



**CITY OF LA PINE, OREGON
CITY COUNCIL REGULAR MEETING
MEETING**

Wednesday, April 12, 2023, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/82832739986>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

OATH OF OFFICE

Prior to the meeting being called to order, Karen Morse and Dillon Marston were sworn into office by CM Wullschlager.

CALL TO ORDER

Mayor Richer called the meeting to order at 5:36 p.m.

ESTABLISHMENT OF QUORUM

Councilors Present:

Mayor Richer

Councilor Van Damme

Councilor Shields

Councilor Ignazzitto

Councilor Morse

Student Councilor Dillon Marston

Staff Present:

Geoff Wullschlager, City Manager

Amanda Metcalf, Administrative Assistant

PLEDGE OF ALLEGIANCE

Mayor Richer led the Pledge of Allegiance.

PUBLIC COMMENTS:

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

There were no Public Comments

ADDED AGENDA ITEMS:

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

There were no added Agenda Items

CONSENT AGENDA:

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

1. 03.08.2023 Regular City Council Meeting Minutes
2. 03.22.2023 Regular City Council Meeting Minutes
3. Financial Summary – January 2023
4. Financial Summary – February 2023

Councilor Van Damme made the motion to approve the consent agenda. Seconded by Councilor Ignazzitto. Motion passed unanimously.

PRESENTATIONS:

1. Umpqua Valley Financial – City of La Pine Annual Financial Report

Mr. Wullschlager went over the associated Staff Report and introduced Umpqua Valley Financial, the City's auditors Steven Tuchscherer CPA, and Josh Huffman. Mr. Tuchscherer presented the Annual Financial Report to the Council and reported that the audit went well. Mr. Tuchscherer briefly discussed the audit results and explained the financial status of the City. There was a short discussion with Council regarding the next fiscal year. A consensus was established among the Councilors approving the Annual Financial Report.

PUBLIC HEARING:

None.

OLD BUSINESS:

None

NEW BUSINESS:

1. Funding Request: NeighborImpact

The City was presented with a grant request from NeighborImpact for \$5,000.00. The funding is requested to support a local food recovery program. Chad Carpenter, NeighborImpact Board President, was present as a representative. Councilor Van Damme requested to know exactly where the funds from the city will go. Mr. Carpenter was unable to explain exactly how the funds would be disbursed amongst organizational programs, but implied that he would get more information for the Council.

There was continued discussion about NeighborImpact and what they do as an organization at the request of Councilor Shields. Mr. Wullschlager asked if there were any contributions from other cities, including any private organizations within Sunriver. Mr. Carpenter mentioned that there is a food distributor from Sunriver, but it is unknown to him if there were other forms of donations from any other cities.

There was discussion amongst the councilors to change the donation amount from the proposed \$5000.00.

Councilor Ignazzitto moved to approve the NeighborImpact funding request for \$3000. *Councilor Shields seconded.* The majority approved; the motion passed.

2. Funding Request: American Legion

The City was presented with a grant request from the American Legion for \$1,500.00. The funding is requested to support a local motorcycle event, Ice Breaker Poker Run, a large fundraiser for the organization. Amanda Carlson, a representative from the La Pine American Legion chapter was present to discuss the funding request.

Mayor Richer asked Ms. Carlson about the event to clarify some points that were presented in the staff report. Ms. Carlson explained that the event will be May 19th-21st and the donation from the City will go directly to operations. Ms. Carlson also expressed that the American Legion would like to make this an annual request and will be present at the May budget meeting. There was discussion about the outreach and who will be attending. Ms. Carlson explained that the Ice Breaker Poker Run draws in attendance from across Oregon and Washington and that the American Legion is advertising statewide.

Councilor Ignazzitto proposed to use the Tourism Fund instead of the General Fund, she explained that the American Legion event qualifies for TRT funding due to the large outreach and attendance.

Councilor Ignazzitto moved that the Council approve a funding request for the American Legion Post 45 in the amount of \$1,500 from the Tourism Fund. *Councilor Shields seconded.* Motion passed by unanimously.

3. Funding Request: Oregon Band of Brothers – La Pine Chapter

The City was presented with a grant request from the Band of Brothers-La Pine Chapter for \$250.00. The funding will support a scholarship provided to a local student attending medical school. Frank Hernandez, a representative from the Band of Brothers, was present to discuss the request.

Councilor Ignazzitto asked Mr. Hernandez how the student who may receive the scholarship was selected. Mr. Hernandez explained that the recipient made a presentation at the Band of Brothers Breakfast, and the organization agreed to support the student.

Councilor Shields moved to approve a funding request for the Oregon Band of Brothers – La Pine Chapter in the amount of \$250. These funds will come from the General Fund. *Councilor Van Damme seconded.* Motion passed unanimously.

4. Election of Council President

Mr. Wullschlager outlined the Council President's responsibilities and the process for appointment.

Mayor Richer tabled the election until the next meeting in May.

PUBLIC COMMENTS:

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Helen Marston expressed her appreciation to the city for approving the community grants. She shared an experience of her neighbors with regards to NeighborImpact and the support provided. She additionally expressed her gratitude that the city confirmed her son as Student Councilor to the body.

OTHER MATTERS (RESERVED FOR MATTERS PROPERLY ADDED TO THE AGENDA IN THE ADDED AGENDA ITEMS PORTION OF THE AGENDA)

None

STAFF COMMENTS

Mr. Wullschlager updated the Council on the employment offer given to the new Public Works Director. His planned start date will be in May 2023. The City has received applicants for the City Planner position that are currently under review now. Lastly Mr. Wullschlager briefly offered a summary of the annual SLED luncheon that he presented at earlier in the week.

MAYOR & COUNCIL COMMENTS

Councilor Van Damme apologized that she was present via Zoom due to an injury and welcomed the new members. She commented on her discussion with a COCC representative about possible programs to help students when planning their futures.

Student Councilor Marston gave a comment from the principal of his school thanking the Council for the new crosswalk between Huntington and Memorial.

Councilor Ignazzitto expressed her support regarding the recruitment of the new Public Works Director.

Councilor Shields welcomed the new councilors.

Mayor Richer thanked everyone for being in attendance and for the work provided by the Council.

ADJOURNMENT

Mayor Richer adjourned the meeting at 6:31 p.m.

EXECUTIVE SESSION:

None

EXECUTIVE SESSION

The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive

session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session.

None.


Date: 26 APRIL 23
Daniel Richer, Mayor

ATTEST:


Date: 4/15/23
Geoff Wulschlager, City Manager