

LA PINE CITY COUNCIL AGENDA

Wednesday, December 17, 2014

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

 - a. Approval of Minutes
 - i. November 12, 2014 City Council Meeting
 - b. Bills and Invoices
 - i. Approval of Reimbursements
 - c. Financials
 - i. Revenue and Expenses
 - d.
 - i. Authorize the Acceptance and Signature on the Technical Assistance Grants for Sewer and Water
 - e. Approval of Transfer of Deeds to the Park & Rec District and Deschutes County Library with Mayor to Sign
6. Public Comments
7. Appointment of Scott Morgan to the Deschutes County Bicycle and Pedestrian Advisory Committee
8. Appointment of Mayor and Councilors to Various Committees for 2015

9. Discussion on the Date and Time for the Swearing In Ceremony of Mayor and Councilors
10. Approval of Professional Services Agreement with Anderson Perry – Master Plan Update Sewer and Water System
11. Discussion on Medical Marijuana Commercial Growing – La Pine Industrial Park
12. RFP (Request for Proposal) Insurance Agent of Record
13. Proclamation for Pearl Harbor Survivor Chuck Sellentin
14. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
15. Public Comments
16. Staff Comments
17. Council Comments
18. Mayor's Comments
19. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

LA PINE CITY COUNCIL MINUTES

Wednesday, December 17, 2014

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order

Mayor Ken Mulenex called the meeting to order.

2. Establish Quorum

Interim City Manager Rick Allen
Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Greg Jones
Councilor Kathy Agan
Councilor Karen Ward
Student Councilor Conrad Parker
Public Works Manager Scott Perkins
Accounting Clerk Ashley Williams
Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

Kitty Shields, former Mayor, led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

Meeting Date to Meet with Sewer/Water Rate Study Consultant

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. November 12, 2014 City Council Meeting

- b. Bills and Invoices
 - i. Approval of Reimbursement
- c. Financials
 - i. Revenue and Expenses
- d. i. Authorize the Acceptance and Signature on the Technical Assistance Grants for Sewer and Water
- e. Approval of Transfer of Deeds to the Park & Rec District and Deschutes County Library with Mayor to Sign

Councilor Martinez mentioned a possible conflict of interest with the Wilderness Garbage bill.

A motion was made by Councilor Ward and seconded by Councilor Agan to approve the Consent Agenda.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

6. Public Comments

None

7. Appointment of Scott Morgan to the Deschutes County Bicycle and Pedestrian Advisory Committee

City Manager Rick Allen said that Deschutes County has requested this appointment.

A motion was made by Councilor Jones and seconded by Councilor Agan to approve the Appointment of Scott Morgan to the Deschutes County Bicycle and Pedestrian Advisory Committee.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

8. Appointment of Mayor and Councilors to Various Committees for 2015

The following representatives were approved for appointment to the following committees:

COIC (Central Oregon Intergovernmental Council) – primary Mayor Mulenex and secondary Councilor Agan

COACT (Central Oregon Area Commission on Transportation) – primary Mayor Mulenex and secondary Councilor Jones

Small Cities Network – primary Councilor Jones and secondary Councilor Agan

COCO (Central Oregon Cities Organization) – primary Mayor Mulenex and secondary Councilor Martinez

LED (La Pine Economic Development) – primary Councilor Martinez and secondary Councilor Agan

Councilor Ward indicated she would be attending CAG (Citizen Action Group) but it did not require an appointment. The Council had consensus for her to attend the meetings.

A motion was made by Councilor Martinez and seconded by Councilor Ward to approve the Appointment of Mayor and Councilors to the Same Committees as they have been on with the Addition of Councilor Agan as Secondary representative to LED.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

9. Discussion on the Date and Time for the Swearing In Ceremony of Mayor and Councilors

Council had consensus to hold the swearing in ceremony for the first meeting in January, January 14th. Mayor Mulenex said he has asked County Commissioner Tony Debone to do the swearing in.

10. Approval of Professional Services Agreement with Anderson Perry – Master Plan Update Sewer and Water System

Interim City Manager Allen said that the Agreement is still being reviewed by the City Attorney. He said what he needed was to have the Council approve him to sign the agreement after review. Mr. Allen said that the cost and impact on the system for expanding service to the Cagle neighborhood is one of the items of work to be done by Anderson Perry. Mr. Allen said that the work would be started in January of 2015 and completed in October 2015. He said it would usually be two years from now that the Council would approve the water/sewer expansion to the Cagle neighborhood.

A motion was made by Councilor Agan and seconded by Councilor Ward to Approve having the City Manager sign the Professional Services Agreement with Anderson Perry.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

11. Discussion on Medical Marijuana Commercial Growing – La Pine Industrial Park

Interim City Manager Allen stated that Pangenea Organics has a business growing medical marijuana plants in the La Pine Industrial Park. He said they are not a dispensary. It is not a retail outlet, they are a wholesaler. The product is transported to medical marijuana card carrying people. Mr. Allen said that Deschutes County Sheriff has toured the facility and found no issues with it. He said he was given a tour of the facility by one of their co-owners. Mr. Allen said they could probably do a tour, for the Council, of the facility. He said they have applied for a business license. Student Councilor Parker stated that we should see the positiveness of it as a new business since it has been legalized.

12. RFP (Request for Proposal) Insurance Agent of Record

Interim City Manager Allen stated that the City was not notified that La Pine Insurance Agency, the City's insurance agent, had been sold. He said that the agent gets paid 10% per year of the monies paid out to CIS Insurance Company. Council had consensus for the City Manager to put out an RFP (Request for Proposal) for Insurance Agent of Record.

13. Proclamation for Pearl Harbor Survivor Chuck Sellentin

Mayor Mullenex read the Proclamation for the late Chuck Sellentin.

A motion was made by Councilor Agan and seconded by Councilor Ward to Approve the Proclamation for Chuck Sellentin.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

14. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

14a) Meeting Date to Meet with Sewer/Water Rate Study Consultant

Interim City Manager Allen said that in addition to inviting the City Council, he will also be inviting the Planning Commission and Public Works Committee to attend the Work Session. He said the meeting will last approximately three hours and will be conducted by the consultant for the rate study. The time will probably be from 1:30 pm to 4:30 pm. Mayor Mulenex said he cannot make a meeting if it is on January 28th. It was suggested to have it on Thursday, January 29th. Mr. Allen said he would also invite the LED (La Pine Economic Development) Committee to the meeting. He said refreshments would be served.

15. Public Comments

Commissioner Alonzo asked about the regular date of the Planning Commission meeting. Mayor Mulenex said it was just changed for December 2014, only. Commissioner Alonzo also asked about how big the warehouse was for the commercial growing of medical marijuana. Mr. Allen said it was about 3600 square feet. He said the company rents the building.

Gerry Albert, EDCO Manager, mentioned that he is not involved in any recruitment for commercial growing of marijuana. He said EDCO has taken a neutral stance on it. Mr. Albert said the businesses may qualify for a tax abatement for an enterprise zone.

16. Staff Comments

Interim City Manager Allen said that he is working on code complaints that come into the City. He said the realtor information meeting that was held at City Hall was very well received. Mayor Mulenex said that a lot of important information was given out at that meeting. Mr. Allen said that he has been working with Bio-Green and the County on doing an extension on their agreement with the City. He said the agreement may be renewed. Mr. Allen also presented the newest landscape plan for the 1st Street Signalization Project. He said the City would be asking ODOT for some of the landscaping costs. Mr. Allen said that the City was not going to have to move any utilities.

17. Council Comments

Councilor Martinez stated that he noticed that Midstate was putting in some street lights. He said that there is a retreat coming up for the LED Board. Councilor Martinez said that new officers were also elected at the last meeting. He said the "Wreaths Across America" was a successful event and he wanted to thank the public for their support. He said the service for the proclamation for Chuck Sellentin was very successful.

Student Councilor Conrad Parker reminded the Council that he will be graduating this year and will not be continuing on with his role on the Council. Councilor Jones stated that the Small Cities Network is very interested in all that the City of La Pine is accomplishing.

Mr. Allen mentioned that he met with St. Charles Medical Center regarding their interest in opening a new medical clinic in La Pine. He said Habitat for Humanity has asked about fees for their re-plat. Mr. Allen said that they were going to add some lots and also re-size them. He said the fee for re-platting would be about \$4,000 plus time and materials. Mr. Allen said that generally the City does not waive fees. He said that the City could make a donation, if they so choose, down the road.

Councilor Agan stated she was looking forward to everything that was going to happen in 2015. Councilor Ward stated that the lights in front of the Senior Center were going in today and they look really nice.

18. Mayor's Comments

Mayor Mullenex also discussed the street lights that were going up.

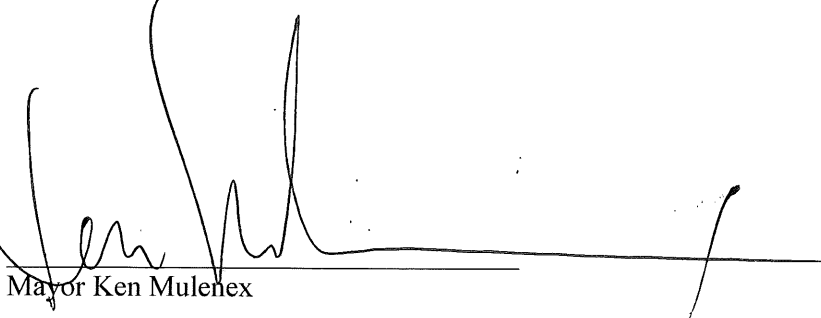
19. Adjourn

A motion was made by Councilor Jones and seconded by Councilor Martinez to Adjourn the Meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

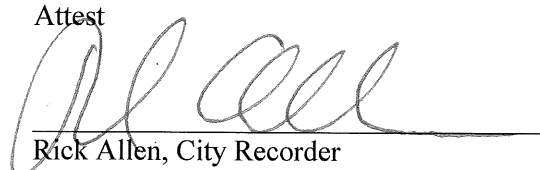
Motion passed unanimously.

Mayor Mullenex adjourned the meeting.



Mayor Ken Mullenex

Attest



Rick Allen, City Recorder