



**CITY OF LA PINE, OREGON  
REGULAR CITY COUNCIL MEETING**

**Wednesday, December 8, 2021, at 5:30 PM  
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

**AGENDA**

**CALL TO ORDER**

**ESTABLISH A QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

**ADDED AGENDA ITEMS**

*Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council*

**CONSENT AGENDA**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

- 1. 11.15.2021 Special City Council Meeting Minutes.....3.

**OLD BUSINESS:**

- 1. Ongoing Projects:
  - a. Transit Center
  - b. Water/Wastewater Expansion
  - c. Hwy 97 Pathway

**NEW BUSINESS: None**

**PUBLIC COMMENTS**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

**STAFF COMMENTS**

- 1. Planner Report
- 2. Public Works Report
- 3. City Manager Report.....7.

**MAYOR & COUNCIL COMMENTS**

**ADJOURNMENT**

**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

**CITY OF LA PINE, OREGON**  
**SPECIAL CITY COUNCIL MEETING**

Monday, November 15, 2021, at 5:30 PM  
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

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**MINUTES**

**1. CALL TO ORDER:**

Meeting was called to order at 5:32pm

**2. ESTABLISH A QUORUM:**

PRESENT

Mayor Daniel Richer  
Councilor Colleen Scott  
Councilor Courtney Ignazzitto  
Councilor Cathi Van Damme  
Councilor Mike Shields

ABSENT

None

STAFF

City Manager Geoffrey Wullschlager  
Public Works Director Jake Obrist  
City Recorder Jamie Kraft  
City Planner Alexa Repko

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS:**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

**None.**

**5. ADDED AGENDA ITEMS:**

*Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council.*

Resolution 2021-09 - Redesignation from Resolution 20201-08.

**6. CONSENT AGENDA:**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

**1. 10.13.2021 Regular City Council Meeting Minutes**

Motion by Councilor Van Damme to approve the Consent Agenda as presented. The motion was seconded by Councilor Ignazzitto.

Voting Yea: Councilor Scott, Councilor Ignazzitto, Councilor Van Damme, Councilor Shields.

Voting Nay: None

**7. OLD BUSINESS:**

- 1. ODOT Transit Center:** Manager Wullschlager discussed the intent to distribute the RFP for bid in the next week.
- 2. Water/Wastewater Expansion:** Director Obrist informed the council of recent progress on the project. DEQ is currently performing review which has been subject to staffing turnover at the agency and has caused delays. Under current circumstances both Director Obrist and Project Design Engineers from Anderson Perry expect project to be out to bid in February.
- 3. Hwy 97 Pathway:** No Update.

**8. NEW BUSINESS**

**1. DCSO – Enhanced L.E District –** Manager Wullschlager presented a spreadsheet with various law enforcement coverage scenarios for council review. He asked Lieutenant Joe DeLuca to address any questions, who was present. In consideration of funding, an amended budget would be required. There was a motion made by Councilor Ignazzitto to move forward with Scenario #2. The motion carried by a unanimous voice vote.

**2. Deschutes County – ARPA Request**

**a. Draft Letter –**Manager Wullschlager gave a report to the Council regarding houselessness matters facing the community. He reported that most of the resources and planning are directed to the urban centers of the County. Manager Wullschlager recommended a funding request to Deschutes County to create a full-time housing resource position funded for three years devoted to Sisters and La Pine as our shared rural incorporated communities face similar challenges with homelessness. IT was reported that the position would facilitate discussion and potential funding support for affordable and low-income housing options. The letter is addressed to the County Commissioners. Council discussed the merits and Councilor Shields felt focused resources should be directed to mental health needs in addition to drug and alcohol treatment, in addition to low-income housing concerns. Councilor Van

Damme expressed the need to focus on multiple issues especially working families that still cannot afford housing.

Motion made by Councilor Scott and seconded by Councilor Van Damme to approve the draft letter as presented.

Voting Yay: Councilor Scott, Councilor Shields, Councilor Van Damme, Councilor Ignazzitto

Voting Nay: None

### **3. Resolution 2021-09 A Resolution Amending the La Pine Classification and Compensation Study Executive Report of 2020**

**a. Resolution 2021-09** – There was a motion made by Councilor Ignazzitto and seconded by Councilor Scott to adopt Resolution 2021-09 A Resolution Amending the La Pine Classification and Compensation Study Executive Report of 2020 including Addendum A.

#### **b. Addendum A**

Voting Yay: Councilor Scott, Councilor Shields, Councilor Van Damme, Councilor Ignazzitto

Voting Nay: None

### **9. PUBLIC COMMENTS:**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

**None.**

### **10. STAFF COMMENTS:**

**1. Planners Report - Update** on 51330-Wheeler, Hwy 97 (former Ellie Mae's), Reserve in the Pines, and Rosland Road.

**2. Public Works Report** - Christmas lights on order and coming soon. The number of lights is being doubled. Flags will be coming down.

**3. City Manager Report** – Manager Wullschlager updated the Council on what the City can and cannot do to assist with the current emergency medical situation involving the health care clinics and La Pine Rural Fire.

### **11. MAYOR & COUNCIL COMMENTS:**

**Councilor Scott** – Thanked Director Obrist and Planner Repko for their recent work.

**Councilor Van Damme** – Expressed additional support for the law enforcement resolution.

**Councilor Ignazzitto** – Expressed appreciation for the addition of the old business category to the updated agenda format. She further shared an update from her recent participation in a BOCC meeting in which the County Commissioners approved a medical transportation agreement with Cascade

Medical Transport. She further expressed concerns regarding current emergency medical coverage and the reduction in staff with the Fire District.

**Councilor Shields** – No Comments

**Mayor Richer** – No Comments

**12. RECESS (EXECUTIVE SESSION) PURSUANT TO 192.660(2)(i)** Entered into Executive Session at 6:35pm. Executive Session was ended at 6:43pm

**13. There was a motion by Councilor Scott to approve matters discussed in Executive Session. The motion was seconded by Councilor Shields and carried by a unanimous voice vote.**

**14. Meeting adjourned at 8:25pm**



## City Manager's Report – December 8, 2021

### **Administration:**

City Administration has been directing efforts on land use application support to the Planning Department and concluding calendar year end work. Additional work has been committed to an increase in regional and intergovernmental efforts addressing homelessness. The city has submitted its ARPA request from the Deschutes County BOCC for the creation of a housing coordinator and has additionally submitted its intent for consideration in a potential state pilot program of technical and human capital support for regional housing initiatives.

### **Economic and Business Development:**

It has been a busy period for economic development leads and projects. Along with our Economic Development Director, City Management has met with multiple perspective buyers for property in the Industrial Park, representing several different interests in developing data mining sites. These businesses run a large bank of data mining machines that seek to provide algorithms to cryptocurrency transactions, which if successful, are provided with a profit. The main priority before the city is in establishing the benefit to our community in job creation and potential investment. These are ongoing discussions to establish the scope of each project, and to ensure that local zoning will coincide with project design. If we find a party that is providing benefit to the community the City will likely be asked to consider the lowering of the electric utility franchise fee upon the end user/developer/owner to provide incentives. Any application will also require a thorough review from public works as data mining facilities can require large inputs of water for operations.

We have also moved forward on a purchase and sale agreement in the industrial park moving another parcel out of county ownership. To date for the year, the city will have received close to \$215,000 in sale proceeds to be reinvested in economic development fund.

City staff has also moved forward with the review of a draft RFP from Deschutes County, in which 24.59 acres are seeking purchase for residential development. As the land is County owned, a request has been made in the RFP for the gift of 2.0 acres to Habitat for Humanity of Sun River and La Pine to further a lot for accessible housing. This project, if successful, will leave a remaining 335 acres in the Newberry neighborhood for future development and further master-planning efforts by the city and the county.

### **Public Works and Infrastructure Projects:**

The city has submitted its completed IGA with ODOT for the development of the north/south pathway project along the western edge of Hwy 97. ODOT is planning on submitting its completed RFP for review in a month's time.

City administration has also re-distributed the RFP for the Transit Center project (4<sup>th</sup> St. and Hwy. 97) on the builder's exchange which is now being reviewed. We are awaiting the final approval of membership to "Oregon

Buy's", the states refabricated procurement platform which will expand the reach of the RFP for review by developers.

City staff have also submitted our application to the Oregon Parks and Recreation Department for the development of the previously discussed 2 acre staging area for OHV vehicles just west of the La Pine Community Cemetery and north of Reed rd. This project would require roughly \$20,000 in financial contribution for site development in addition to a potential grant of up to \$56,000 from ODOT. We anticipate consideration notice to be received in February.

Geoff Wullschlager  
City Manager