



CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, May 8, 2024, immediately following the Budget Committee Meeting
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85460628413>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:36 p.m.

ESTABLISH A QUORUM

Council

Mayor Richer

Council President Van Damme

Councilor Shields

Councilor Morse – Excused

Student Councilor Marston – Excused

Via Zoom

Councilor Ignazzitto

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director

Kelly West – Public Works Director

Brent Bybee – Principal Planner

Rachel Vickers – Associate Planner

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited during the Budget Committee Meeting held immediately prior to this meeting.

PUBLIC COMMENTS

Wes Elliott provided public comments regarding the City's Transportation SDC fees. He presented the City of Bend's SDC fee schedule, and he compared it to the City of La Pine's fees.

He gave background on his situation with regards to his building project. He asked the Council to consider waiving the transportation SDC's for this project. He said that the Council should evaluate the ethics surrounding this situation. He suggested that the city update the pre-construction meetings protocol by including fee schedules so new applicants are aware of the SDC fees.

He closed by saying that if he was aware of the fees prior to starting his project he would have pursued other options. He asked the Council again to consider waiving his transportation SDC fees.

ADDED AGENDA ITEMS

None.

CONSENT AGENDA

1. ***Amended*** – 03.15.2024 Regular City Council Minutes
2. 04.10.2024 Regular City Council Minutes
 - a. Public Comment Form
3. Financials
 - a. Financial Summary – March 2024
 - b. Interest Report
4. La Pine Chamber of Commerce
 - a. Letter to the City
 - b. Profit and Loss Third Quarter

Councilor Ignazzitto made a motion to approve the consent agenda. *Councilor Shields seconded the motion.* Motion passed unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

1. USDA Water Bonds
 - a. Staff Report

Finance Director Ivans presented the staff report for both USDA Water Bonds. She stated staff have been working with Bond Council and USDA to close the loan account with the interim financier Co-Bank. She presented Resolution 2024-04 USDA Water Bond No. 1 and Resolution 2024-05 Water Bond No. 2 these will authorize USDA to provide financing for the finalization of the Water portion of the Cagle/Glenwood expansion Project.

There were no questions from the Council.

- b. Resolution 2024-04 – A Resolution for the issuance and sale of Water Revenue Bond No. 1.

Councilor Van Damme made a motion to approve Resolution 2024-04, a resolution for the issuance and sale of Water Revenue Bond No. 1. *Councilor Shields seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Ignazzitto – Aye

Councilor Shields – Aye

Councilor Van Damme – Aye

Motion passed unanimously.

- c. Resolution 2024-05 – A Resolution for the issuance and sale of Water Revenue Bond No. 2.

Councilor Ignazzitto made a motion to approve Resolution 2024-05, a resolution for the issuance and sale of Water Revenue Bond No. 2. *Councilor Shields seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Van Damme – Aye

Councilor Shields – Aye

Councilor Ignazzitto - Aye

Motion passed unanimously.

- 2. Budget Resolutions
 - a. Staff Report

Finance Director Ivans presented the staff report for the following resolutions.

- b. Resolution 2024-06 – A Resolution Declaring the Municipal Services Provided

Resolution 2024-06 declares that the city provides the services required to receive state shared revenues each year.

Councilor Van Damme made a motion to approve Resolution 2024-06, a Resolution declaring the municipal services provided. *Councilor Shields seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Ignazzitto - Aye

Councilor Shields – Aye

Councilor Van Damme – Aye

Motion passed unanimously.

- c. Resolution 2024-07 – A Resolution Electing to Receive State Shared Revenues

Resolution 2024-07 allows the state to send the city its portion of Gas, Liquor, Cigarette, and Marijuana Tax. In addition, the city is able to receive its quarterly apportionment which is based on population.

Councilor Ignazzitto made a motion to approve Resolution 2024-07, a Resolution Declaring the City's election to receive state shared revenues. *Councilor Van Damme seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Shields – Aye

Councilor Van Damme – Aye

Councilor Ignazzitto - Aye

Motion passed unanimously.

d. Resolution 2024-08 – A Resolution Adopting the City’s Master Fee Schedule

Resolution 2024-08 is adopting the City’s master fee schedule for FY 2024-25. She said that the fee changes are described in the staff report. Council stated they had reviewed the fee amendments.

Councilor Shields made a motion to approve Resolution 2024-08, a Resolution adopting the City’s Master Fee Schedule, effective July 1, 2024. *Councilor Van Damme seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Ignazzitto - Aye

Councilor Shields – Aye

Councilor Van Damme – Aye

Motion passed unanimously.

e. Resolution 2024-09 – A Resolution Creating a New Reserve Fund

Resolution 2024-09 creates a new fund titled *Equipment Reserve Fund*. This fund was created to house reserves for Public Works Equipment.

Councilor Shields made a motion to approve Resolution 2024-09, a Resolution creating a new reserve fund. *Councilor Ignazzitto seconded the motion.* Mayor Richer asked for a roll call vote.

Councilor Van Damme – Aye

Councilor Shields – Aye

Councilor Ignazzitto - Aye

Motion passed unanimously.

3. Memorandum of Understanding – CPAW

a. Staff Report

Principal Planner Bybee presented the staff report for the memorandum of understanding (MOU) with Community Planning Assistance for Wildfire (CPAW). He explained the duties for both the City of La Pine and CPAW.

He also provided background on SB 762, the wildfire bill, for the Council. There were no questions from Council.

b. Memorandum of Understanding

Councilor Van Damme made a motion to accept the Community Planning Assistance for Wildfire Memorandum of Understanding, as presented by staff, and recommend approval with signatures provided by the Mayor and City Manager. *Councilor Shields seconded the motion.* Motion passed unanimously.

OTHER MATTERS

None.

PUBLIC COMMENTS

Wes Elliott provided public comments regarding Transportation SDCs. He listed the overall budget of the City's SDC fund and explained different improvements that the City had made on the roadways.

He stated that in 2020 it has been decided to make more improvements on the City's roadways which has increased the price per trip calculation for transportation SDCs for new development. He asked the Council how his business would benefit from paving a dirt road in a residential neighborhood.

He listed the surrounding cities SDC fees and their price per trip calculation. He also asked how the City chooses which roads will be paved and claimed specific roads that have been chosen would have little impact for citizens. He asked that the Council consider waiving his Transportation SDC.

STAFF COMMENTS

Associate Planner Vickers gave an update on the administrative land use files for both type one and type two applications. She informed the Council of the new applications that are in the completeness phase.

Principal Planner Bybee gave an update on long range planning which includes the Comprehensive Plan Update. He also invited the Council to the Community Summit on May 21st and listed the events the Planning Department will be attending in the summer to promote the Comprehensive Plan Update.

He stated that staff applied for a Transportation System Plan (TSP) grant, and if awarded, the TSP Update will coincide with the Comprehensive Plan Update. He shared that the city is one of four applicants for this grant, and only one applicant will be awarded.

Finance Director Ivans thanked the Council for their dedication and the hard work they performed during the past week. She also thanked everyone involved for their work with the USDA Water Bonds.

City Recorder Metcalf did not have any comments.

Public Works Director West updated the Council on the lift station issues and described the issues the department has faced to keep the lift station functioning. He said that a temporary fix has been implemented until it can be replaced.

Lastly, he said that the eleventh monitoring well has been completed and water samples have been pulled and sent to DEQ.

City Manager Wullschlager also gave an update on the lift stations and the upcoming costs associated with replacing them.

He stated that 44 acres of BLM land north of Burgess that is within City limits is currently zoned for multi-family housing and could be rezoned to multi-use. He informed the Council that the city received a notice that the Bureau of Land Management (BLM) is in discussion with the Department of State Lands (DSL) for the transfer of the parcel. He gave background on the in-lieu lands act as ratified and implemented in the 19th century which stated that the federal government promised land to the state for development. He stated however, that this land was not released in accordance with the act and with respect to the state of Oregon, and these departments are in the process of correcting the situation. He stated he has been in contact with Representative Reschke and staff with Senator Merkley's office. And will give an update when he has more information.

He gave an update on the recreational immunity law amendments that was presented in past meetings. He stated that SB 1576 has been passed and defines what is considered recreation on public land for public use.

He gave an update on the Grants Pass v Johnson case regarding the ongoing conversation with respect to public places, and resting, camping, and sleeping. Depending on the decision it could pose issues in the future.

He gave an update on the Archway Project for the Urban Renewal Agency, he stated he potentially may have found a contractor that will be designing the archway.

He extended an invitation from Mayor Fitch of Redmond to Mayor Richer to a ground water summit that is associated with COCO regarding OWRD and water resource rules in Oregon.

MAYOR & COUNCIL COMMENTS

Councilor Ignazzitto thanked everyone for their hard work.

She made a comment about the community funds that are awarded every year by the Budget Committee. She stated that a limit on the amount of funds awarded should be created. In addition, she suggested that the requestors should meet criteria that further the City's goals.

Councilor Shields wanted to comment that the contractors associated with the Water and Wastewater Project have been very professional when they have been working on his road.

Council President Van Damme thanked City Staff for their hard work. In addition, she thanked the Council, and the public commenters for attending today's meeting.

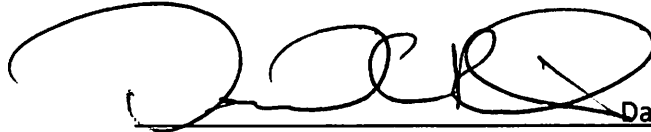
Mayor Richer also thanked the public for their comments and the promotion of public engagement. He thanked everyone for coming to the Council Meeting.

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Richer adjourned the meeting at 6:19 p.m.


SIGNATURE PAGE TO FOLLOW



Date: 23 MAY 24

Daniel Richer, Mayor

ATTEST:


Amanda Metcalf, City Recorder

Date: 5/23/24