



CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, March 13, 2024, 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/88632655043>

MINUTES

CALL TO ORDER

Mayor Richer called the meeting to order at 5:30 p.m.

ESTABLISH A QUORUM

City Council

Mayor Richer

Councilor Shields

Councilor Van Damme

Councilor Ignazzitto – Excused

Councilor Morse

Student Councilor Marston

Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Assistant City Manager/Finance Director

Kelly West – Public Works Director

Brent Bybee – Principal Planner

Amanda Metcalf – City Recorder

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

PUBLIC HEARING:

None.

REGULAR COUNCIL MEETING

PUBLIC COMMENTS

None.

ADDED AGENDA ITEMS

Principal Planner Bybee added to the agenda a presentation from Doug Green representing Community Planning Assistance for Wildfire (CPAW).

CONSENT AGENDA

1. 02.14.24 Regular City Council Meeting Minutes
 - a. Public Comment
2. Financials
 - a. Financial Summary
 - b. Interest Income Report

Councilor Shields made a motion to approve the consent agenda. *Councilor Morse seconded the motion.* Motion passed unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

1. Notice of Intent to Award – Flagline Engineering
 - a. Staff Report
 - b. Notice of Intent to Award

Finance Director Ivans presented the associated staff report. She stated that the design RFP for the East Sidewalk Project was posted for its second issue in January 2024. City Manager Wullschlager, Finance Director Ivans, and Public Works Director West reviewed the proposals. The proposer eliciting the highest score was Flagline Engineering. Staff would like to authorize City Manager Wullschlager to enter into a contract for the project.

City Manager Wullschlager answered questions from the Council. He stated that the City has not worked with Flagline Engineering before. He also explained the location where the project will take place and clarified that the awarded ARPA funds will only be available for the design of the project and will not be used for the construction of the project as capital cost exceeds project funds awarded to date.

Councilor Morse made a motion to authorize Geoff Wullschlager, City Manager, to enter into a contract with Flagline Engineering for the purposes of designing the City of La Pine Eastside Sidewalks, City Project 24-01. *Councilor Van Damme seconded the motion.* Motion passed unanimously.

2. Proclamation 2024-01 International Dark Sky Week
 - a. Proclamation Application
 - b. Proclamation 2024-01

City Manager Wullschlager presented the Council with the Proclamation 2024-01 International Dark Sky Week.

Councilor Morse moved to approve Proclamation 2024-01 declaring the week of April 2-8 as International Dark Sky Week. *Councilor Shields seconded the motion.* Motion passed unanimously.

OTHER MATTERS

Other Matters was discussed prior to New Business.

Doug Green was present to represent the CPAW. He provided a program overview which will include land use planning solutions, communications assistance, and customized research to better understand and manage wildfire-prone areas and reduce risks.

He gave examples of land use planning tools to reduce risk. This included building code, landscape regulations, density bonus, steep slope ordinance, and subdivision standards.

He gave examples of other Cities that have worked with CPAW and how they were similar to the City of La Pine.

Principal Planner Bybee made a comment about the benefits of working with CPAW and asked the Council if they would like to make a decision or if they would like to decide at a future meeting. It was decided that a vote be held on the matter.

Mr. Green answered questions from the Council and explained that this program is fully funded by the Federal Forest Service. There was discussion about the Wildland Urban Interface (WUI) designation in Central Oregon.

Councilor Van Damme made a motion to partner with CPAW. Councilor Morse seconded the motion. Motion passed unanimously.

PUBLIC COMMENTS

None.

STAFF COMMENTS

Finance Director Ivans informed the Council that a table was purchased for the Parks and Rec. District Dinner and invited the Council. She stated that she is working on an RFP for a new auditor. She said that she is also currently working on closing the CoBank loan. Lastly, she asked for recommendations for Budget Committee Members.

City Recorder Metcalf had no comments.

Principal Planner Bybee gave an update on the Comprehensive Plan Update schedule. He also informed the Council of the marked job 3J is doing for La Pine 2045.

Public Works Director West had no comments.

City Manager Wullschlager agreed with Principal Planner Bybee that 3J has proved their value with the quality of work they have done for the City.

He gave an update on the capital projects which include the sidewalk RFP. He also is trying to close the Archway RFP with the Urban Renewal Agency.

He said that the water/wastewater project is expanding work in Glenwood Acres.

He stated that he had an interview with KTZV about the Eastside Sidewalk Project. He also was interviewed about the ODOT Overpass Project in La Pine.

He stated that he presented at the South County Chamber Breakfast. He shared that there is growing interest in the Newberry Regional Partnership and how the region might grow together. He informed the Council may have outreach from the surrounding communities.

MAYOR & COUNCIL COMMENTS

Councilor Morse had no comments.

Councilor Shields had no comments.

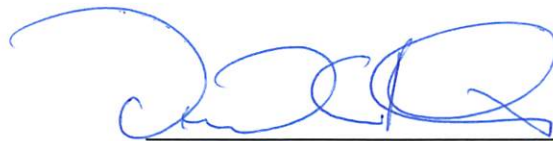
Councilor Van Damme had no comments.

Mayor Richer thanked everyone for their continued work on behalf of the community.

EXECUTIVE SESSION: per ORS 192.660 if necessary

ADJOURNMENT

Mayor Richer adjourned the meeting at 6:25 p.m.



Daniel Richer, Mayor

Date: 8 MAY 24

ATTEST:



Amanda Metcalf, City Recorder