



**CITY OF LA PINE, OREGON
CITY COUNCIL REGULAR MEETING
MEETING**

Wednesday, March 22, 2023, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/86344373127>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS:

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

ADDED AGENDA ITEMS:

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

CONSENT AGENDA:

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- 1. Regular City Council Meeting Minutes (meeting minutes will be reviewed at the first Regular Council meeting of April)**

PRESENTATIONS:

None.

PUBLIC HEARING:

None.

OLD BUSINESS:

- 1. Ordinance 2023-01 Draft (Second Reading)
 - a. Staff Report.....4.
 - b. Draft Ordinance.....6.

NEW BUSINESS:

- 1. City Council Appointment(s)
 - a. Staff Report.....15.
 - b. Appointment applicants
 - i. Mr. Jeff Poteet
 - 1. Application.....17.
 - 2. Questionnaire.....18.
 - 3. Resume.....19.
 - ii. Ms. Karen Morse
 - 1. Application.....21.
 - 2. Questionnaire.....23.
 - 3. Resume.....24.
 - iii. Oath of Office (if necessary)31.
 - c. Student applicant
 - i. Mr. Dillon Marston
 - 1. Application.....32.
 - 2. Questionnaire.....33.
 - ii. Oath of Office (if necessary)34.

PUBLIC COMMENTS:

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

STAFF COMMENTS

MAYOR & COUNCIL COMMENTS

ADJOURMENT

EXECUTIVE SESSION:

None

EXECUTIVE SESSION

The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive

session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session.



CITY OF LA PINE

STAFF REPORT

Meeting Date: March 22, 2023

TO: City Council

FROM: Geoff Wullschlager, City Manager 

SUBJECT: Extension of Midstate Franchise Agreement (Ordinance- **2nd Reading**)

<input type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Ordinance
<input type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction: Please see below

Councilors:

The City of La Pine granted a franchise agreement to Midstate Electric Cooperative, Inc. for the right to place, erect, and maintain poles, wires, and other appliances and conductors for the transmission and distribution of electricity in, on, and under the streets, alleys, avenues, thoroughfares, and public highways (right of way) in the City of La Pine, for the purpose of generating, transmitting, and distributing electricity, by way of City Ordinance 2011-02. The term of this agreement ran through July 1, 2021, and has since expired. Additionally, Attachment A. of Ordinance 2011-02. "Midstate Policy #127, Vegetation Management", has been replaced by "Midstate Policy #308 Vegetation Management/Right-Of-Way And Easement Requirements", as internal Midstate Electric Cooperative, Inc. policy.

For ongoing operations and due to the feasibility of the original franchise agreement, the agreement should be extended through July 1, 2024 to provide both organizations ample opportunity for review and negotiation should either entity request such.

As of the date of this staff report, Midstate Electric Cooperative, Inc. staff have indicated that Midstate Electric Cooperative, Inc. is commensurate with the proposal of an extension.

Action:

As this is an ordinance proposal, under City of La Pine code, and under current constraints:

1. Approval is required by a majority of the Council at two meetings.
2. Any substantive amendment to a proposed ordinance must be read aloud or made available in writing to the public before the council adopts the ordinance at that meeting.
3. After the adoption of an ordinance, the vote of each member must be entered into the council minutes.

If the Council accepts the Ordinance as proposed, please initiate approval by having a sitting member make a motion to approve **“Ordinance 2023-01, AN ORDINANCE GRANTING MIDSTATE ELECTRIC COOPERATIVE, INC. THE RIGHT AND FRANCHISE TO PLACE, ERECT, AND MAINTAIN POLES, WIRES AND OTHER APPLIANCES AND CONDUCTORS FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRCITY IN, ON, AND UNDER THE STREETS, ALLEYS, AVENUES, THROUGHOFARES, AND PUBLIC HIGHWAYS IN THE CITY OF LA PINE, OREGON, FOR THE PURPOSE OF GENERATING, TRANSMITTING, AND DISTRIBUTING ELECTRICITY.”**

Follow this motion with a second by a sitting member, and then hold a roll call vote of all members present.

PROPOSED ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING THE CITY OF LA PINE ORDINANCE NO. 2011-02 “AN ORDINANCE GRANTING MIDSTATE ELECTRIC COOPERATIVE, INC. THE RIGHT AND FRANCHISE TO PLACE, ERECT, AND MAINTAIN POLES, WIRES AND OTHER APPLIANCES AND CONDUCTORS FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRICITY IN, ON, AND UNDER THE STREETS, ALLEYS, AVENUES, THOROUGHFARES, AND PUBLIC HIGHWAYS IN THE CITY OF LA PINE, OREGON, FOR THE PURPOSE OF GENERATING, TRANSMITTING, AND DISTRIBUTING ELECTRICITY.”

THE CITY OF LA PINE ORDAINS AS FOLLOWS:

Section 1. Section 6.1 of the City of La Pine Ordinance No. 2011-02 is hereby amended to extend the term of Ordinance No. 2011-02, and the electric franchise rights granted to Midstate Electric Cooperative, Inc. thereunder, from July 1, 2021, through July 1, 2024.

Section 2. Exhibit A, Midstate Policy No. 127, of City of La Pine Ordinance No. 2011-02 is hereby deleted and replaced by Exhibit A, Midstate Policy No. 308 (attached hereto)

This Ordinance was PASSED by the City Council by a vote of ___ for and ___ against and APPROVED by the Mayor on this ___ day of ___, 2023.

Mayor, Daniel Richer

ATTEST:

Interim City Recorder, Geoff Wullschlager

ACCEPTED BY:
Midstate Electric Cooperative, Inc.
an Oregon cooperative

General Manager, Jim Anderson

Dated: _____

1st Reading:
2nd Reading:
Council Action

SUBJECT: VEGETATION MANAGEMENT/RIGHT-OF-WAY AND EASEMENT REQUIREMENTS

RESPONSIBILITY: GENERAL MANAGER / ENGINEERING & OPERATIONS MANAGER; are responsible for administering this policy and for recommending to the Board of Directors or its committee any changes deemed necessary.

PURPOSE: To provide safe and reliable service, the following requirements must be satisfied when performing vegetation management activities and before Midstate Electric Cooperative (MEC) will commence constructions of facilities on rights-of-way or easements.

GENERAL SPECIFICATIONS FOR RIGHT-OF-WAY AND EASEMENT CLEARING:

1. Wider easements mean greater system reliability (i.e., fewer trees can fall into the lines causing outages).
 - a. Overhead: Width of rights-of-way and easements shall be not less than 15 feet on either side of the center line of a pole unless otherwise specified by Midstate Electric.
 - b. Underground: Width of rights-of-way and easements shall be not less than 7.5 feet on either side of the trench unless otherwise specified by Midstate Electric.
2. Right-of-way to be cleared by party requesting service prior to any construction after Midstate Electric has approved the route.
3. All brush in excess of two feet in height shall be removed. No brush pile shall be left within the right-of-way.
4. The maximum allowable stump height is three inches.
5. Trees or brush which prevent access by MEC crews to install facilities may require removal as specified by MEC.

GENERAL SPECIFICATIONS FOR RIGHT-OF-WAY AND EASEMENT RECLEARING:

Rights-of-way and easements will be re-cleared of natural growth by MEC to original specifications for transmission and distribution lines at no charge to the property owner.

1. Transmission lines will have a minimum clearance of ten feet in all directions from live conductors.
2. Distribution lines will have a minimum of five feet of clearance in all directions from live conductors.
3. The maximum allowable stump height is three inches.
4. Trees or brush which prevents access by MEC crews to maintain facilities and perform necessary vegetation management may require removal as specified by MEC.

SUBDIVISIONS AND DEVELOPMENTS:

1. A proposed Subdivision plat as required by the County shall be provided to Midstate Electric Cooperative for easement review. Midstate will review all power line easements and identify required additional easements prior to granting approval. A final recorded Subdivision including all required easements shall be provided to Midstate Electric after final approval and recording.
2. Only front and side lot easements normally will be permitted.
3. Easements are preferred on the north and east sides of the streets due to prevailing winds. Easements should be made on both sides of the street to facilitate planning of the power line route. Only one side will have to be cleared.

INSPECTION:

Midstate will conduct an acceptance inspection for all new subdivisions, developments, and new services. The applicant will be notified in writing of acceptance or rejection of the right-of-way.

ACQUISITION OF RIGHT-OF-WAY:

1. Transmission right-of-way shall be acquired by the Cooperative and/or its designee in conformance with Oregon law.
2. Distribution right-of-way will be acquired by the owner requesting electric service at the owner's sole cost, even if right of way must cross property owned by others to obtain such service.
3. No owner will be paid compensation to cross his own lands to receive service.

VEGETATION MANAGEMENT:

1. MEC shall have the right of access to its rights-of-way/easements to cut, trim and control the growth of trees and vegetation that will interfere or endanger the public or the operation and maintenance of MEC's power lines or systems.
2. Pruning and clearing shall be consistent with the following specification where applicable. Trees and vegetation will be cut within three (3) inches of the ground when wholly removed.
3. Clearances:
 - a. Transmission lines shall have a minimum clearance of ten feet in all directions.
 - b. Primary Distribution lines shall have a minimum clearance of five feet in all directions.
 - c. Trees should be trimmed to the extent that the designated minimum clearan will be kept free of tree growth until the next scheduled trimming cycle.
 - d. The necessary clearance of supply lines to trees is determined by:
 - i. Voltage, location, and importance of the line

- ii. The height of the poles and line
 - iii. The growth habit and final appearance of the trees
 - iv. Combined movement of the trees and conductors under adverse weather conditions
 - v. Sag of conductors at elevated temperatures
4. MEC employees or contractors will notify landowners of routine cutting within rights-of-way/easements located on private property, either by personal contact, door hanger, phone, or mail. Notification shall include:
- a. Midstate Electric's intent to prune or remove vegetation on the property
 - b. Brief statement of the nature of the work to be performed and the reason the work is needed
 - c. An estimate of the timeframe when the work will occur
 - d. How to contact MEC - Work within public rights-of-way/easements shall not require adjacent property owner notification, only federal, state, county, or city approval, when applicable
5. MEC removes debris except in the following cases:
- a. Midstate Electric employees or contractors shall not clean up debris resulting from storm damage or emergency pruning
 - b. MEC shall not clean up debris resulting from any member-requested work
 - c. It shall be the responsibility of the member to dispose of any wood, except as otherwise provided in this policy. Stump removal is also the responsibility of the member
6. Tree and Vegetation Removal. All species located directly under the line that have a maturity height exceeding 15 feet should be removed at ground level. Tree removal is especially important under the following conditions:
- a. Trees located in school yards, playgrounds, parks, back lot construction or other areas which children and adults may easily climb and contact overhead conductors
 - b. Trees that have been topped under existing circuits which have no chance for a reasonable, natural development
 - c. Trees that are unsightly because of excessive trimming and cannot be economically re-pruned
 - d. Trees in rural areas along county and state roads which would eventually reach a primary or transmission line
 - e. Fast growing species located in suburban and urban areas, near homes or in landscaped areas which will eventually grow into transmission or distribution lines

- f. Trees, both live and dead, which are leaning toward the line and would reach the line when falling
7. MEC provides members the following options, **at member's expense**, for tree clearing on main lines, provided it is feasible, and does not compromise the reliability of the lines:
- a. The member may have the tree trimmed less, but more frequently than the normal standards so long as the clearance is maintained for the duration of the trimming cycle.
 - b. The member may have the overhead line converted to underground
 - c. The member may have the overhead line relocated to another area
8. Where refusal compromises reliability to other customers or public safety, MEC's staff is directed to aggressively pursue legal remedies. ORS 758.282 provides immunity from civil liabilities for pruning or removing vegetation that is growing on property on which electric facilities are located, or growing on property that is adjacent to property on which electric facilities are located, if the pruning or removal is consistent with the notice to landowners and the policies of the Public Utility Commission and local ordinances and if vegetation has come in contact with or damaged the lines and pruning or removal is necessary to protect life or property or to restore electric service.

COMPLIANCE OBLIGATION:

MEC is required by multiple regulatory agencies to remove vegetation to comply with clearance requirements, which vary depending on voltage. These regulations include, but are not limited to Oregon Administrative Rules, Oregon Occupational Health and Safety Administration Rules and the National Electric Safety Committee Rules.

MEMBERS REQUEST FOR VEGETATION REMOVAL OUTSIDE OF EXISTING RIGHT-OF-WAY/EASEMENT:

MEC is committed to the safety of its members and will assist with the removal of vegetation where appropriate, at no cost to member. MEC also strongly encourages members identifying and reporting potentially hazardous trees and conditions outside of the right-of-way that threaten public safety and system reliability.

- 1. The member is responsible for any clean up and the removal of all non-threatening vegetation to MEC facilities
- 2. All pre-arranged work will be scheduled during normal working hours
- 3. MEC will not remove or prune a tree where the liability is greater for damage to personal property than a hazard to electrical facilities
- 4. MEC requires a five (5) day advance notice for removing trees
 - a. Services. Members are responsible for maintaining clearance to service lines. MEC shall lower the service line and re-attach once vegetation is removed
 - b. Primary and Transmission Conductors. Midstate Electric will:

- i. Evaluate the situation for hazards to facilities
- ii. Strive to maintain service to existing customers
- iii. Look for alternatives to lowering any primary lines
- iv. Arrange for Midstate Electric employees or contractors to remove any vegetation hazardous to Midstate Electric facilities

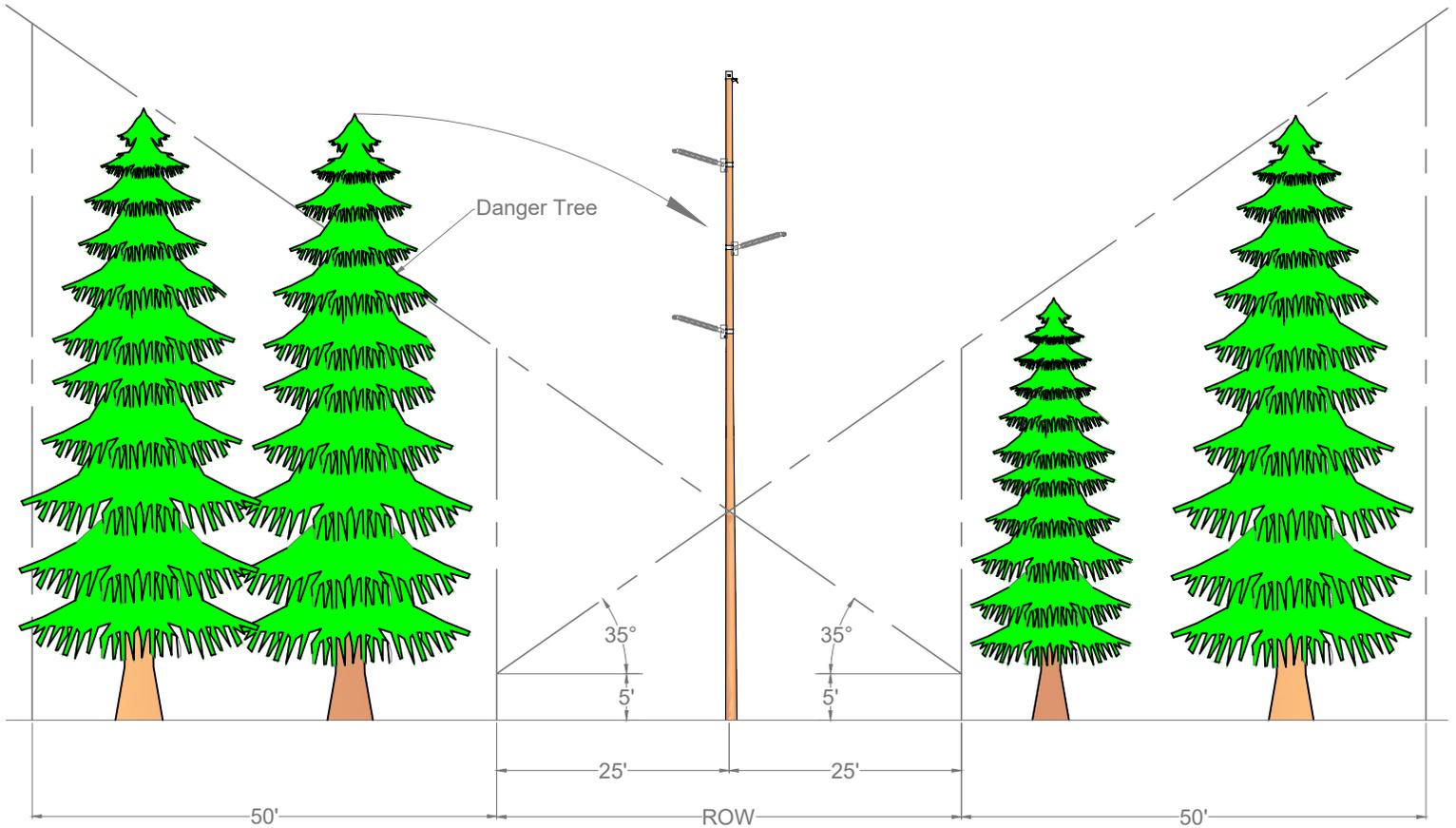
Policy 305 Originally Approved 8/2008

Last Reviewed: 2/2019

Policy 307 Originally Approved 7/25/1994

Last Reviewed: 6/2018

APPROVED: 
DATE: August 23, 2021



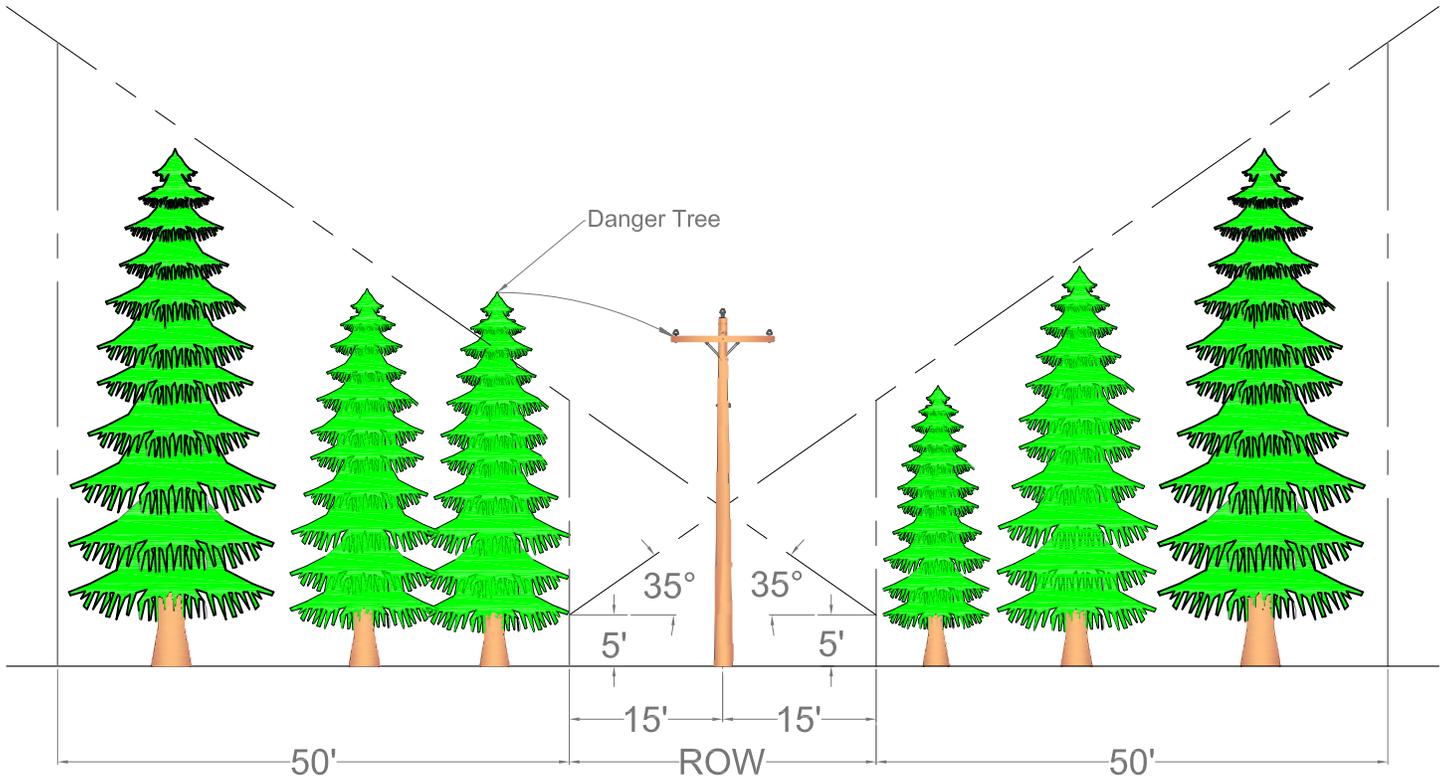
Note:

- 1) A 35° Angle at 5' height located at the ROW boundary identifies Hazard Trees that could potentially fall and hit the Transmission Line resulting in a Forest Fire. Corrective action can then be implemented to eliminate the Hazard.
- 2) Typical Transmission Pole 80 feet in length, 70 feet is above grade.
- 3) Wire spacing minimum 120 inches Phase to Sheild Wire.
- 4) Wire spacing minimum 177 inches Phase to Phase.

50ft Transmission ROW
Danger Tree Removal



0			Scale N/A	ROW-TRAN	13
REV	DESCRIPTION	DATE	8/10/2016		Transmission
Approved					



Note:

- 1) A 35° Angle at 5' height located at the ROW boundary identifies Hazard Trees that could potentially fall and hit the Distribution Line resulting in a Forest Fire. Corrective action can then be implemented to eliminate the Hazard.
- 2) Typical Distribution Pole 40 feet in length, 34 feet is above grade.
- 3) Wire spacing minimum 62 inches Phase to Phase.
- 4) Wire spacing minimum 107 inches Phase to Ground.

30ft Distribution ROW
Danger Tree Removal



0			Scale N/A	ROW-DIST	14 Distribution
REV	DESCRIPTION	DATE	9/2/2015		
	Approved				



CITY OF LA PINE

STAFF REPORT

Meeting Date: March 22, 2023
TO: City Council
FROM: Geoff Wullschlager, City Manager 
SUBJECT: City Council Appointment(s)

- | | | | |
|-------------------------------------|-------------------------|--------------------------|-----------------------------------|
| <input type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input checked="" type="checkbox"/> | Formal Motion | <input type="checkbox"/> | Other/Direction: Please see below |

Councilors:

The current Council has the following vacancies:

1. Open Seat – This seat was vacated at the end of the 2022 year and was made available to the write in candidate (as it was not pursued by registered electoral candidates) receiving the requisite minimum write in votes following the 2022 General Election. The majority write in candidate declined the position after consideration and the Council is now presented with two eligible candidates meeting the requirements as established in the La Pine City Charter.

Action:

Sitting Councilmembers are directed to the attached applications, questionnaire responses, and professional histories of each candidate. Please review and discuss the qualifications of the applicants. If any sitting member with voting authority would like to nominate a candidate, please:

- a. Make a motion of “I nominate _____ for appointment to the office of City Councilor, for the remainder of the 2022-2026 term.”.
- b. This should be followed by a second of “I second the nomination of _____ for appointment to the office of City Councilor, for the remainder of the 2022-2026 term.”.
- c. A roll call vote should then be called by the Mayor or presiding officer.
- d. Oath of Office may be administered with the following consideration(s):
 1. Candidate Poteet will not have fulfilled residency requirements until 04.11.23 and therefore may not assume the seat until after that date.
 2. Candidate Morse has fulfilled residency requirements at current date and may assume seat immediately.

2. Student Councilor* – The Mayor determined that the Council Body would best serve, and be representative of the community, with the re-introduction of the Student Councilor position. As of the date of the 03.22.23 meeting, the City has received one application which was presented to Council at the 03.08.23 meeting.

Action:

- a. Make a motion of “I nominate _____for appointment to the office of Student City Councilor, for the remainder of the 2022-2026 term.”.
- b. This should be followed by a second of “I second the nomination of _____ for appointment to the office of Student City Councilor, for the remainder of the 2022-2026 term.”.
- c. A roll call vote should then be called by the Mayor or presiding officer.
- d. If the Council is so inclined, and the appointed member is present, the Oath of Office may be administered.

*The Student Councilor position is honorary and does not carry voting authority or legislative/judicial discretion.



LA PINE CITY COUNCILOR APPLICATION

Jeffrey Brian Poteet
Applicant's Full Name

51777 Fordham Drive, La Pine, OR 97739
Street Address

51777 Fordham Drive, La Pine, OR 97739
Mailing Address

541-410-9502
Home Phone

541-388-0404
Work Phone

503-593-9523
Cell Phone

jeffpoteet@hotmail.com
Email Address

Real Estate Broker / Small Business Owner _____ Windermere Central OR Real Estate/Brand Timbre LLC
Current Occupation Present Employer

<u>Occupational/Educational Background</u>	<u>Degrees</u>	<u>Years in this Field</u>
<i>See attached Resume</i>		

On a separate sheet(s), please type or print legibly answers to the following questions: *See attached*

1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? _____ hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 1/1/2023 Signature: *Jeffrey Poteet*

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739



La Pine City Councilor Application Questionnaire

1. Why do you want to be a City Councilor?

I am a 4th generation Oregonian and I am committed to the communities where I live. I care about the residents of Central Oregon, and want to be a part of shaping the future of La Pine, while helping preserve the life and lifestyles of the people who make this a great city to live in.

2. What talents, skills, or abilities would you bring to the City Council?

Over 30 years working in business and business development, community relations, client services and business strategy. Created and managed a non-profit fund supporting music education in public schools for over 10 years and have remained supportive in community based programs while living full time in Central Oregon since 2016.

3. What are your expectations for the City?

My hope is that the residents and city government of La Pine are open and interested in the organic growth and evolution of the community, while preserving the nature of what makes this a great place to live.

4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings? ***Yes. I am interested and willing to help support and represent the city in any way that is beneficial to the city government and local city residents.***

5. How much time can you devote to this position on a monthly basis? ***As much as is needed*** hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 1/1/2023 Signature: _____

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

Jeff Poteet
51777 Fordham Drive
La Pine, OR 97739
Cell: 503.593.9523
[linkedin.com/in/jeffpoteet](https://www.linkedin.com/in/jeffpoteet)

OBJECTIVE

An experienced professional with over 30 years of experience working with large corporations, as well as local independent companies, non-profit organizations and individuals. Areas of expertise in business and business development, client services, account management, marketing and advertising, hospitality, sales management, sponsorships, cause marketing and event marketing programs.

CORE COMPETENCIES.

- Solid history of business, marketing and sales success with local and national organizations
- Extensive client services and business development background
- Proven ability to develop opportunities in new market areas
- Strong analytical skills, with the ability to coordinate the efforts of many to meet organizational goals
- Group leader / team member
- Ethical, energetic, entrepreneurial

EXPERIENCE

Real Estate Agent, April 2021 - Present

Windermere Central Oregon Real Estate

Working independently as a Realtor with Windermere Real Estate to help clients navigate the complex process of buying and selling their homes and investment properties. Responsibilities include developing comparative market analysis, market research, contract development and negotiations, marketing, inspections, open house events, understanding codes and standards, and managing each step of the real estate transaction from start to finish.

Notable Accomplishments:

- Secured and/or participated in over 20 finalized transactions in first 14 months as a Realtor
- Represented over \$5M in transactional revenue in 2021-2022
- COAR Community Outreach and Professional Network committee member for 2022-2023

Principal, Director, Business Development and Client Services November 2010 - Present

Brand Timbre LLC

Lead the account service efforts for audio branding agency: developing integrated marketing platforms to promote our clients' sonic identities, and then manage the sound-driven branding campaigns we've designed to enhance their customers' brand experience.

Notable Accomplishments:

- Handle day to day operations, project management, account management and business development for boutique audio branding agency. Manage annual budgets, P&L, billing, contracts and vendor relations.
- Generated nearly \$4M in new agency revenue
- Secured multiple vendor/affiliate relationships, including Mood Media, Playnetwork and Audio Network

Director, Business Development and Client Services January 2010 - November 2010

Rumblefish Sonic Branding

Rumblefish works at the brand level to develop comprehensive strategies for deploying music and sound purposefully and cohesively across all communication channels.

Notable Accomplishments:

- Created net new business opportunities with Blue Shield, Kaiser Permanente, Mountain Hardware and AAA
- Co-designed innovative marketing program for healthcare industry. Managed campaign launch in early 2011
- Secured multiple creative vendor relationships, decreasing internal expenditures by over 50%

Director, Business Development November 2008 – July 2009

PBJS, Inc (a subsidiary of Publicis Groupe)

PBJS is a data-driven creative agency providing live experiences and online advertising services to some of the world's best known brands including Microsoft, AT&T, Samsung, Intel and Sephora USA.

Notable Accomplishments:

- Key contributor on winning presentations for Samsung, and The Bill & Melinda Gates Foundation
- Developed new and incremental business opportunities for world class boutique creative ad agency
- Increased database contacts from less than 150 to over 10,000 in less than 6 months

Contract/Consulting Engagements July 2006 - November 2008

- **PayScale** – *Interactive B to C / B to B content provider: Director, Content Syndication*

- **AdUp, Inc.** – *Online Advertising Network / Search Aggregator: Director, Online Advertising*

- **LION New Media** – *Interactive Advertising Agency / Agency Services: Senior Marketing Consultant*

- **Gibson Guitars** – *Global music manufacturer: Consultant, Entertainment Relations*

Station Manager / Local Sales Manager / Major Accounts Executive

Entercom Communications, Rose City Radio, Clear Channel, Radio Disney

Notable Accomplishments:

- Responsible for P&L, training, mentoring and monitoring all aspects of station operations
- Managed local sales efforts for \$5M radio station
- Successfully developed and maintained multiple national accounts including: *Pepsi Cola, McDonalds, Mitsubishi, Corona, Coors Brewing Company, Dr. Martens, Toyota, Guinness Import Company, US Air Force, Car Toys, T-Mobile, Taco Bell, Microsoft, Regence BlueShield, Gibson*

VOLUNTEER EXPERIENCE

Board Member August 2022 – Present

Central Oregon Youth Orchestra – COYO

Newest appointed board member for the Central Oregon Youth Orchestra, a Central Oregon based organization that provides expert music instruction and performances to an ever evolving group of over 45 youth musicians.

On-air radio host November 2014 – June 2020

Opbmusic - Oregon Public Broadcasting

Curate and produce 3 hour music program as a volunteer DJ on opbmusic.org. Responsibilities include assembling playlists, developing and delivering artist notes, editing segues, voice tracking.

Co-Founder – First Octave, 1997 - 2007

Portland Schools Foundation

Developed a non-profit fund dedicated to music education in Portland public schools. Since 1998 the fund has received and distributed over \$755,000 in grants and in-kind contributions.

- Responsible for delivering cash awards to over 50 individual school programs
- Received direct support grant from the Oregon Community Foundation, one of Oregon's largest non-profit funding sources

EDUCATION

North Seattle Community College COM/BUS/Media, 2007-2008 – Major: Integrated & New Media

Studies in Communication, Business and Media. Program involves an innovative combination of training and studies designed to enhance and optimize an individual's preparation for positions in media management, marketing, sales, public information, news, media design and production.

Mt. Hood Community College - AAS, 1989-1992 - Major: Mass Communications & Broadcasting

MHCC's Integrated Media's Broadcasting program offered hands-on classes to become proficient with industry standard tools and practice in the fields of broadcasting and audio production. This was the basis for developing an understanding of the concepts behind the production of audio for other disciplines such as film and video, music and multimedia.

Mt. Hood Community College – Part time Teaching Faculty, 2005 – Radio Advertising Sales and Marketing

Developed class curriculum and instructed weekly Advertising/Marketing class to graduating students of the Broadcast Communications program at MHCC.



LA PINE CITY COUNCILOR
APPLICATION

KAREN Morse

Applicant's Full Name

16670 Willow Lane Lapine, Or.97739

Street Address

P.O. Box 1362

Mailing Address

541-419-2852

Home Phone

Work Phone

Cell Phone

Karenmorse04@msn.com

Email Address

Retired /Summer wildland fire support contractor

Current Occupation

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

Forestry/Wildland fire
summer after retirement

34 years full time and 7yrs

see attached

On a separate sheet(s), please type or print legibly answers to the following questions:

1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? _____ hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/13/23 Signature: Karen Morse

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

1. Why do you want to be a city councilor?

I have strong ties to the community and Oregon. My family on both sides came to Oregon in wagons to settle in the Willamette valley. I have owned my home here in Lapine since July 1986 . I had moved from the F.S. bunkhouse in Crescent. I have a strong sense of community and home after raising my children and have a grandchild here now.

2. What talents ,skills ,or abilities would you bring to the City Council?

I have skills developed in leadership roles in fire management and working with community service and youth programs. I have done many volunteer projects also working with contractors as a representative for the Forest Service. I have experience as a Level 2 law enforcement as part of my duties and working within public as a F.S. contact.

3. What are your expectations for the city.

I would like to see Lapine continue to have measured growth, blending within our urban interface and our nearby plentiful natural resources nearby that provide the community with income from the many visitors. To build a community with opportunity for its youth and their futures.

4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?

Yes

5. How much time can you devote this position on a monthly basis?

I am retired and would say I have plenty of time to devote to the cause.

WORK EXPERIENCE

Forestry Technician (Lead Engine Operator)-0462

US Forest Service, D.N.F., Bend/Ft. Rock R.D

Deschutes Market Rd

Bend OR 97701 GS 6 04/2001-07/2006

Dates:04/2001-Present

Grade Levels: GS 7 from 07/23/2006

Supervisor: Kevin Stock

- Supervisor of a Type 6 Engine Module in areas with the added complexities of wild land - urban interface, including proximity of high-value improvements, and regular and reoccurring all-hazard incidents and frequent interagency jurisdictional issues and coordination issues. While serving in these duties I act either as a Type 4 Incident Commander or a Single Resource Boss (Engine). I also possess other Incident Qualifications allowing me to serve in various other Incident Resource Positions.
- Possess Commercial driver's license (CDL-Class A). Responsible for the day-to-day operation of the fire engine module, prepares schedules and work plans, and sets work priorities.
- Develops and implements training programs to comply with policy and regulations. Training provided includes methods and techniques of fire suppression and control utilizing the engine capabilities, ground tactics, and the use of hand tools.
- Identifies and analyzes fire factors involved on these incidents and planned appropriate methods of control and revises and/or develops approaches in view of specific incident conditions, advising dispatch of fire situation and the need for additional resources.
- Initiate safety-training programs in compliance with applicable requirements.
- Directs pre-suppression duties requiring the use of basic analytical methods to identify interrelationships among data for fire management plans. Directs project work in support of management such as prescribed fire, development of burn plans, fuel inventory, pre-attack planning, brush disposal, fuels preparation and disposal. Serves as a qualified Ignitions Boss in support of burn program. Supervises crews in performing a variety of work in support of district programs.
- Gather data and assist with fuels planning operations.
- Develops and implements physical training program for crewmembers.

Equipment Operator/seasonal -0462

US Forest Service, D.N.F., Bend/ Ft. Rock R.D. 63095 Deschutes Market. Rd.

Bend, OR 97701

Phone: (541) 383-5670

Dates: 03/2003- Present

Off fire season worked 4-6 months annually

Supervisor: John Erwert

- Operated Heavy Equipment used for fuels reduction and small-scale thinning projects in support of the district's fuels/fire, timber and silvicultural departments. Equipment used include John Deere 6430 Tractor with a mower and an ASV/Skid steer with various implements used for mowing, shearing and skidding trees.
- Constructed fire line in support of the districts prescribed burning implementation.

Karen M. Morse P.O. Box 1362 La Pine, OR 97739 (541) 419-2852

- Operate Dozer pilling brush, subsoiling and blading open roads, work is performed in all types of adverse terrain. Moved earth or snow on mountains and on steep slopes close and adjacent to obstacles, and in adverse conditions.
- Worked independently evaluating and interpreting resource objectives, analyzing and choosing the best course of action to meet the objective using heavy equipment and often revising plan if needed.
- Responsible for and preformed both routine minor and major repairs on equipment. Kept daily accomplishment records and ordered necessary parts or repair.

Engineering Equipment Operator-WG-8-5716

US Forest Service, Deschutes N.F. Bend/Ft. Rock R.D.-COFMS 63095 Deschutes Market. Rd.

Bend, OR. 97701

Phone: (541) 383-4737

Dates:6/20/10-10/9/2010

Grades: WG-8

Supervisor: Shannon Evans

- Served as a primary dozer operator of a fire dozer initial attack unit in fire suppression work such as plowing or blading control lines and mop up. Work was performed in forested terrain. When not engaged in fire control activities, I performed project work such as constructing control lines for controlled burns.
- Operated heavy equipment used for fuels management and forest health restoration through mechanical reduction of brush and small trees in conjunction with others, as well as on teams with firefighters in wildland fire suppression and prescribed fire operations.
- Operated Heavy Equipment used for fuels reduction and small-scale thinning projects in support of the district's fuels/fire, timber and silvicultural departments. Equipment used include John Deere 6430 Tractor with a mower and a ASV/Skid steer with various implements used for mowing, shearing and skidding trees.
- Constructed fire line in support of the districts prescribed burning implementation.
- Operate Dozer pilling brush, subsoiling and blading open roads, work is performed in all types of adverse terrain. Moved earth or snow on mountains and on steep slopes close and adjacent to obstacles, and in adverse conditions.
- Worked independently evaluating and interpreting resource objectives, analyzing and choosing the best course of action to meet the objective using heavy equipment and often revising plan if needed.
- Responsible for and preformed both routine minor and major repairs on equipment. Kept daily accomplishment records and ordered necessary parts or repair.

Forestry Technician (Assistant Engine Operator)-0462

US Forest Service, D.N.F., Bend/Ft. Rock R.D. 63095 Deschutes Market Rd.

Bend, OR 97701

Phone: (541)433-3203

Dates: 04/1995 - 04/2001

Grade Level: GS 5 Hours per week: 40+

Supervisor: Tim Pratt (Retired)

- Detailed into Lead Engine Operator position during fire seasons of 1995 and 2000.
- Engine Assistant Leader on a Type 6 Engine.

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- Operate engine and direct crewmembers during initial attack response and fire suppression operations.
- Provide on the job training in methods and techniques of fire suppression and control utilizing the engine capabilities, ground tactics, and the use of hand tools.
- Analyzed fire factors involved and planned appropriate methods of control, advising dispatch of fire situations and the need for additional resources.
- Initiate safety-training programs.
- Assisted in the prescribed fire fuels treatment program, ignitions and holding operations of broadcast burns and pile burning.
- Assisted in fuels data collection and fuels treatment planning.

Forestry Technician (Recreation Maintenance Crew Leader)

US Forest Service, D.N.F., Bend/Ft. Rock R.D. 63095 Deschutes Market. Rd.
Bend, OR. 97701

Dates: 10/1993-10/1994

Grade Level: GS 5 Hours per week: 40+

Supervisor: Vicky Ramming

Phone: (541) 383-4000

- Responsible for directing and leading day-to-day work assignments and maintenance projects for field personnel involved with Recreational use Facilities.
- Performed Contracting Officer Representative duties for district recreation operation and maintenance contract compliance.
- Developed safety hazard analysis of district use areas.
- Assisted district fire suppression operations.
- Operate John Deere tractor and Tree spade in construction of developed and undeveloped sites. Helping to design and implement construction of sites by transplanting large trees, installing barriers and installing water systems.

Green Prairie Ranch Equipment operator

La Pine, OR

Dates:03/1990-08/1994

Hours: less than 20 per week

Supervisor: Howard Miltenberger

- Operate various types of equipment in ranch and hay production work, in support of family owned business.
- Prepping fields harvesting hay and constructing/maintaining irrigation system.
- Operate John Deere 120HP farm tractor with multiple attachments. I also operated a Backhoe when we put in water drops and flood gates in the canal system.

Forestry Technician (Wild and Scenic River Guard} - 0462

U.S. Forest Service D.N.F., Bend Dist.

1230 N.E. Third St. Suite #A262 Bend, OR. 97701

Phone: (541) 433-5359

Dates: 11/1989 - 10/1992

Grade Level: GS 4 Hours per week: 40+

Supervisor: Chris Sabo

Phone: (541) 383-4000

Karen M. Morse P.O. Box 1362 La Pine, OR 97739 (541) 419-2852

- Provide Law Enforcement serving as a Level 2 Forest Protection Officer making public contacts on the newly designated Deschutes River Wild and Scenic River. Ensuring Forest Regulations are known and practiced by users. Assisted in Law enforcement of the district firewood use program.
- Provide feedback and information to superiors about closure needs and use studies. Installing and maintaining measures for upgrading and maintenance of both facilities and dispersed user areas.
- Developed rehabilitation and improvement plans for recreation sites.
- Lead a crew of employees in recreation maintenance and vegetation rehabilitation.
- Lead volunteer groups in completion of re-construction of campgrounds and building of ski shelters.
- Supervised community service crews during various projects.
- Survey and collect use data for planning and use studies of recreational use areas.

Skidder Operator

La Pine Equipment

52366 Huntington Rd. La Pine, OR

Dates: 11/1991-05/1992

Pay 10.00 Per/hr Hours per week: 40

Supervisor: Mike Shields

- Skid Logs with skidder and swing boom grapple machine to decking area. Provide maintenance to machine and minor repairs.

Forestry Technician (Fire Engine Personnel) - 0462

U.S. Forest Service Deschutes N.F. Crescent R.D.

Crescent, OR. 97733

Phone: (541) 420-8500

(Fire Seasons) Dates: 06/1984 - 04/1988

Grade Level: GS 4 Hours per week: 40+

Supervisor: Kerry Lackey

Phone: (541) 383-5685

- Worked in fire suppression as engine assistant and as fire personnel on a Type 6 Engine module support engine.
- Provide initial attack response and determine need and course of action for fire suppression.
- Construct fire line and utilize engine and tactical methods to control fire.
- Provide BD - Broadcast and pile burning support.
- Stand improvement and thinning.
- Assist timber department in sale layout, tree marking and traversing, and timber cruising.

EDUCATION

Oregon State University

Corvallis, OR.

Major: Forestry Management

16 Credit hours

- 201 Botany
- FIII Intro to Forestry
- 111 Speech
- 124 Speech

Central Oregon Community College

Bend, OR. 97301

Major: Wild land Fire Sciences

49.5 Credit Hours earned in 1996- Present

- FE 222B Forest Engineering II
- Fire Science Courses

JOB-RELATED SKILLS

- Tremble G.P.S. Layout of unit and fire perimeter boundary and mapping skills.
- Heavy Equipment Operator and Transport Operator

I.QB-RELATED CERTIFICATES AND LICENSES

- Licensed COL/ TRANS 360 (tank and air brake endorsement, trailer transport)
- Government Licenses: Class A CDL, ATV ignitions use, trailer, mower-tractor, red-lights and sirens, dozer operator, ASV Skid steer operator
- Level II Forest Protection Officer
- First-Aid/ CPR
- Certified to administer Epinephrine
- Contracting Officer Representative
- Pacific Northwest Engine Academy
- Cultural Resources Tech
- Red Card Qualifications
 - ICT4, HEQB, IGNB, DZOP
 - Heavy Equipment Operator
 - Dozer, ENGB, ATVO, FFT
 - Trainee-SOFR, TFLD

JOB-RELATED HONORS. AWARDS. MEMBERSHIPS. ETC.

- NW interagency Contract Committee appreciation award 2002, Deschutes N.F.
- Pinnacles Trailhead Construction Appreciation award (Tree Spade Operator) Winema N.F.
- 1990, 2001, 2006 Fire season awards, Deschutes N.F.
- Letter of Recognition: Senator Mark O. Hatfield
- Deschutes N.F. achievement award 1996
- Volunteer Recognition: Crescent Lake Resort Archaeological Dig, Deschutes N.F.

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PERSONAL REFERENCES

John Wells (541) 383-5668
 Ron Baltzor (541) 420-5103
 Tina Ward (541) 383-5665

FIRE TRAINING AND JOB-RELATED COURSES

<u>COURSE TITLE</u>	<u>YEAR</u>	<u>PROVIDER</u>	<u>LOCATION</u>
S-110 Basic Fire Organization	1984		Bend, OR.
S-130 Basic Fire fighter	1984	COCC	Bend, OR.
S-132 Standards for Survival	1996	D.N.F.	Bend, OR.
S-133 Look Up, Look Down, Look Around	2001	D.N.F.	Bend, OR.
S-134 LCES	2001	D.N.F.	Bend, OR.
S-190 Intro. To Fire Behavior	1984	COCC	Bend, OR.
S-201 Fire Supervision	1997	COCC	Bend, OR.
S-205 Fire Ops in The Urban Interface	1995	COCC	Bend, OR.
S-211 Portable Pumps and Water Use	1988	COCC	Bend, OR.
S-212 Power Saws	1987	COCC	Bend, OR.
S-214 Ground Engines	1988	COCC	Bend, OR.
S-215 Firing Equipment	1985	COCC	Bend, OR.
S-232 Dozer Boss	2004	COCC	Bend, OR.
S-230 Crew Boss	1990	COCC	Bend, OR.
S-234 Ignitions Operations	1998	COCC	Bend, OR.
S-244 Field Observer	2006	COCC	Bend, OR.
S-260 Fire Business Management	1988	D.N.F.	Bend, OR.
S-270 Basic Air Operations	1990	COCC	Bend, OR.
S-330 Strike Team LTFL	2004	COCC	Bend, OR.
S-336 Tactical Decision Making	2005	COCC	Bend, OR.
S-390 Intermediate Fire Behavior	1990	COCC	Bend, OR.
S-304 Hazardous materials	1992	COCC	Bend, OR.
1-220 Basic ICSLI-100 Basic ICS	1986	COCC	Bend, OR.
1-300 Intermediate IC Systems	2004	COCC	Redmond, OR.
RX Modeling Techniques	2007	NWCG	Redmond, OR.

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<u>COURSE TITLE</u>	<u>YEAR</u>	<u>PROVIDER</u>	<u>LOCATION</u>
L-380 Fireline Leadership	2005	COCC	Redmond, OR.
L-381 Incident Leadership	2007	NWCG	Redmond, OR.
M-410 NFPA Instructor	2005	COCC	Redmond, OR.
PNWE Pacific NW Engine Academy	2002	NWCG	Redmond, OR.
NW Fireline Safety Officer	2009	NWCG	Redmond, OR.
Intro. To Supervision	1988	D.N.F.	Bend, OR.
REC 7 Cultural Resources Tech	1992	USFS	Winthrop, WA.
TRANS 360	1998	USFS	Diamond Lake, OR.
RX-410 Smoke Management Tech's	2012	NWCG	Redmond, OR.
Managerial Grid	1995	R6 F.S.	Portland, OR.
P- 151 Fire Investigation	2001	COCC	Bend, OR.
Hazard tree Identification	2007	D.N.F.	Sisters, OR.
RX-310 Intro to fire Effects	2010	NWCG	Redmond, OR.
1-300 Intermediate, Incident Command	2004	NWCG	Redmond, OR.



Official Oath of Office

City of La Pine

I, (state your name) do solemnly swear that I will support the laws and constitutions of the United States and of the State of Oregon, and that I will, to the best of my ability, honestly and faithfully discharge the office of City Councilor for the City of La Pine for the term commencing January 11, 2023, and ending December 31, 2026.

Attest: City Recorder Geoff Wullschlager



LA PINE CITY COUNCILOR APPLICATION

Dillon Marston

Applicant's Full Name

52815 Huntington Rd, La Pine OR

Street Address

P.O. box 929, La Pine OR

Mailing Address

541-907-6439

Home Phone

Work Phone

541-907-6439

Cell Phone

dillonmarston@gmail.com

Email Address

Highschool Student

Current Occupation

N/A

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

Highschool Student

N/A

On a separate sheet(s), please type or print legibly answers to the following questions:

1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? 10-20 hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/5/23 Signature: [Signature]

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

Student liason seperate sheet answers

Q: Why do you want to be a City counselor?

I want to learn how to communicate with professionals while learning to be one myself

Q: What talents, skills, or abilities would you bring to the city council?

A high schoolers perspective of the community

Q: What are your expectations for the city?

I expect the city to be good listeners

Q: Are you willing to serve on subcommittees and/or represent the city in regional or community meetings?

Yes



Official Oath of Office

City of La Pine

I, Dillon Marston do solemnly swear that I will support the laws and constitutions of the United States and of the State of Oregon, and that I will, to the best of my ability, honestly and faithfully discharge the office of Student City Councilor for the City of La Pine for the term commencing January 11, 2023, and ending December 31, 2026.

Dillon Marston, Student City Councilor

Attest: City Recorder Geoff Wullschlager