

CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, December 14, at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/84889382585>

MINUTES

1. CALL TO ORDER:

Meeting was called to order at 5:30 p.m.

2. ESTABLISH A QUORUM:

PRESENT

Mayor Daniel Richer
Councilor Colleen Scott
Councilor Mike Shields
Councilor Courtney Ignazzitto

CITY STAFF

City Manager, Geoff Wullschlager
Assistant City Manager, Ashley Ivans
Administrative Assistant, Stacie Skeeters

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC COMMENTS:

None.

5. ADDED AGENDA ITEMS:

None.

6. CONSENT AGENDA:

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

1. 10.26.22 Regular City Council Meeting Minutes

A motion was made by Councilor Ignazzitto to approve the Meeting Minutes from October 26, 2022. Councilor Shields seconded the motion. The minutes were unanimously approved.

Voting Aye: Councilor Scott, Councilor Shields, Councilor Ignazzitto

Voting Nay: None.

7. PRESENTATIONS:

None.

8. PUBLIC HEARING:

None.

9. OLD BUSINESS:

None.

10. NEW BUSINESS:

1. State of Oregon Department of Administrative Services (DAS) Administrator access

The Oregon State Department of Administrative Services provides revenue to the City for a number of items. These items include, but are not limited to, State Shared Revenues, Grant Dollars, and Payments for Utilities from various State agencies. It has recently come to the attention of the Finance Director that the Staff members listed on the account have not adjusted to reflect current appointments.

The City would like to remove the previous designations from the system and add Ashley Ivans as the Administrator. The access does not grant permission to expend dollars on the City's behalf as the City is not set up for this feature. This feature is delegated to State agencies. It only permits review of remittances for monies directly deposited into the City's account. It is our intention once the account is set up to add City Manager, Geoff Wullschlager, on the account as well.

A motion was made by Councilor Scott to approve access to Ashley Ivans, Finance Director, to our Department of Administrative services account for access to their billing portal. Councilor Shields seconded.

Voting Aye: Councilor Scott, Councilor Shields, Councilor Ignazzitto

Voting Nay: None.

a. Urban Renewal Agency Reappointment

As of June 30, 2022, some terms have expired for our Urban Renewal Agency.

These are terms assigned to Vicki Russell, Andrea Hine, and Colleen Scott.

Vicki and Andrea have expressed the desire to serve for another term. Mrs. Ivans thanked Colleen for her service with the Urban Renewal Agency. The city will begin recruiting for this vacancy in January.

A motion to re-appoint Vicki Russell and Andrea Hine to the Urban Renewal Agency with a term ending date of June 30, 2026, was made by Councilor Ignazzitto. Councilor Scott seconded.

Voting Aye: Councilor Scott, Councilor Shields, Councilor Ignazzitto

Voting Nay: None.

b. First Quarter 2022 Financial Reports

Ashley Ivans, Finance Director, went over the Quarterly Financial Report for July – September 2022.

9. PUBLIC COMMENTS:

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

None.

10. STAFF COMMENTS:

Finance Director: It has been interesting losing Jake and he will be very missed. She said that she is happy to be here.

City Manager: We have hired a new Administrative Assistant joining us January 3rd and Branden Bren has accepted the position of Utility Lead. We have had a number of candidates for the Public Works Manager, so far none of them have all the required certifications

The water and sewer project will have some water line testing on the main line running from Finley Butte Road to Drafter Road. The lagoons have been excavated, but they cannot finish at this time due to freezing temperatures. The sewer line has been engineered and installed, but not tested.

Midstate had a realignment on Reed Road for our pivots that will work better for where their power lines are.

Economic Development has engaged with Business Oregon to create a very informative report that yields where our opportunities, threats, and merging markets are, what we have in terms of work force, which industries are flourishing and which are going away.

Councilor Scott will be leaving the Council. There is a write in candidate from the November election that has decided to decline the seat. There will be applications submitted by interested parties in January.

REGULAR CITY COUNCIL MEETING December 14, 2022

There is an ongoing issue with the houselessness around BLM and Forest Service land. The BLM district in Prineville hired two law enforcement ranger officers. The individual that has been assigned to our area recently did a sweep East of Drafter Road and issued forty citations for destruction of natural resources, driving off designated roads, and over 14 days in the same place. City Manager Wullschlager has asked them to contact the City to keep us in the loop what is going to be happening in our community.

11. MAYOR & COUNCIL COMMENTS:

Councilor Scott: Expressed her thanks to the Staff for handling the transitions and changes throughout the last few months.

Councilor Shields: Thanked Colleen for her service.

Councilor Ignazzitto: Thanked Colleen for her service.

Mayor Richer: Thanked Colleen for her service and the rest of the Staff for everything they do.

12. ADJOURNMENT: Mayor Richer recessed the regular session at 6:00 p.m.