

LA PINE CITY COUNCIL
Work Session
Tuesday, February 24, 2015
2:00 pm
Crescent Creek Clubhouse (Off Findley Drive)
La Pine, Oregon 97739

1. Call to Order
2. Roll Call
3. Goal Setting for the FY 2015-2016 Budget
4. Public Comments
5. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled, dial 541-536-1432.

LA PINE CITY COUNCIL MINUTES

Work Session

Tuesday, February 24, 2015

2:00 pm

Crescent Creek Clubhouse (Off Findley Drive)
La Pine, Oregon 97739

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Roll Call

Interim City Manager Rick Allen

Mayor Ken Mulenex

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Conrad Parker – absent by prior arrangement

Public Works Manager Scott Perkins – absent by prior arrangement

Accounting Clerk Ashley Williams

Admin Ass't Patricia Morgan – absent by prior arrangement

Quorum established.

Also present were Budget Committee Members Kitty Shields and Rolando Alonzo.

3. Goal Setting for the FY 2015-2016 Budget

Interim City Manager Allen said that the City of La Pine is unique in getting meeting recordings and minutes posted to the website in a short period of time.

Mr. Allen said today is an informal discussion about any budget needs. He said the revenue and expenditures for the current fiscal year budget are right on target. Mayor Mulenex said that this is the opportunity for the Council to work together to establish goals for the budget cycle. Mr. Allen said that the street tax revenue had been going into the general fund and it needed to go into the street fund. He also said that the planning fees are way above what they were originally projected to be for the year because this is the first year the City had collected them. Mr. Allen said the income from the water fund is running more than he had estimated. He said the sewer fund income is also running at more than was estimated. Mr. Allen said that snowplowing was projected to be \$20,000 for the year but it has actually only cost about \$5,000 for the year. He said the cost for an accountant for the City has really come down, especially when compared to having an accounting person on full time with benefits.

Mr. Allen stated that by June 30th he has to end being the Interim City Manager due to conflicts with his business enterprises. He said some of the code enforcement work that he does could be easily handled by a more junior staff member. Mr. Allen said that the City could hire a full time City Manager. Another

option would be hiring an Assistant to the City Manager. That person could, perhaps, become the City Manager, eventually. He did say that the Assistant Manager position would be entry-level because of the small size of the City. Mr. Allen said there has been a lot of progress with seeing code violations corrected. Mayor Mulenex said that perhaps going with someone less experienced, but with talent, might be good for the Assistant Manager position. He also said that the progress that has been made in La Pine is largely due to Rick Allen. Mayor Mulenex said that a less experienced person could be mentored by Mr. Allen. He said he favored hiring an Assistant City Manager. Councilor Agan said that she liked the way Rick interacted with the public. She said she would like Mr. Allen to train someone for the job. Councilor Ward thanked Mr. Allen for all his work but also understood that his own business really needed him, more. She said the City needs a Code Enforcer, but not the City Manager. Councilor Jones also thanked Rick for his work with the City and thought it would be a good idea for Rick to train the Assistant Manager. Councilor Martinez stated that Rick has made a good foundation to build on. He said that the Council needs to continue to support him. Councilor Martinez said that mentoring would be ideal for the City of La Pine. Mayor Mulenex stated that Mr. Allen had the talents to bring in a good candidate for the position. Mr. Allen said he would cut his wages to pretty well equal the salary of the new position. He said the salary would be projected for the position to be about \$50,000 a year. Mr. Allen said that he would come down two or three times a month while he is mentoring. He said the new position could attend more meetings than he is able to attend, right now. Mr. Allen said the person would need to live in South County and would be given six months to move, if necessary. He said he has already been working on a job description for the position. Mr. Allen said advertising for the position would be in April. Councilor Ward said that whoever Mr. Allen chooses they need to work on the base and she agreed with progressing with the position. Councilor Jones, Martinez and Agan also had consensus to proceed with the position.

Mr. Allen said that it seemed like the Council would like to see more code enforcement in 2015-2016. Councilor Jones said he would like to see the City continue with lighting. He said that the Park and Rec District wants a street light at the new bathroom in Heritage Park. Mr. Allen said that the County is working on improving the crossing at Prairie House. Councilor Agan said that the two neighborhoods off Finley Butte Road could use lighting. Councilor Jones said that a light is needed at William Foss and Highway 97. Mr. Allen said that ODOT (Oregon Dept. of Transportation) handles the lights on Highway 97. He said the problem may be rectified as part of the Wickiup Junction Overpass Project. Councilor Martinez said he would like to get flag poles for City Hall. Mr. Allen said he would also like to review the sound system for the Council Chambers. Mayor Mulenex said that there is a drainage issue at the City Hall parking area and that needs to not flood. He said that he would like to establish an Arts Commission for the City of La Pine. Mayor Mulenex said that once established, it would qualify for State grant monies. He said there would be training and support for the Deschutes Art Commission. The Mayor would appoint the members with consent of the Council. Mayor Mulenex said that there needs to be an Ordinance about cleaning the sidewalks after the snow season. Mr. Allen said he thought one did exist. He said maybe it was something the Public Works Committee could work on. He said maybe letters could be sent out to residents that have sidewalks about cleaning them up. Councilor Martinez said he would like to see the expansion of sidewalks be a goal. Mr. Allen said that a lot of sidewalks will be created as a result of the 1st Street Signalization Project. He said that there are not any new things to tax but the tax amounts will be larger next year. Mayor Mulenex said the sound system needed to be replaced. Mr. Allen said the sound system will be fixed this year. There was also a discussion on the lights that flicker on and off in the Council Chambers. Ms. Williams said it is because it does not have its own breaker box. There was also a discussion on the heating of the Council Chambers. Councilor Ward said she would like to see an emphasis on safety and fire issues. It was stated that the crosswalks across Hwy 97 will be part of the ODOT project.

**A 10 minute break was taken
Meeting resumed after break**

4. Public Comments

Kitty Shields, former Mayor, stated that she was relieved to hear that Mr. Allen would be cutting back on his hours of working for the City. She said she was also relieved that Mr. Allen would be staying around to mentor the person in the new position. Ms. Shields said that Mr. Allen has put a lot of good things in place for the City. She said someone with an analytical mind would be good in the position. Ms. Shields said that street lights will cost the City too much money. She said the sound system needs to be replaced. Ms. Shields also discussed the need for sidewalks in development designs. Mr. Allen said that some of the codes will need to be changed and more money will need to be budgeted for the City Planner to do the work.

Doug Ward, Planning Commissioner, stated that to pick a replacement for Mr. Allen it will require someone that thinks and acts the same way as he does. He said that Mr. Allen has done a great job. Mr. Allen said that any new person coming in will have their own style. He said it takes about a year to see if the person will work out in the long term. Mayor Mulenex said that it will be a complex process to find a new person for the position. He agreed that it takes a year to evaluate the person in the position. Mr. Ward said that there should be someone to distribute information to the residents other than the website. Perhaps a post card, he suggested. Councilor Agan stated that people should not say that Rick is leaving. Dennis Scott, Budget Committee Applicant, said that the City Manager should not be involved in code enforcement. He said he has been involved in code enforcement all his life and has told Rick he would like to offer assistance. Janet Burton, area resident, stated that an Arts Commission could bring in more tourists.

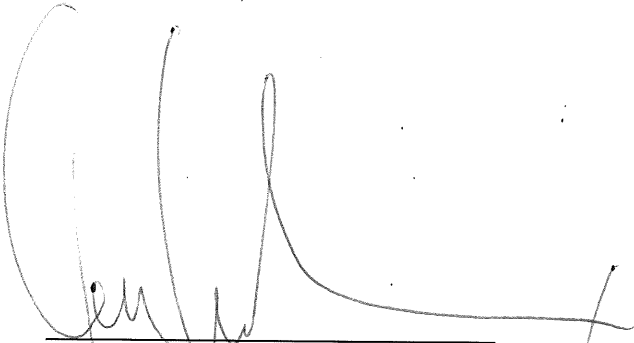
5. Adjourn

A motion was made by Councilor Jones and seconded by Councilor Ward to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

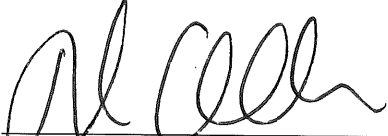
Motion passed unanimously.

Mayor Mullenex adjourned the meeting.



Mayor Mullenex

Attest



Rick Allen, City Recorder