



CITY OF LA PINE, OREGON
CITY COUNCIL/PLANNING COMMISSION WORKSHOP &
REGULAR CITY COUNCIL MEETING

Wednesday, July 12, 2023 5:30 p.m.

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Made available online via Zoom at: <https://us02web.zoom.us/j/88590585548>

MINUTES

City Council/Planning Commission Workshop

Discussion Items

1. La Pine Vision Strategy

La Pine Vision Strategy Outline

Brent Bybee presented to both the City Council and the Planning Commission the comprehensive plan update strategy titled La Pine 2045, which will reflect the community's vision and provide the framework for growth and development.

Mr. Bybee went on to discuss how the City is aligned with the Oregon Statewide Planning Goals, which every community (City and County) are required to adopt through a Comprehensive Plan. He reported that out of the 14 state goals, only 12 are applicable to the City of La Pine. Mr. Bybee presented the La Pine 2045 Vision timeline, in addition to the preliminary stakeholders identified by staff. Both the Council and Commission added to the list of stakeholders and made suggestions for additional events for Mr. Bybee to attend for community engagement.

Mr. Bybee shared with the Council and the Commission the preliminary questions staff had drafted will be on the questionnaire for the community. There was discussion about different questions to engage the public that will be helpful for the City. In addition to the verbiage that would be appropriate on the questionnaire. Mr. Wullschlager presented more information from other cities and the results.

There was a discussion about how the community will access the website and survey and how many questions would be appropriate. Mr. Bybee discussed the additional processes after the community engagement. There were no other questions.

2. US 9th Circuit Court of Appeals & ORS 165.440

Mr. Wullschlager presented the associated staff report regarding ORS 165.440, and the recent 9th Circuit Court of Appeals decision in Project Veritas v. Schmidt. He went on to explain that the decision, from a case law perspective, overrides the current Oregon statute that requires a party to state that a public conversation is being recorded. There were discussions on different scenarios where this could change with current processes.

3. Public Meetings Laws (Discussion Only)

Mr. Wullschlager informed the Council and the Commission that committee communications via email need to be observant of quorum rules. He explained that all committee members should avoid engaging the “reply all” function when responding to administratively generated communications as this can be considered a public meeting when three or more members of a body are present on a reply. He further stated that this has not been an issue of concern for the City but based on a past ruling against Lane County and their Board of County Commissioners, all elected and appointed officials need to be informed.

4. City Council / Planning Commission relations (Discussion Only)

Mr. Wullschlager advised the Council that as they are the appeals body for formal Planning Commission decisions, it would be best if members of Council abstained from attending Planning Commission meetings where applications are under deliberation. There was further discussion about the city’s appeals process with land use decisions, in addition to the state process with the Land Use Board of Appeals.

5. Other Items

No other items

Regular Council Meeting

CALL TO ORDER

Mayor Richer called the regular meeting of the City Council to order at 6:45 pm

ESTABLISHMENT OF A QUORUM

Councilors Present:

- Mayor Richer
- Councilor Van Damme
- Councilor Shields
- Councilor Ignazzitto
- Councilor Morse

Staff Present:

- Geoff Wullschlager, City Manager
- Ashley Ivans, Financial Director/Assistant City Manager
- Brent Bybee, Principal Planner
- Kelly West, Public Works Director
- Amanda Metcalf, Administrative Assistant

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance

PUBLIC COMMENTS

None

REGULAR COUNCIL SESSION**ADDED AGENDA ITEMS**

Mr. Wullschlager asked for the **Consideration of Purchase for lot #27** to be added to the agenda. Ms. Ivans asked for the **Opening of a Money Market Account with First Interstate Bank** to be added to the agenda.

CONSENT AGENDA

1. 06.14.23 Regular City Council Meeting Minutes
2. 06.28.23 Regular City Council Meeting Minutes
3. Financial Report
4. 06.14.23 Public Comment Forms

Councilor Ignazzitto made the motion to accept the consent agenda. *Councilor Van Damme seconded the motion.* Motion passed unanimously.

PRESENTATIONS:

None

PUBLIC HEARING:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. State Funding – Incubator Project (Industrial Park)

Mr. Wullschlager presented the associated Staff Report in which he reported that Ms. Patricia Lucas the Economic Development Coordinator proposed an Incubator Project for 1.5 million dollars to State Representative E. Werner Reschke. With the effort of Representative Reschke, the City was awarded 1.5 million dollars for the development of a business spec./incubator building for the Industrial Park under the state Capital Funding Request Program.

Mr. Wullschlager presented to the Council a drafted letter of appreciation to Representative Reschke. The council approved the letter and had no questions or edits.

2. Coordinated Houseless Response Office Request

Mr. Wullschlager presented the staff report informing the Council that the executive director of Coordinated Houseless Response Office (CHRO) had resigned, and that as a result the CHRO Board is

now pursuing executive oversight from the Central Oregon Intergovernmental Council (COIC) to address the director's duties. The Council was asked if they support the movement of duties from CHRO to COIC. Councilor Van Damme absolved herself from the decision due to her association with COIC.

Councilor Ignazzitto made the motion to approve the designation and assignment of certain work to COIC. *Councilor Shields seconded the motion.* Roll Call Vote as follows:

Councilor Shields -Aye

Councilor Ignazzitto -Aye

Councilor Morse-Aye

Motion passed unanimously.

3. County and Office of the Governor Correspondence (Agricultural Land, Forest Land, Goal 5 Natural Resource Exception) regarding siting of managed homeless camps.

Mr. Wullschlager presented the associated staff report which outlined the Board of County Commissioners efforts in gaining assistance from the state in allowing managed camps on rural lands outside Urban Growth Boundaries. The County asked the Governor's office to allow camps within one mile of an UGB and/or Urban Reserve, with exclusions to farmland, forests, and protected resources. The Governor's responded with several questions and an inventory request of the County. The Board of County Commissioners asked the County to draft a response letter answering her questions, which will be presented at a later date. There were no questions from the Council.

OTHER ITEMS

Ms. Ivans presented the added agenda item, opening of a Money Market Account with First Interstate Bank with the increase of interest bearing on deposited funds of 4.05% to 4.12%. Councilor Van Damme had a question about limitations on the number of transfers per month. Ms. Ivans informed the Council that there is a limit to the number of transfers from the account, however the City will have a low probability of transferring from this account on a routine basis.

Councilor Ignazzitto made the motion that the City open a Money Market account with First Interstate Bank and transfer \$3M from Washington Federal to First Interstate Bank. Another \$3M should be transferred to the City's Local Government Investment Pool (LGIP) Account from Washington Federal. *Councilor Shields seconded the motion.* Roll Call Vote as follows:

Councilor Shields -Aye

Councilor Ignazzitto -Aye

Councilor Morse-Aye

Councilor Van Damme- Aye

Motion passed unanimously.

The second added agenda item of the purchase of Lot #27 a .21 are-lot within the Newberry business park was presented. It was reported that The La Pine Napa auto parts retailer intends to expand its

storage capacity in the form of a warehouse building that would support its retail operations. Mayor Richer asked for clarification about the time frame for the building of the structure. Mr. Wullschlager informed the Council that the owner has two years with the option of a 12-month extension to build their structure. It was further reported that the City has the right to purchase the land back under certain circumstances if the project is not completed. Councilor Ignazzitto had a concern that this new storage building would only bring one new job to the area. Mr. Wullschlager assured the Council that the storage facility supports Napa/La Pine Auto Supply retail facility and the associated jobs created by the primary location.

Councilor Morse made the motion to approve the sale of Tax Lot#27 to Napa/La Pine/Auto Supply and Mr. Mark Hylland, owner of the business for the fixed price of \$15,750. *Councilor Van Damme seconded the motion.* Roll Call Vote as follows:

Councilor Shields -Aye

Councilor Ignazzitto -Aye

Councilor Morse-Aye

Councilor Van Damme- Aye

Motion passed unanimously.

PUBLIC COMMENTS

None

STAFF COMMENTS

Mrs. Ivans informed the Council that two positions are posted, one for Utility Worker and the second for Assistant/Associate Planner.

Mr. Bybee updated the Council on the current land use applications.

Mr. Wullschlager informed the Council that the transit center is in the process of being cleared of weeds by the landscaping company contracted by the City.

Mr. Wullschlager also presented to the council that he was approached by an independent consultant, who is proposing a new concept of revenue generation for local governments. Mr. Wullschlager asked the Council if they would like him to further the conversation and ask for a formal presentation to the Council. There was discussion among the Council, and it was decided that CM Wullschlager should pursue next steps.

Mr. West informed the Council that the County will have all the cinder cleaned from roads within the City by the end of the month.

MAYOR & COUNCIL COMMENTS

Councilor Shields voiced his concern that a governing body should not be in competition with public or private enterprises.

Councilor Van Damme informed to the Council and Staff she has had conversations with the Taylor NW president, and he voiced his appreciation on the City's promptness with payments for the Water/Wastewater Expansion Project.

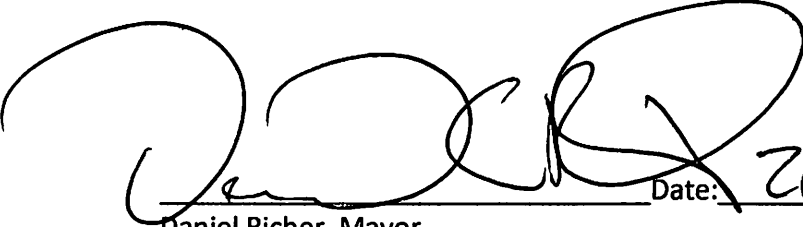
Mayor Richer thanked everyone for their input at the workshop and his appreciation for the preservation of our city.

ADJOURNMENT

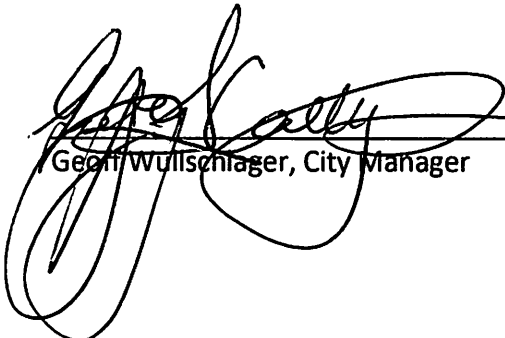
Mayor Richer adjourned the meeting at 7:26 p.m.

EXECUTIVE SESSION

None


Date: 26 July 23
Daniel Richer, Mayor

ATTEST:


Date: 7/26/23
Geoff Wulfschlaeger, City Manager