than two members will be nonresidents of city. Each nonresident member must reside within the county, and not more than five miles outside city's incorporated limits. Members will receive no compensation but will be reimbursed for authorized expenses.

As of current, the existing commission consists of:

1. 3 members withing City limits
2. 1 member outside of City limits

Additionally, under La Pine Code Sec. 2-124.:

(a)

No more than two members may engage principally in the buying, selling, or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, that engages principally in the buying, selling, or developing of real estate for profit.

(b)

No more than two members will be engaged in the same or similar occupation, business, trade, or profession. Being retired will not be considered an occupation within the meaning of this section.

As of current, the existing commission consists of:

1. 1 member engaged principally in the buying selling, selling, or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation, that engages principally in the buying, selling, or developing of real estate for profit.
2. 2 members who are principally retired.
3. 1 member who works in community services through the La Pine Parks and Recreation District.

Conclusion:

Both applicants live within city limits, and neither holds conflict with the rules surrounding employment as one is retired, and the other is self employed with a graphic design business. As such both are eligible for consideration.

Recommendation:

Please discuss the attributes and applications of each applicant and if persuaded to make an appointment please make the following motion:

Make a motion to appoint \_\_\_\_\_ to the Planning Commission, under the restrictions, rights, responsibilities, and privileges of Article V., Division 2. of the La Pine Code Ordinances. Follow with a second and a roll call vote.





# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board
- Planning Commission
- City of La Pine Budget Committee (must be a City Resident)
- Urban Renewal District Budget Committee (must be a City Resident)

### General Information

Name: Ross Tomlin

Address: 51925 Campfire Dr.

City: La Pine State: OR Zip Code: 97739 Phone Number: 503-801-4940

Email Address: rosst2023@icloud.com

Do you reside within the city limits of La Pine? yes

Statement indicating reason you would like to serve on this voluntary board, committee, or commission: \_\_\_\_\_

I have just retired from the coast. We are now in La Pine full-time and I want to get involved in the community

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission: \_\_\_\_\_

I was President of Tillamook Bay Community College and involved in community college management for over 20 years.

I have a lot of experience with large, complex budget management and development and strategic planning.

Current Occupation: Retired

### Volunteer History

Other volunteer committee, board, or commission experience: I have served on many different community boards and committees.

When: 2017-24 Organization: Economic Development Council of Tillamook County Board

Type of Organization: Economic Development activities

Address: Tillamook, OR Phone Number: 503-842-8222 x 2500

Role: Board Member

Describe activities and achievements: Overseeing economic development activities in Tillamook County; developed annual budget

When: 2017-24 Organization: Futures Council of Tillamook County

Type of Organization: Strategic Planning for the county of Tillamook

Address: Tillamook, OR Phone Number: 503-812-6993

Role: Board member representing the college and central Tillamook County

Describe activities and achievements: Worked with county commissioners to develop long term vision and plan for Tillamook County

When: 2017-24 Organization: NWRESD Board of Education

Type of Organization: Education Service District Board of Education

Address: Hillsboro, OR Phone Number: 503-312-6885

Role: Board member representing Higher Education. Served as Chair of the Board last year.

Describe activities and achievements: Approved annual budget, local service plan, strategic plan, and all board policies

**Other information/References**

How did you hear about this position? La Pine website

Do you have any neighbors, friends, or relatives presently working for the City of La Pine?  Yes  No. If yes, please list: \_\_\_\_\_

References: Name: Dr Paul Jarrell, President, TBCC Number: 503-842-8222 x1015

Name: Mary Faith Bell, Tillamook County Commissioner Number: 503-812-6993

Name: Laurie Chesley, President, COCC Number: 541-383-7201

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature:  Date: 2/26/24

Printed Name: Ross Tomlin



# City of La Pine

## Advisory Committee Application

Which Committee would you like to apply for? Please check as many as are applicable.

- Urban Renewal Agency Board
- Planning Commission
- City of La Pine Budget Committee (must be a City Resident)
- Urban Renewal District Budget Committee (must be a City Resident)

### General Information

Name: ANTHONY ACCINELLI

Address: 16478 BETTY DRIVE

City: LA PINE State: OR Zip Code: 97739 Phone Number: 503 752 2845

Email Address: anthonyaccinelli@gmail.com

Do you reside within the city limits of La Pine? Yes

Statement indicating reason you would like to serve on this voluntary board, committee, or commission: I am passionate about contributing to the betterment of our community and believe that serving on this committee provides meaningful opportunities for positive change.

Special skills, interest, and/or hobbies that you believe would bring value to your ability to serve on this board, committee, or commission: I'm an avid cyclist, skier, hiker, and outdoor enthusiast. I've been involved with cities that have welcomed and opposed growth, and therefore carry an unbiased view.

Current Occupation: BUSINESS OWNER, GRAPHIC DESIGN

### Volunteer History

Other volunteer committee, board, or commission experience: I've volunteered for the Boys & Girls Club of Marion & Polk counties along with recurring trips with COTA locally.

When: BGC 10+ years Organization: Boys & Girls Club

Type of Organization: Youth Outreach

Address: 1795 Summer St NE Phone Number: 503 581 7383

Role: Volunteer

Describe activities and achievements: Graphic design, fundraisers

When: 2022 / 2023 Organization: COTA

Type of Organization: Trail maintenance

Address: NA Phone Number: NA

Role: Volunteer

Describe activities and achievements: Digging and maintaining trails around Central Oregon including La Pine State Park

When: \_\_\_\_\_ Organization: \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Role: \_\_\_\_\_

Describe activities and achievements: \_\_\_\_\_

**Other information/References**

How did you hear about this position? Geoff Wullschlager

Do you have any neighbors, friends, or relatives presently working for the City of La Pine?  Yes  No. If yes, please

list: Geoff Wullschlager

References: Name: Sue Bloom Number: 503 930 6587

Name: Sarah Beyer Number: 435 655 1689

Name: Conner Schweitzer Number: 541 977 1353

My signature affirms that the information contained in this application is true to the best of my knowledge. I understand and agree that any misrepresentation and/or omission of facts are cause for my removal from the board, committee, or commission to which I am appointed to. I further understand and agree that City policy requires disclosure of actual or potential conflicts of interest by persons appointed by the City Council to any committee. All information and/or documentation related to service on this board, committee or commission is subject to public records law disclosure, except as otherwise provided under applicable law.

Signature:  Date: 3/19/24

Printed Name: Anthony Accinelli