

LA PINE CITY COUNCIL AGENDA

Wednesday, August 12, 2015

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish a Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

 - a. Approval of Minutes
 - i. July 8, 2015 Council Meeting Minutes
 - b. Bills and Invoices
 - i. Approval of Reimbursements
 - c. Financials
 - i. Revenue and Expenses
 - d. Funding for Habitat for Humanity - \$3,500
 - i. This was approved in the FY 2015-2016 Budget
 - e. Approval of \$250 for the Radio Sports Program
6. Public Comments
7. Approval of Cost of Living Adjustment for staff
8. Staff Report on La Pine Cemetery – Cory Misley
9. Street Lights Installation Railroad
10. Code Enforcement Report
11. Community Development Activity Report

12. Utility Rate Change Update
13. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
14. Public Comments
15. Staff Comments
16. Council Comments
17. Mayor's Comments
18. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

LA PINE CITY COUNCIL MINUTES

Wednesday, August 12, 2015

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1 Call to Order

Mayor Ken Mulenex called the meeting to order.

2 Establish a Quorum

Interim City Manager Rick Allen

Assistant City Manager Cory Misley

Mayor Ken Mulenex

Councilor Stu Martinez

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Sydney Bright - absent

Public Works Manager Scott Perkins

Accounting Clerk Ashley Williams

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

Rolando Alonzo led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such other time selected by the City Council.

None

5. Consent Agenda

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a. Approval of Minutes

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c. Financials

i. Revenue and Expenses

- d. Funding for Habitat for Humanity - \$3,500
 - i. This was approved in the FY 2015-2016 Budget
- e. Approval of \$250 for the Radio Sports Program

Councilor Martinez mentioned a possible conflict of interest in regard to the Wilderness Garbage bill.

A motion was made by Councilor Agan and seconded by Councilor Ward to approve the Consent Agenda.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

6. Public Comments

Chief Supkis discussed the large increase in the Fire District bill that was just received. He said it increased by 550%. He said that fire district in Jefferson County pay \$220 a month, Sisters pays over \$300 and Prineville pays \$280 a month. Chief Supkis also mentioned that he had sent an e-mail to both Rick Allen, Interim City Manager, and Mayor Mulenex. Mr. Allen said that the increased cost has to do with meter size and gallons of water. He said staff has called several of the districts and in the Jefferson District the bulk of their water is unmetered and most of their water goes into the fire trucks. Chief Supkis said that a lot of their water for his district goes for landscaping. Mr. Allen said that they will figure out the actual amount of bodies in the buildings and after researching it with other districts they would then meet with the Fire District to revise their bill. Glen Costello, area resident, stated that the City did not do their homework prior to raising their rates. He said that somebody did not do their job. Mr. Costello also discussed the monies the Fire District pays for urban renewal. Mr. Costello also asked about non profits and if their bills were adjusted because of their status.

7. Approval of Cost of Living Adjustment for staff

Mr. Allen said he is recommending a 1.1% increase in wages for cost of living. He said he got the information from the Dept of Labor. Mr. Allen said a cost of living increase was calculated in the budget. He also discussed the \$1,000 cap on the medical insurance that the City pays for employees. Councilor Martinez stated that the City should move forward on this item.

A motion was made by Councilor Agan and seconded by Councilor Martinez to approve the Cost of Living increase for Employees.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

8. Staff Report on La Pine Cemetery – Cory Misley

Cory Misley, Assistant City Manager, stated that he met with Brad Baird, Paul Cody, Scott Perkins and also City staff on his cemetery plan. He said there are two primary categories that the City needs to address. First are the internments and second is the maintenance. Mr. Misley said that Paul Cody currently handles the opening and closing of graves. He then discussed some of his recommendations for the cemetery: Formally authorize a contractor to perform internments at the cemetery. He said that Paul Cody is willing to continue in this capacity. Secondly, ensure there is no digging of graves until confirmation of the internment authorization and visual approval of the cemetery map with the family. Third he recommends developing a maintenance plan for the cemetery. Mr. Misley suggested a clean-up day for the cemetery. Finally, he recommended creating an ordinance for the cemetery rules and regulations. He also proposed putting together a working group to determine what should be put in the ordinance. Councilor Agan said this is something that has needed to be looked at for a long time. She also said she would be willing to participate in the working group. Mr. Allen said there needs to be more organization in the cemetery regarding things like fencing that has been put up and other things that have been put on the graves as a memorial. Councilor Martinez said it is a great idea to develop a policy for the cemetery. He said he would like an accurate list of where the veterans have been laid to rest in the cemetery. Councilor Martinez said he would like to be on the working group for the cemetery. Mayor Mullenex said that the Band of Brothers has done clean-up work in the past, in the cemetery. He said moving forward with the working group is a good idea and really needs to be done for the cemetery. Mr. Allen said he would develop a contract with Paul Cody. He also mentioned about people just wanting to dig any place in the cemetery to bury urns. Mr. Allen said this should not go on in the cemetery. Councilor Ward thanked Paul Cody for the job he does.

9. Street Lights Installation Railroad

Mr. Allen said he has been working hard on code enforcement, especially in regard to the Railroad neighborhood. He said that street lights could be helpful to prevent some code enforcement issues and make the area safer. Mr. Allen said the main cost for the street lights is the monthly electric bill. Mr. Costello said there are other alternatives beside electric street lights like the solar ones. Councilor Agan said that the street lights will give residents a sense of security. Councilor Ward stated that all the properties seem to be old properties. She said there are street lights on some of the roads. She said she liked the street lights near the park. Councilor Martinez said anything the City could do for helping emergency vehicles, etc., is going to be a valuable safety feature. Some of the public suggested to start with lighting for the streets along Highway 97. Mayor Mullenex said there is a process in place right now that is working on that issue. Mr. Allen discussed some of the issues that staff and the City Planner are looking into.

10. Code Enforcement Report

Mr. Allen discussed the court action that the City is taking against a property on Railroad Street. He gave a brief background and history for the property. Mr. Allen said Deschutes County is working on all the junk on a property along Huntington. Mr. Misley said he is in the process of working on some new code enforcement properties. He also discussed the database he had built for the Cagle neighborhood regarding code enforcement properties. Mr. Allen discussed the access rights that have been purchased along Drafter Road and Highway 97. He said that ODOT (Oregon Dept of Transportation) is buying three properties in that area and that they plan to combine the lots into one property.

11. Community Development Activity Report

Mr. Allen stated that he just met with a business owner and reviewed their site plan. He said people seem to have trouble with the site plan in regard to accuracy. Mr. Allen said there has been great activity in regard to people leasing space in the Industrial District. He said a lot of people have bought land in the Industrial Park to re-sell it at a higher rate. Mr. Allen said the City is not interested in those kinds of buyers but instead prefers buyers that want to put a business in that will operate in the Park. The Industrial Park is to create jobs and wealth.

Mr. Costello stated that it was a good idea to spend time on code enforcement but he thinks the City's priorities are wrong. Mr. Allen explained that all the permitting for construction in the City is still handled by Deschutes County. Mr. Costello said, also something that is using up time, is that the City should be working with Deschutes County regarding contractor's purchasing a City business license if they are doing work inside the City.

12. Utility Rate Change Update

Interim City Manager Allen stated that there was a rate change as well as a change in the method the City uses for calculating a bill. It is based on meter size and the amount of water that is used. He said some customers will save money over an entire year. Mr. Allen said the cost of changing a 1 inch meter size to a 3/4 inch meter size would be less than \$200.00. He said the consultants recommended using a meter size to partly determine the bill. Mr. Allen said that the change was not really designed as an increase in revenue because some customer's bills went down.

Chief Supkis stated that the water rate is not consistent across the board. He said the City is penalizing businesses that use a lot of water like a brewery. He said using meter size to determine the bill is unfair. Mr. Allen said that he has requested billing information from other fire districts but he has not yet received it.

Glen Costello said that this whole thing should have been figured out before, not after the fact. Wendy Potok, local business owner, asked why businesses were charged different than residential because it could discourage new business from coming into the City. She said meter size should not be used for calculating a bill. Diane Willis, area resident, stated that her bill went from a \$90 bill to a \$202 bill for sewer and water. Steve Dowter, area resident, said that his bill actually went down. He said, however, that the City is trying to charge big City prices for its services. Mr. Allen said that the City is not really taking in more money because some customer's bill went down with the rate change. He said that the City has to have enough water rights to exceed the amount of water that is needed. Mr. Allen said the meter size controls what is available to a property for water usage. Mr. Costello says that the new rate changes effect the people who do business inside the City like for their grocery shopping. Mayor Mullenex said that the City staff will meet with any customer to review their bill and discuss it. Councilor Martinez stated that the rate study meetings were well advertised in advance of those meetings. He said the City is working on the problem. Ms. Potok stated that any changes should be done across the board, for everyone. Chief Supkis said that the water rates are not even across the board based on meter size. Mayor Mullenex said the City staff is looking at just a one month period. He stated that the City will sit down with the fire department and look at conditions at the fire department that the City did not know anything about when the bill was created. Chief Supkis stated that this new rate change will stifle

business from wanting to come into the City. Mr. Costello asked about the new City Planner and wondered who had been doing the plan check prior to the new Planner. He said the planning rules and regulations in the City discourage new business.

13. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

None

14. Public Comments

None

15. Staff Comments

Mr. Allen stated that the gun show had been put on hold by the Deschutes County Sheriff but he has been working with them to resolve issues they had regarding the show. He also discussed the League of Oregon Cities Conference which will be in Bend in September. Mr. Allen said he and staff are also working on grants.

16. Council Comments

Councilor Martinez stated that things are moving ahead with economic development in La Pine. He said there are three new businesses that are coming to La Pine. Councilor Agan stated that on the east side of Huntington Meadows there have been complaints of people trying to break into homes. She said transits are wandering the streets at night causing safety issues. Mr. Allen said the City needs to find out who owns the vacant land, by Huntington Meadows, where people may be living. Councilor Ward stated that she wants the customers to come and tell them what they need. She said the City will try to work with them.

17. Mayor's Comments

Mayor Mullenex requested to have the Sheriff come to one of the future council meetings. He said the Mayor's Conference, that he attended, was very good. Mayor Mullenex said one of the concerns at the conference was the legislature taking away some of the Cities ability to manage themselves. Mr. Allen mentioned that there will be three additional meetings for the Council to attend. He said the Solutions Team will be coming on September 4th and the architects working on the look of the City will be at City Hall for a meeting on September 16th. Mr. Allen said the State agencies will be coming to City Hall on September 17th. He also said that he has met with several business owners who have businesses alongside Hwy 97 regarding the future sidewalk project. Mr. Allen said they are also working on the agreements between the City and ODOT for the Wickiup Junction Overpass Project. Mayor Mullenex discussed that the BLM is taking down the timber for the overpass project and the project will be getting their dirt from a big hole by the ATV area and as a result they are going to expand and improve the ATV area.

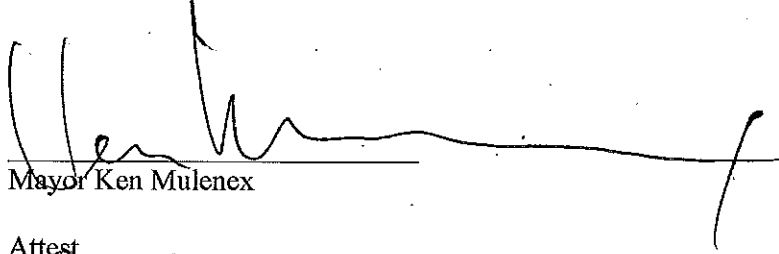
18. Adjourn

A motion was made by Councilor Agan and seconded by Councilor Martinez to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mulenex adjourned the City Council Meeting.



A handwritten signature in black ink, appearing to read 'Ken Mulenex', written over a horizontal line.

Mayor Ken Mulenex

Attest



A handwritten signature in black ink, appearing to read 'Rick Allen', written over a horizontal line.

Rick Allen, City Recorder